



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Government Autonomous College Phulbani
• Name of the Head of the institution	Dr. SUBASH CHANDRA PRADHAN
• Designation	Principal in charge
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	06842253635
• Alternate phone No.	
• Mobile No. (Principal)	9437242344
• Registered e-mail ID (Principal)	govtcollegephulbani@gmail.com
• Address	GOVERNMENT (AUTO.) COLLEGE, PHULBANI
• City/Town	PHULBANI
• State/UT	ODISHA
• Pin Code	762001
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	16/07/2004
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Dr. Sanjeev Baliarsingh				
• Phone No.	06842253635				
• Mobile No:	9437299375				
• IQAC e-mail ID	iqacgacp@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.govtcollegephulbani.org/aqar-2021-22/				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.govtcollegephulbani.org/wp-content/uploads/2023/11/ACADEMIC-CALENDAR-2022-23.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.04	2023	23/11/2023	22/11/2028
6.Date of Establishment of IQAC			29/12/2011		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
NIL	NIL	NIL	Nil	NIL	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File				
9.No. of IQAC meetings held during the year	05				
• Were the minutes of IQAC meeting(s) and	Yes				

compliance to the decisions taken uploaded on the institutional website?		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Opening of new programmes in UG and PG 2. Addition of extra class rooms 3. Enhancement of hostel intake capacity 4. E- resources subscription of Inflightnet, NLIST and EBSCO 5. Wi-Fi hostel campus</p>		
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		

Plan of Action	Achievements/Outcomes
1.Opening of new programme in UG and PG	Permission obtained for opening of 06 new UG programmes and 09 New PG programmes
2.Central Induction Programme for students	Central Induction Programme held for freshly admitted for students
3.Wi-Fi hostel campus	Both Boy's and Girl's hostel were covered under Wi-Fi connectivity
4.Online collection of hostel dues	Online collection of hostel dues was initiated through a payment gateway system eduqfix of HDFC Bank
5.Renovation of electrical wiring of old building	Renovation of all electrical wiring of the old building was completed
6.Addition of extra classrooms	11 New classrooms were created under World Bank project.
7.Enhancement of hostel intake capacity	With the construction of New Hostels for both Boys and Girls hostel intake increased.
8.Online mentoring of students and redressal of students grievances	Students redressal mechanism created through mentor system.
9.E-resources subscription of inflibnet	Steps are being taken to subscribe e-journals for library..
10.Library Automation	Steps are being taken to automate the library books.
11.Examination automation	Steps are being taken to automate the Examination System.
13.Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name of the statutory body	Date of meeting(s)
IQAC	26/09/2023
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> • Year 	
Year	Date of Submission
2021-22	13/02/2023
15. Multidisciplinary / interdisciplinary	
<p>The college provides multidisciplinary courses like Arts, Science, and Commerce and professional courses like BBA and BCA. Courses like Environmental Studies, Ethics and Values, Quantitative and Logical Thinking, and Communicative English are also being taught across the streams. Some of the generic elective subjects of Arts discipline are being taught by Commerce Discipline and vice-versa. Computer courses in the Commerce discipline are being taught by the BCA department which create an interdisciplinary bonding across the disciplines. Interdisciplinary seminars are being conducted to give an interdisciplinary approach in different subjects and to develop a holistic attitude among the students of various departments.</p>	
16. Academic bank of credits (ABC):	
<p>For completing a certain course, the programmes presently offered by our college have a definite Credit point. There are provisions for taking generic elective courses in addition to the core courses in each programme. It offers flexibility for the students to choose courses. At the time of admission, the student has the opportunity to choose the elective from the bank of credits offered by the college. Students are sensitized to open and register under the Academic Bank of Credits (ABC).</p>	
17. Skill development:	
<p>The college offers courses for the development of skills of a student joining a programme. The courses in the science stream and some of the courses in the arts and commerce stream are designed to blend the theoretical and practical components so as to give knowledge and skill to the students admitted to the programme. The students of each programme are encouraged for internship and skill-</p>	

based training courses outside their courses. Students having meritorious achievements are encouraged to take Project and complete on time. Courses such as Qualitative and Logical Thinking (QLT) and Communicative English are being offered as Ability Enhancement Elective Course (AEEC) which are aimed at enhancing the communicative skills and the reasoning aptitude among the students. The students enrolled under NCC, YRC, and NSS are given training in life skills and social activities.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college disseminates the Indian knowledge system by integrating the Indian language i.e. Odia. The college has a full-fledged Odia department where full-time UG programme is being offered. Further, Departments like Philosophy, Political Science, Economics, and History provide knowledge on Indian culture and value systems like 'Indian Ethics', 'Teachings of Srimad Bhagavad Gita', 'History and Culture of Odisha', 'Polity, Society, and Culture in Contemporary India', Indian Economy and political system, Society and culture, Ancient Indian History, Culture and Archaeology', Contemporary Indian Philosophy, etc. Programmes on social awareness of the Indian value system, and the constitution are being organised in the college regularly.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Measurement of Student's performance through learning outcomes determines the success of the Outcome Based Education (OBE) system. It indicates the success and capability of the students on completion of the courses. Course Outcomes are the statements indicating the knowledge and skills the student is expected to acquire at the end of a course. Program outcomes represent the knowledge, skills, and attitudes the students should have at the end of the programme. Programme outcomes can be directly measured through course outcomes. Course objectives, learning outcomes in terms of Programme outcomes, programme-specific outcomes, and course outcomes are clearly mentioned in the college website. The analysis of the final result of the outgoing students and the On-Time Graduation percentage gives an idea about the extent of success of the students as well as the institute.

20.Distance education/online education:

At present ,the institute does not have any kind of mechanism to impart education in distance or online mode. However,the IGNOU study centre at Govt. Autonomous College Phulbani offers various programmes in distance mode.

Extended Profile

1.Programme	
1.1	21
Number of programmes offered during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1	2357
Total number of students during the year:	
File Description	Documents
Institutional data in Prescribed format	View File
2.2	497
Number of outgoing / final year students during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3	775
Number of students who appeared for the examinations conducted by the institution during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1	453
Number of courses in all programmes during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2	59

Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.3	53	
Number of sanctioned posts for the year:		
4.Institution		
4.1	1378	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	31	
Total number of Classrooms and Seminar halls		
4.3	120	
Total number of computers on campus for academic purposes		
4.4	41.41	
Total expenditure, excluding salary, during the year (INR in Lakhs):		
Part B		
CURRICULAR ASPECTS		
1.1 - Curriculum Design and Development		
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.		
<p>Local Developmental Needs: The College offers programs like B.A., B.Sc., B.Com. where the some courses like Environmental Studies & Disaster Management, Anthropology of India, Tribal Cultures of India, Microeconomics, Geography of Odisha, History and Culture of Odisha etc. focus on local needs. National Developmental Needs: The courses under various programmes viz. Indian Economy, Anthropology of India, Geography of India, Economic Geography, Political Processes In India, Governance: Issues and Challenges, Horticulture Practices and Post Harvest Technology, Environment and Public Health, Immunology, Industrial Chemistry and Environment. Regional</p>		

Developmental Needs: For emphasizing the regional developmental needs, the college offers courses like Introduction to Sociocultural Anthropology, Introductory Macroeconomics, Public Economics, Indian Writing in English, Climatology, Regional Planning and Development, Remote Sensing and GIS, Introduction to Human Rights, Development Process and Social Movements in Contemporary India etc. Global Developmental Needs: The courses offered by various programmes to address global needs are-Nano Materials and Applications, Digital Systems and applications, Polymer Chemistry, Inorganic Materials of Industrial Importance, Corporate Law, Corporate Accounting, Fundamentals of Financial Management, Object Oriented Programming Language, Computer Oriented Accounting System, System Analysis & Design, European Classical Literature, American Literature, Resource Geography, Disaster Management, Global Politics, Perspectives on International Relations.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://www.govtcollegephulbani.org/curriculum/ug-cbcs-syllabus/ug-syllabus-for-departments-22-23/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

08

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

141

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

02

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

21

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Issues relevant to Professional Ethics and Human Values are Page 11/59 11-01-2024 12:42:45 Annual Quality Assurance Report of

GOVERNMENT AUTONOMOUS COLLEGE reflected in the course Ethics and Values which is a compulsory course for all the UG Programs. Courses like Ethics, Applied Ethics in Philosophy, Women's Writing, Partition Literature, English, Odishara Sanskrutika Itihas O Bhasha Sahitya in Odia, Introduction to Human Rights, Social Movements in Contemporary India, Women, Power and Politics in Political Science, Management Principles and Application, Principles of Marketing etc from dept of Commerce.

Gender Sensitization is addressed in Ethics and Values course and in different UG programs like Philosophy, Anthropology, English, Odia, and Political Science and in some other Arts and Humanities programs.

Issues related with environment and sustainability is integrated into courses of Environmental studies & Disaster Management which is a Ability Enhancement Compulsory Course for all the Undergraduate programs. It is also a part of the curricula in Specific UG Program in Zoology, Botany, Geography and Anthropology.

N.S.S. and N.C.C. promotes environmental protection through tree plantation and other sustainable development programs including tree plantation, awareness on gender equality, health issues, health awareness camps, road safety Programs conducted under N. S. S., N.C.C., YRC & Political science and Philosophy department help to inculcate human values among students.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	No File Uploaded
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

311

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.govtcollegephulbani.org/syllabus-feedback-analysis-report-2022-23/
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
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File Description	Documents
Provide URL for stakeholders' feedback report	https://www.govtcollegephulbani.org/syllabus-feedback-analysis-report-2022-23/
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2137

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1378

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

At the time of admission, the students are counselled and made aware about the course, mode of internal assessment, external assessment, curricular and co-curricular activities, rules and regulations of the institution as well as facilities available. The list of courses, curricular and co-curricular activities, rules and

regulations, facilities available etc are also published in the college calendar which is provided to the students before the beginning of academic sessions. At the outset, teachers assess the potentialities of the students in the class, their knowledge about the course and accordingly special programmes for advanced and slow learners are planned. Remedial and extra classes are conducted for advanced and slow learners. After the completion of syllabus, subject classes are also repeated for slow learners and students taking late admissions. The students are also supplied with different study materials in online as well as offline mode. The teachers from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the student's aptitude and competence. Teachers remain available in college to clear the doubts and counsel the students even on a one to one basis. Advanced learners are encouraged to become class representatives.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/08/2023	2137	59

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

- **Experiential Learning**
- **Educational field trips**
- **Seminars**
- **Extension activities in the college are aimed at providing social service.**
- **Participative Learning**
- **Laboratory Experiments.**

- Monitored Group discussions and peer learning.
- Flipped classroom
- Problem Solving
- Project based learning
- Quiz
- Assignments and Group Discussion
- Enhance Learning
- Supply of online learning material such as soft copy of books and lecture notes through WhatsApp group
- Providing links to different free online tutorials, e- books and course modules designed by different universities especially by Utkal University, Odisha, in collaboration with the DHE, Odisha. Also the course modules are available in e-ppathsala
- Supply of e-resources through EBSCO and NLIST.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	https://www.govtcollegephulbani.org/ict-enabled-classroom-of-the-college/

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

All Faculty members of the college use ICT technology as a mark of technological advancement and to improve the teaching and learning process in the classroom. Different softwares available online is integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computer/laptops/tablet systems are used in the classrooms. YouTube, E-mails, WhatsApp group, Telegram, Zoom, College website are used as platforms to teach, communicate, provide material and syllabus. The teachers are conducting regular tests, upload assignments, make presentations, address queries, mentoring and share information. BSNL wi-fi facility is also available in the campus for the students and staff. Student attendance, feedback are also received online from the students and faculty members.

Cyber- Library:

There is a cyber-library in our college which is being used for accessing various study materials and research journals. We have 02 types of e-resources available: EBSCO provided by OSHEC free of cost to the College and N-LIST of INFLIB NET subscribed by the

College.Students and faculties are able to access online contents through EBSCO.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.govtcollegephulbani.org/photo-gallery/
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

56

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

1.Time Table for UG and PG students

2.Daily activity report of individuals

3.Classes as per instruction of the Government of Odisha

4. Academic calender

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

51

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

12

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

2

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

60

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

This is a regular practice for the payment of exam fees through online payment gateway (Qfix by HDFC bank). Students registration is conducted through online platform (Google form) for appearing examination. The provisional marksheet is prepared by MS EXCEL module.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Our college has well defined learning outcomes with regard to teaching-learning process. The vision and mission of the institution emphasizes on promoting value education through motivated and trained faculty members to prepare the students to accept the challenges of the present scenario. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes following; Hard Copy of syllabi and course/programme Outcomes are available in the respective departments for ready reference to the teachers and students. The college also aims at preservation of social, ethical and moral values of the tribal ethnicity.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://www.govtcollegephulbani.org/curriculum/ug-cbcs-syllabus/ug-syllabus-for-departments-22-23/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college is sincerely working for systematisation of collecting and evaluating data on programme and course outcomes, for which the assessment is being carried out through continuous evaluation and assessment in various levels of academic management. Assessment for the course-level is done via continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation process is carried out by confirming the different standards of CBCS regulations in time-bound manner. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. Besides, weightage for the end semester Examination (written examination /lab examination) depending upon course type is also used for the process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

362

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://www.govtcollegephulbani.org/sss-feedback-analysis-report-2022-23/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Though Government Autonomous College, Phulbani promotes active research, the college has different laboratories that involve students as well as faculty members in research works. We procure lab equipments and develop lab facilities by the utilising grants received from State Government, World Bank and RUSA. The faculties are encouraged to utilize the funds mentioned above in research, student projects and laboratories. We have well furnished Computer lab for the students with adequate internet access. We also have e-Resources such as EBSCO, N-LIST and World Leadership Academy platforms which are freely available and accessible that can fulfill the research demand of the recently joined faculty members with PhD degree.

Time to time outreach program, outreach extension activities, study tours, social survey are conducted separately for different programmes of this college. Science students like those of Physics and Chemistry such as Department visit pharma companies and industries for the assigned project work whereas students of Botany and Zoology Department visit botanical gardens, nurseries and zoological parks respectively. Similarly, Arts students such as those of Department of Anthropology, Political Science and History visit to monuments, state museums etc for the same purpose to

collect data.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	https://www.govtcollegephulbani.org/wp-content/uploads/2023/11/Adobe-Scan-Nov-12-2023-32.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research**3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)**

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

0

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	No File Uploaded

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college encourages both the faculty members and the students to pursue their project works through recent developments in their respective fields and subjects. The Board of Studies also approve resolutions to conduct research through the student projects facilitating publications for Intellectual Property improvement. The language lab, cyber library, e-resources and IQAC facilitates for innovation and transfer of knowledge for research, entrepreneurship, community orientation, incubation, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.govtcollegephulbani.org/wp-content/uploads/2023/11/Adobe-Scan-Nov-12-2023-32.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

1

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website

during the year

1

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities**3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year**

Courses offered in the college integrate issues related to gender, environment and sustainability, human values and professional ethics. Issues related with environment and sustainability are integrated into the courses of Environmental studies, Zoology, Botany and Geography. Courses that teach human values and

professional ethics in its curricula are Political Science, Commerce, English, and Philosophy. Institution integrates cross-cutting issues relevant to professional ethics, gender, human values, environment and sustainability into the Co-curricular and Extracurricular Activities also. National Martyr's day, National Voter's day, World AIDS day, N.C.C. day, Vigilance awareness week etc are being organized in the college every year. The college has taken active participation in Swachha Bharat Abhiyan and Swachhta Pakhwada Programmes started by the government. The college takes efforts for integration of ethical and human values through extra-curricular activities also. N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. It organizes various environment related programs including tree plantation, awareness on gender equality, health issues, road safety etc. Programs conducted under N. S. S., N.C.C., YRC & Political science and Philosophy department help to inculcate human values among students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

12

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

627

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

0

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

0

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education. The college ensures optimal utilization of the resources by encouraging innovative teaching-learning practices like the use of power point presentations, LCD projector etc. On Sundays the College spares its class rooms for conducting different types of national and state level examination. The college has 16 ICT-enabled classrooms and 15 numbers of classrooms with chalk and talk teaching facility. The college has 07 numbers of well-equipped laboratories. There are two rooms designated as Cyber Library and Computer Laboratory with 40 computers each aided with internet facility. Again BCA department have 40 computers for student practicals. Further the campus has adequate WiFi coverage. There are separate common rooms for staff boys and girls. All of them have well maintained toilets, quality ventilation and sufficient space to accommodate in leisure. The College has Library room for reading facilities. The administrative block of the college contains a principal's chamber, Establishment section, accounts section, UGC section, SAMS lab, IDP section and Admission section, well maintained toilets, fire safety provision and CC-TV surveillance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.govtcollegephulbani.org/category/igac/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

1. One dedicated Gymnasium Hall with all amenities
2. A Playground facilitating Football and Cricket sports along with athletic events
3. Indoor Volley ball Court in hostel
4. Long jump/high jump /triple jump court
5. one Auditorium

6. one Open Yoga Center

7. one Indoor Badminton Court in hostel

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

16

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

38.0

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our Library has 02 wings: the physical wing and the digital wing. It has a well equipped physical library with 45333 number of text and reference books which plays a vital role in providing reliable contents for students, teachers and researchers. Though the Library is not fully automated but is in the process of automation through

cloud based e-Granthalaya 4.0. There are about 33151books in e-Granthalaya software. The library has a separate reading room for teachers and students with separate sections with subscription of daily news papers and magazines. For using the digital library, students are given guidance for gaining knowledge on certain things such as, access through login, downloading, sharing, citation and referencing etc. All HODs and other faculties also guide students regarding use of the eresources available in the college for purpose of study and career planning. We have 02 types of e-resources available: EBSCO provided by OSHEC free of cost to the College and N-LIST of INFLIB NET subscribed by the College. All HODs also allot some time and take efforts for guiding the students regarding the books/journals available on EBSCO, World Leaders Academy and N-LIST besides using themselves.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.govtcollegephulbani.org/the-college-library-is-automated-using-e-granthalaya-4-0/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.57438

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

26

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Government Autonomous College, Phulbani has upgraded its IT facilities which covers with IT policy, Wi-Fi facility and CCTV Surveillance connectivity and has allocated budgetary provisions for updating its IT facilities. An approximate amount of Rs1,50,000/- towards Wi-fi automation, Telephone & Internet Rs 60,000/-, Computer & CCTV maintenance Rs1,50,000/- have been spent for these purposes. Due to Covid-19 Constraints& SOP advisory issued by the Government students are denied to physical classes& Examinations. Online classes & Examinations were held through different online platforms such as ZOOM App, Google Meet, along with e mails & WhatsApp sharing. The college supports to data Services & sharing to teachers for the purpose of management of online classes and research activities. Teachers are motivated to use their mobile data & hotspot synchronization making teaching learning conducive & for academic excellence. The IT sector & the support software make the teachers as front liners and COVID warriors during this pandemic scenario. The college has updated its IT facilities with increasing the number of computers, printers, scanners, smartboards, LCD projectors, Photocopy machines, online admission process, dynamic website and various software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
734	120

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

D. Any one of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**4.95**

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college Infrastructure committee looks after the maintenance, repair and construction work related to the building, the maintenance and minor repair work of the furniture and fixtures and other physical infrastructure. The works related to purchase of different items are being executed through a transparent process as per Govt. norm. The entire tender process for procurement of items is carried out by OSIC. The maintenance and upgradation work related to construction and electricity is looked after by government agencies like R&B Division, PWD etc. Every department maintains stock registers for keeping the list of chemicals, glassware, equipments and other instruments used in laboratory. Physical verification of laboratory equipments and machines is carried out to record the functional and non functional equipments from time to time. Regarding Computers, Maintenance and up gradation is looked after at office level and concerned technicians are hired whenever necessary. In the physical library, accession and withdrawal registers are regularly maintained to keep the record updated and accessions of the books. The cyber library is having 40 computers for easy access of e-learning resources. The officer in charge of sports and games regularly maintains the stock register for the equipments and materials related to the sports.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support**

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1200

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

C. Any 2 of the above

File Description	Documents
Link to Institutional website	https://www.govtcollegephulbani.org/photo-gallery/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

113

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

5

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

73

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

11

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college encourages students to have student representative for every activities related to the development of the institution for administrative and academic management. These representatives act as bridge between the Principal and the students. The student representatives put the grievances of students (if any) to the

principal, who passes orders to the concerned committees for smooth implementation of different activities. Complaint/Suggestion boxes are installed in different prime locations of the college to receive complains /suggestions regarding college development. The demands and grievances of the students are given utmost priority and successfully redressed from time to time. In addition to that to listen to the problems of the student mass, class representatives/Seminar secretaries are selected for quick redressal of their problems. Most of the teachers try to convey their message to other students via these representatives so that they learn leadership skills besides excelling in academics.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

21

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni are invited to register through online mode but the Association is not registered under Society registration Act. No significant financial and other support services to the development of the institution has been marked by the Association till date.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution	
<p>Our College has adopted a decentralized and participative style of functioning under which day to day governance is administered through Committee based decisions. Representation of teachers have been made in administrative committees and similarly participation of statutory officers of administration and finance were encouraged in academic committees The recommendations and reports of these specialized internal committees were subsequently considered and monitored by the College Authorities such as Academic Council and Executive Council for further implementation. Such steps gave clear goals and mission to the stake holders and brought a positive culture of belongingness among the faculty members, resulted innovation and vast improvements in the Institutional Governance. The Governing Body delegates all the academic and operational decisions based on policy to the Academic Committee headed by the Principal to fulfill the vision and mission of the institute. Academic Committee formulates common working procedures and entrusts the implementation with the faculty members. Regarding implementation and monitoring of academic and administrative matters to actualise the vision and mission of the institute. Academic, Administrative and Accounts Bursars are looking after the smooth monitoring and management of administration, academic and accounts system of the institution respectively.</p>	
File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.govtcollegephulbani.org/mission-vision/
6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and	

participative management

The Higher education department gives sufficient freedom to the Principal, who is the academic head of the institution to function in order to fulfill the vision and mission of the institution. Academic responsibilities are fairly divided among all the staff members. Committees are appointed for the various academic and cocurricular activities of the academic year. The list of committees is displayed at the beginning of the year on the staff noticeboard. The responsibilities are communicated to the faculty members through regular staff meetings. The Principal of the College holds regular meetings with the teaching and non-teaching staff. The Heads of Departments monitor the functioning of the various departments. The participative decision- making ensures total participation of all the people concerned. The office administration is headed by the Head Clerk under whom there are Senior Assistant, Junior Assistant and other Class IV Staff. Thus, the decentralization of departments and personnel of the institution helps in improving the quality of its educational provisions. The Administration is always open to discussion with the teaching and non teaching staff which, in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

An Academic Calendar is prepared and circulated among the students and teachers. Student's orientation programme are conducted department wise to aware about the curriculum and quality culture of the institution. A complete guide containing the entire system of the college including fee structure to various courses and hostels are provided to each student in the college calendar. Feedback is also taken individually by teachers for their respective courses. Students are also free to approach the HODs of various departments of the Institute for feedback and suggestions. Feedback is properly analyzed and shared with the HODs and individual faculty

members. The teaching-learning processes are reviewed and improvements are implemented, based on the IQAC recommendations. Students enrolled in various disciplines are identified as slow and advanced learners based on their marks and the entry level test conducted by each department. To help the slow learners, remedial classes are being conducted to bridge the gap. The Administrative, Accounts, Infrastructure, Library and Residential Committee take important decisions regarding finance, building construction, renovation and maintenance and issues related to the college and hostel. Admissions are done through SAMs through online in single window Mode. The processes related to the conduct of examinations, declaration of results and award of degrees are controlled and monitored by the Controller of Examinations of the Institute together with the Faculty and other supporting staffs. Various reforms have been undertaken in the last five years that have made a positive impact on examination management.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The College is managed by the Principal through statutory committees such as Executive Committee, Academic Council and Board of Studies, Finance Committee and non-statutory committees like Academic Committee, Admission Committee, Examination Committee, Library Committee, Purchase Committee, Residential Committee, Infrastructure Committee, Career Counselling Cell, RTI cell, IQAC, College Development Committee etc. Executive Committee has been constituted as per the UGC mandate and is the highest governing body which meets twice a year to monitor overall functioning of the college. Academic Committee is headed by Academic Bursar and some other faculty members to manage academic matters. Admission Committee under the supervision of a faculty oversees admission of students to various UG and PG courses on SAMS portal. Controller of Examinations and senior members of teaching staff are the members of Examination Committee which is responsible for holding examinations and publication of results on time. All decisions regarding purchase and maintenance of library books are taken in Library committee meetings.

Infrastructure committee looks after purchase, development and maintenance of infrastructure from grants received from Government including RUSA and OHEPEE grants. Career Counselling Cell under a coordinator works to bring awareness about employment opportunity among the students. The PIO of RTI cell address the applications of information seekers. Residential Committee and Development Committee under the chairmanship of the Principal and faculty members look after the overall management of the Hostels and the College. Last but not the least IQAC under the chairmanship of the Principal ensures quality teaching-learning ambience of the College.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.govtcollegephulbani.org/wp-content/uploads/2023/04/6.2.2_1682411632_2455.pdf
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Being a Govt. college, the Odisha Govt. offers the following welfare schemes for all its employees. Summer vacation to both teaching and non-teaching staff. The order is issued by the higher education department, which is strictly followed by the college. The government has provided Group Insurance scheme to the Staff

(Teaching and Non -Teaching) of the College. This helps the staff at the times of need. (i)Maternity (180 days) and paternity (15 days) leave.

(ii)Provident fund for the employees of the college.

(iii)Medical Insurance facility for the employees of the college.

(iv)Casual leave of 15days for the employees.

(v) Festival Allowance to NGO staff of the college

(vi) Medical Reimbursement to both GO and NGO staff of the college

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

5

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Financial audit of the accounts is an important process and is strictly followed by the Government (Autonomous) college, Phulbani. The college undergoes an external audit conducted by higher education department and AG office as well as internal audit. They verify and confirm all finance related document. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to college for clarification. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution is run by the government of Odisha, so the funds to be utilized are primarily allotted through the Higher Education Department, Odisha. Funds to be allotted for the institution go through the exercise of forming annual budget as per requirement by Higher Education Department. The same is being discussed with chief Accounts Officer / Financial Advisor for allotment of funds under different heads. The allotments are made to institution throughout financial year through the application of Integrated Financial Management System (IFMS).

Optimum use of the funds to this institution is made as per the rules and regulations and is subjected to audit by the government. Within the institution funds are mobilized out of a specific percentage of the fee collected from the students. These funds are grouped under different heads. These funds are utilized for the benefit of students and for meeting other expenses of the college. To ensure the optimum use of these funds, various college level committees like development, purchase, infrastructure, library, residential committees are framed. All the expenditures relating to salary, non-salary, laboratory equipments and expenses are met out of the Government allotted funds. The revenue collected from students at the time of admission and readmission are also used towards welfare of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during

the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The College reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC.

Assessments are done by way of physical meetings and sometimes online to maintain secrecy and transparency under the following heads:

1. Teachers' assessment by students
2. Teachers' self-evaluation
3. Introduction of ICT enabled and smart classrooms
4. Principal's surprise visit to different classrooms
5. Regular meetings between Principal and teachers for interaction and improvement
6. Conduct of Students' satisfaction survey
7. Introduction of Proctorial system

Apart from the above parameters, the IQAC of the college also ensures the following quality initiatives for providing quality teaching-learning ambience to the learners:

1. Introduction of Biometric attendance system for staff as per the instruction of Government.
2. Organising Self-defence programmes for girl students in the campus
3. Introduction of semester system in PG classes
4. Organising Interdisciplinary seminars
5. Meetings with stakeholders
6. Organising different co-curricular and extracurricular activities among the students such as Essay, Debate, Quiz competitions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.govtcollegephulbani.org/category/igac/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms .

Assesments are done both online and offline to maintain secrecy & transparency for the following items.

1. Teachers assessment by Students
2. Teachers self evaluation
3. Introduction of ICT enabled and smart classes
4. Principal's surprise visit to different classes for instant evaluation of teachers
5. Principal & Head of the departments interactions for suggestions & development in teaching-learning process.
6. Regular departmental meeting of the H.O.D. with the staff members
7. Students Satisfaction Survey report
8. Introduction of proctorial system

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.govtcollegephulbani.org/igac-notifications-and-proceedings/

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the

C. Any 2 of the above

IQAC Feedback collected, analysed and used for improvement of the institution
Collaborative quality initiatives with other institution(s) **Participation in NIRF** **Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.govtcollegephulbani.org/proceedings-of-igac-meetings-2022-23/
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There are well functional Grievance Redressal cell, Equal Opportunity Cell, Internal Complaint Committee, Women Empowerment Cell, Anti-Ragging cell and Discipline Committee in the college to promote gender equity and sensitisation among the students and employees. Women harassment cell is working to resolve the issues of women employees and students in this work place. Anti ragging cell is working to prevent and reduce the evil practice of ragging in the college and hostels. Both Boys and girl students are taking pledge for ragging free campus and to maintain a cooperative environment. The Internal Complaint Cell is playing a crucial role in resolving different problems of women at workplace and girl students to prevent sexual harassment under Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. Equal Opportunity Cell is created to provide equal opportunity to the girl students in the field of academic, cultural, literary and sports activities. Through Women Empowerment Cell the college arranges different activities to promote the inherent talents among the girl students. Our NCC, NSS and YRC wing is active in providing equal opportunity to the girl students for participating in different

activities of district, state and national level.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

For collecting the solid waste from nook and corner of the campus substantial number of dustbins are installed. This ensures that solid waste segregated at the source before handing them to local municipal body for recycling & disposals, color coded bins are used. Most of the waste collected from college canteen and hostels are biodegradable by nature. The minimal amount of non biodegradable handed over to Kawadiwala for recycling whereas a trace of hazardous chemicals generated by the science laboratories are treated and buried safely underground. A part of biodegradable portion too is dumped in composting pits for decomposition over time. The solid biodegradable waste collected from the parks, play field after use of lawn mower and bush cutter is collected and treated in Vermicompost pits in which Eisenia foetida worms are used to decompose manure and it is used as a source of bio-fertilizer for garden and vermi wash generated from vermicompost pits are used as bio-pesticides in the gardens. All the liquid waste from washroom, bathroom is collected into septic tanks through systematic drainage. E- Waste management: The college generates minimum e-waste was stored by Waste Disposal Committee for further process. These activities are taken care by the Eco Club of the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>E. None of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="86 698 550 757">File Description</th> <th data-bbox="557 698 1471 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 766 550 898">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="557 766 1471 898" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 907 550 1003">Certification by the auditing agency</td> <td data-bbox="557 907 1471 1003" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1012 550 1108">Certificates of the awards received</td> <td data-bbox="557 1012 1471 1108" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1117 550 1171">Any other relevant information</td> <td data-bbox="557 1117 1471 1171" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	<p>B. Any 3 of the above</p>
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Any other relevant information	No File Uploaded										
<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</p>											

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

This Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio economic and other diversities. Different sports and cultural activities (KUI song, Sambalpuri, folk tribal dance and poetry recitation etc. in different occasions) organized by the college to promote harmony towards cultural and socio-economic diversities. Women's day, Yoga day etc. are also celebrated to promote harmony towards regional and communal diversities. Students of different groups belonging to ST, SC, OBC, Religious Minority are getting scholarships through different schemes of Department of Higher Education, Govt. of Odisha. to provide an inclusive environment towards various diversities. Students from different departments visiting to different villages and ethnic groups to study regional, cultural, socio-economic and other diversities as a part of their academic requirements.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college regularly organises different programmes for promotion of national integration, communal harmony, tolerance and constitutional obligations by observing Commemorative days like Martyr's day, Constitution day, Voter's day, Republic day, Independence Day etc. The students and employees are sensitised about

the constitutional obligations: values, rights, duties and responsibilities of citizen through observation and participation in the above programmes. The institution trying to develop a sense of dedication, devotion and belongingness towards the national unity and harmony. All the students and staff members are given equal opportunity and weightage in every sphere of activities for promotion of human values and constitutional obligations. Students are sensitized through the lectures on Ethics and Values through the semesters at UG Level. In order to bring a sense of discipline and righteousness, YUVA SANSKAR programs are also been conducted regularly among the students. To develop the sense of duties and responsibilities among the students and employees of this institution, code of conduct for students and employees are regularly communicated.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college regularly organises different programmes for promotion of national integration, communal harmony, tolerance and constitutional obligations by observing Commemorative days like Republic Day, Independence Day, Martyr's day, Constitution day, Voter's day, Women's day, Yoga day. The students and employees are sensitised about the constitutional obligations: values, rights, duties and responsibilities of citizens. Through observation and participation in the above programmes the institution is trying to develop a sense of dedication, devotion and belongingness towards the national unity and harmony. All the students and staff members are given equal opportunity and weightage in every sphere of activities for promotion of human values and constitutional obligations.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

VALUE EDUCATION

Objective of the Practice:

To impart and instill the sense of value in the young minds. To study the significance of values in the society and to convince and commit to the goals and passion of the life.

Need Addressed and the Context:

Due to advancement of science and technology, the young minds are diverted most often. The impact of social media not only gives a solid platform for academic development but also diverts them towards many irrelevant things which are not conducive to their future academic pursuits. To stop the ill practices among the enthusiastic minds, value education is essential.

The Practice:

The value education is a crucial and necessary initiative to save students character, instilling ethical and cultural values and to develop a sense of social responsibility. Under the banner "Ethics and Values" as a part of student curriculum. The course "Ethics and Values" is a compulsory paper taught in each semester of UG programmes with six Credit points. Students are consistently learn, practice and evaluated about the basic values of life and existence. Apart from these, another programme "Yuva Sanskar" is also providing a solid platform to bring change in the manner and attitude of the young minds towards others in the society.

Evidence of Success:

Students who successfully completed their studies will acquaint with adequate knowledge about our rich culture and values which are beneficial for upholding the cardinal virtues of life.

File Description	Documents
Best practices in the Institutional website	https://www.govtcollegephulbani.org/institutional-best-practice-2022-23/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

EDUCATING THE TRIBAL YOUTHS: A WAY TO EMPOWERMENT

Govt. Autonomous College, Phulbani is one of the premier educational institution in the heart of tribal dominated Kandhamal district of Odisha. Since its inception, it cater the needs of tribal young minds through quality education. The academic curriculum incorporates with the cultural heritage, community development, ethical and cultural values. The institutional values are deeply rooted on community involvement, inclusive education, skill development, promotion of local language (KUI) and career counseling programmes. It provides a strong sense of help and support to the tribal youths through life skill promotion and mentor support by the young and dynamic academicians of the institution. It provides essential life skills among the enthusiastic tribal minds through the development of

critical thinking, problem-solving and decision making process. The sincere career guidance and counseling service helps the tribal youths in achieving different career options with the preservation of core values and sustainable development. Even though nurturing the young minds of the tribes is a herculean task, yet the college provides all help and support to reach their goal tirelessly since 1960.

File Description	Documents
Appropriate link in the institutional website	https://www.govtcollegephulbani.org/institutional-distinctiveness-2022-23/
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Preparation and Action Plan for Peer Team visit.
2. Beautification of College Campus.
3. Wi-Fi expansion to Hostel and College Campus.
4. Commencement of new UG and PG programs.
5. Help and support from the mentor organisations in view of Peer Team visit.
6. Renovation of existing infrastructure of the college under Chief Minister Special Assistance Scheme.
7. Utilization of approved P.L fund for infrastructure augmentation.
8. E-resource subscription of Inflibnet/N-list/World leaders academy.
9. Library Automation.