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**OFFICE OF THE PRINCIPAL; GOVT. AUTO. COLLEGE, PHULBANI,
DIST. - KANDHAMAL**

Letter No. 2145/GACP/2023

Date. 09.10.2023

QUOTATION CALL NOTICE

Sealed quotations are invited from interested eligible authorized dealers/registered firms/reputed manufacturers located within state of Odisha along with the service backup for supply and fixation of **Signage items**. The quotations complete in all respect should reach the undersigned by registered post/ speed post/courier in sealed cover on or before **5.00 PM on 16-10-2023**. All the quotations shall be opened on **17-10-2023 at 11.30 AM** in the presence of parties or their authorized agents. The items shall be purchased from P.L funds vide letter no. HE-GCNE-PLAN-0039-2022/43841/HE Dt. 09.10.2023.

Specification of Items

Sl. No	Items with Description	Size	Quantity
1	Department Signage Glass Panel Board (Bilingual)	2.5 x1.25 (sq. ft)	25
2	Laboratories Signage Glass Panel Board (Bilingual)	2.5x1.25(sq. ft)	10
3	Boards with Scientists/Famous persons/Sports man etc picture and quote for Labs/Gym/Sections/Library	2x1.5 (sq. ft)	25
4	Signage Board for other rooms, viz. Sitting rooms, Canteen, Stores, Guest house etc)	1.5x1(sq. ft)	40
5	SS Boards with stands showing pathways	4x2(sq. ft)	4
6	Vision & Mission Board (Glass Panel)	4x2.5 (sq. ft)	1
7	Vision & Mission Board (Glass Panel)	3x1.5 (sq. ft)	2
8	Pathway Boards (Inside building)	1.5x1(sq. ft)	10
9	Metallic Name Plates with fixture (to be placed in front of equipments/HODs)	10"x6"	20
10	Metallic Name Plates (to be fixed with rod for Trees, Herbs, etc)	10"x6"	40
11	Boards for Toilets, Water purifier, Fire extinguisher, First Aid etc.	1x0.5 (sq. ft)	25
11	(No) Parking /Stick no Bills Fibre boards	1x1.5 (sq. ft.)	8
12	To Do -list white boards	3x2(sq. ft)	5
14	Succession List of Principals Acrylic sandwich	6x4 (sq. ft.)	1
15	Wooden-sunmica board (Incumbency chat, List of staffs type/Faculties)	3x2 (sq. ft)	40
13	Dos and DONTs Stickers (flex or Fibre Boards)	3x2 (sq. ft)	12
14	Signage glass panel boards Mo Sarkar, Mo College, Anti-ragging etc.	As per Govt. of Odisha norms	05
15	Code of Conduct Fibre boards	4x2 sq. ft	05
16	Acrylic sandwich board for College Name (Billingual) for Main Building	6x4 (sq.ft.)	01
17	Acrylic sandwich board for Hostel Name (Billingual)	5x3 (sq.ft.)	05

Terms and Conditions

1. The parties must superscribe on the top of the closed envelop "Quotation for (Name of the item) Notice no. _____ dt. _____" along with firm name and contact no.
2. The following documents must be submitted and mentioned in the quotation call
 - a. Registration certificate of the firm
 - b. Copy of valid PAN, GSTIN No and certificate and up to date IT return filing documents (FY-2022-23, AY-2023-24).
 - c. Sample of the item indicating the specifications and photo of the item.
3. The attested copies of the authorized dealership certificate of the item to be supplied.
4. The parties should indicate the unit cost of each item both in figure and words inclusive of all taxes (transportation, fitting and installation).
5. The quantities mentioned above are approximate and may vary during issue of supply order.
6. The quotation paper and submitted documents should be signed in each page by the parties.
7. The authority will not be responsible for postal delay.
8. The undersigned reserves the right to reject or cancel or withdraw any or all quotations without assigning any reason thereof.
9. The quotation paper received beyond the date and time mentioned above shall not be taken into consideration.
10. All the items should be of good quality and as per our specification.
11. The firm must give an undertaking that it has not been banned/blacklisted/debarred/suspended by Central Govt./State Govt./ Central or State PSU organization or State Govt. Universities or Colleges.
12. No direct contact regarding selection is allowed.
13. Quotation satisfying above conditions will be considered for selection of firm for purchase/ supply order.
14. Any legal dispute that may arise is subject to civil court at Phulbani Pin-762001, Kandhamal, Odisha.
15. Firm is to accept free of cost post sale service for any installation or fixation of items.

[Signature]
09.10.2023
Principal
Govt. Autonomous College
Phulbani
Govt. Auto College, Phulbani

Memo No. 2146/GACP/ 2023

Date- 09.10.2023

Copy to College website/Notice Board/ DIPRO, Kandhamal/Accounts Section/ Coordinator, IQAC for information.

[Signature]
09.10.2023
Principal
Govt. Auto. College, Phulbani
Govt. Autonomous College
Phulbani

[Signature]
9/10/23

[Signature]