





राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वयत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
*An Autonomous Institution of the University Grants Commission*

# *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Government Autonomous College  
Phulbani, Dist. Kandhamal, affiliated to Berhampur University, Orissa as  
Accredited  
with CGPA of 2.31 on four point scale  
at B grade  
valid up to September 15, 2016*

*Date : September 16, 2011*



*H. Arora*  
Director

cb Proceedings of the meeting held on 06.07.2019

Page No. 06  
Date: / /

A meeting of all teaching staff of the college was held on 06.07.2019 at 4 PM in the hall under the chairmanship of Sri P.K. Babalige to change principal to discuss about quality parameter in view the entire GBAC meeting on 08.07.2019. The agenda of the meeting was:

1. Introduction - Good time given by principal
2. Role of GBAC by the coordinator
3. NAAC Application by the college coordinator
4. <sup>approval of project</sup> ~~Practical~~ <sup>to be undertaken</sup> ~~to be undertaken~~ <sup>under GBAC</sup> ~~under GBAC~~ <sup>during 2019-20</sup> ~~(Till 2019-20)~~ <sup>(Till 2019-20)</sup>
5. Vote of Thanks by the coordinator

Members Present

1. Sri Sadasubramanian Sahu coordinator
2. Sri Anandaram Babu
3. Sri. M. S. Babalingam
4. Sri Pragasam Reddy
5. Sri Arun Kumar Nayana
6. Sri Mathurakrishna Malagani

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7. Sri Subrata Kumar Bahari
8. Girija Prasad Bala
9. Sadasubramanian Sahu (ODIA)
10. Sri P.K. Babalige
11. Sri Subrata Pradhan (ODIA)
12. Sri M.D. Bhatti (ODIA)
13. Sri Arun Kumar Nayana (Chem)
14. Manoj Kumar Mallick (ODIA)
15. Sri Arun Kumar Nayana (Chem)
16. Sri Arun Kumar Nayana (Chem)

Resolution - All the members discussed in detail the various requirements under GBAC and unanimously resolved to accept the following quality parameters for the session 2019-20.

1. holding of seminars
2. student teacher meeting
3. paper presentation in teaching
4. automation in exam, accounts
5. Provision improve - spread
6. publication of articles
7. library updation (both physical and e-library)
8. use of physical infrastructure
9. take up community service

2. Members agreed to add more quality parameters after the decision of QAAC meeting scheduled to be held on 8.7.19

3. The meeting was ended with a vote of thanks to the chair as member.

*[Signature]*  
6.7.19  
Coordinator

*[Signature]*  
6.7.19  
PRINCIPAL  
Principal  
Govt. Arts College  
Phulbari

PROCEEDINGS OF QAAC MEETING HELD  
ON 02.07.2019 FOR 2019-20  
Room No. 1901, 11:00 AM.

This was the initial meeting of QAAC for the year 2019-20 chaired by the principal and chairman of QAAC, Sri Rajjyotirmay Mahalik Associate Professor, history for consideration of initiative under QAAC for the year 2019-20 for quality assurance in the academic and administration of the college.

The meeting was attended by the following members:


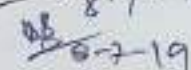

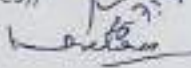


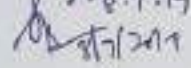
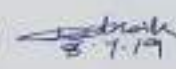

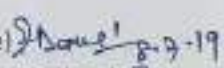
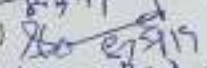
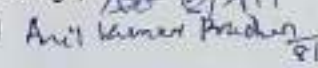
1. Dr. Sudeshan Sahu, coordinator *[Signature]*
2. Sri Parshwanan Babera, member *[Signature]*
3. Sri Subash Ch. Pradhan, member *[Signature]*
4. Sri Sukanta Kumar Babera, member *[Signature]*
5. Sri Priyabrata Pattnaik, member *[Signature]*
6. Sri Saigobha Pradhan, member *[Signature]*
7. Sri Saralini Patra, member *[Signature]*
8. Sri Prabhakar Kumar Pattnaik, member *[Signature]*
9. Sri Sanjeet Kumar Pattnaik, member *[Signature]*
10. Sri Shikharan Jena, member *[Signature]*
11. Sri Suresh Ch. Pradhan, member *[Signature]*
12. Sri Bilal Kumar Pradhan, member *[Signature]*

PROCEEDINGS OF IQAC MEETING HELD ON 08-07-2019 FOR 2019-2020(JULY-JUNE)

DATE: 08-07-2019(MONDAY), ROOM NO-NB01, 11.00 AM-2.00PM

This was the initial meeting of IQAC for the year 2019-20 chaired by the Principal and chairman of IQAC, Sri Ranjan Kumar Mahalik, Associate Professor, History for consideration of initiatives under IQAC for the year 2019-20 for quality assurance in the academic and administration of the College.

The meeting was attended by the following members:

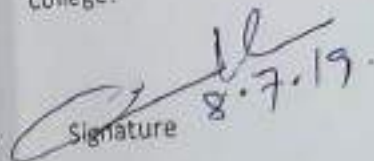
1. Dr Sudarshan Sahu, Asst. Prof. Commerce (IQAC Co-ordinator)  8.7.19
2. Sri Panchanan Behera, Asst Prof. Economics( Member for PG Courses)  8.7.19
3. Sri Subash Chandra Pradhan, Asst Prof., English(Member for UG Arts Courses)  8.7.19
4. Sri Sukanta Kumar Behera, Asst Prof., Botany( Member for UG SC Courses)  8.7.19
5. Sri Priyabrata Patnaik, Asst Prof., Chemistry(Faculty Member)  8.7.19
6. Dr Snigdha Panigrahi, Lecturer, Physics(Lady Faculty Member)  8.7.19
7. Sri Sadasiv Patra(Local Society Member)  8.7.19
8. Sri Prasanna Kumar Patnaik(Alumni Member)  8.7.19
9. Sri Sanjeet Kumar Patnaik(Industry Member)  8.7.19
10. Sri Shesadev Jani(Member, for NGO wing of College)  8.7.19
11. Sri Suresh Chandra Mishra(Member, for NGO wing of College)  8.7.19
12. Anil Kumar Pradhan, 18PG-PHY 005(Student Member)  8.7.19

After welcome address by the Chair, a proposal was made for nomination of Sri Prasanna Kumar Patnaik(Alumni Member) as Vice Chairman of IQAC for the session 2019-20. The proposal was welcome and Sri Prasanna Kumar Patnaik(Alumni Member) was made Vice Chairman of IQAC for the session 2019-20 unanimously.

Dr Sudarshan Sahu, Co-ordinator IQAC outlined the Vision of the College, and made a plea to take up initiatives under IQAC for achievement of the Vision. For awareness of the members, he discussed the role and ambit of the IQAC in the overall administration of the Institution. Details of IQAC were given to members in print form. After a power-point presentation by Sri Panchanan Behera, Member and NAAC Co-ordinator detailing the status of the College in different areas of concern, the members went into heated debate about the issues raised. Sanjeet Patnaik, Member, raised doubts about the very foundation necessary for taking up issue of Assessment and Accreditation of the College by NAAC. The temporary non-functional of Wi-Fi and Internet Connectivity was discussed and various suggestions were given for prompt activation of the IT Infrastructure of the College. Automation of Examination process, administration and accounts received critical attention. Requirement of Database was emphasized along with dissemination of information to public through College portal. Reforms were suggested for more engagement of

- c. Preparation of Annual Report
  - d. Creation of College Endowment for external resource mobilisation
  - e. Formation of Steering Committee for NAAC A&A process
  - f. Regular review meeting of IQAC
7. INSTITUTIONAL VALUES AND SOCIAL RESPONSIBILITIES
- a. Meetings for creation and spread of Social values
  - b. Documentation of Best Practices


The meeting ended with a vote of thanks by IQAC Co-ordinator to the Chair and members for their active participation and suggestions for the quality assurance in academic and administration of the College.

  
Signature

Co-ordinator IQAC

Signature

PRINCIPAL

  
& CHAIRPERSON IQAC

**Principal**  
**Govt. (Auto) College**  
**Phulbani**

PROCEEDINGS OF THE MEETING HELD  
ON 10.09.2019 at 4 pm

13

Page No. 13

Date:

A meeting of SAAC was held on 10.9.19 at 4 pm in Room No. NB01 under the Chairmanship of Principal incharge Sri Parachanna Behera and Prof. in Etc. to discuss the new question pattern to be adopted from 2019-20 and re-orientation of teaching techniques for preparing students for new question pattern.

The following members of Staff were present in the meeting.

Sl. No.	Name of teacher	Dept	Signature
1.	Dr. Sadanandan Saha	Com.	[Signature] 10.9.19
2.	S. C. Pradhan	Engl.	[Signature] 10.9.19
3.	M. D. Selti	Philosophy	[Signature] 10.9.19
4.	S. K. Behera	History	[Signature] 10.9.19
5.	P. K. Mohapatra	History	[Signature] 10.9.19
6.	Dr. Panigrahi	Physics	[Signature] 10.9.19
7.	M. Mohapatra	Mathematics	[Signature] 10.9.19
8.	Dr. M. R. Moudali	Commerce	[Signature] 10.9.19
9.	Dr. Girija Prasad Dash	BCA/BBA	[Signature] 10.9.19
10.	A. Jansingh Kumar	BBA/BCA	[Signature] 10.9.19
11.	Kamruddin Hasan Badatia	Odia	[Signature] 10.9.19
12.	Sadananda Das	Geography	[Signature] 10.9.19
13.	Sanyukta Das	BBA/BBA	[Signature] 10.9.19
14.	Sujit K. Choudhury	English	[Signature] 10.9.19
15.	Ramakanta Selti	Geography	[Signature] 10.9.19
16.	Jay Kumar Saha	English	[Signature] 10.9.19
17.	Anil Kumar Mahapatra	Economics	[Signature] 10.9.19
18.	Girija Prasad Nayak	Mathematics	[Signature] 10.9.19
19.	Baba Sanjan Das		[Signature] 10.9.19

(20) Oni M. Parth	Chemistry	10
(21) Pooja K. Bhat	Biology	10
(22) Pooja S. Paragran	Biology	10
(23) Sanjida Malik	Physical Science	10
(24) Shweta Singh	Zoology	10
(25) Kalpani Pattnaik	Chemistry	10
(26) Anusha Pattnaik	Physics	10
(27) Pooja Singh	Zoology	10
(28) Divyanshi Mahto	Practical Science	10
(29) Ashutosh Nayak	Mathematics	10
30. Divya Ranjan Tripathi	History	10
31. S. K. S. S. S.	PHILOSOPHY	10
32. Sanket Kumar Upadhyay	Antibacteriology	10
33. Anurag Kumar Pattnaik	Antibacteriology	10
34. Abhishek Sharma	Geography	10
35. Jagpreet Singh	Physics	10
36. Manoj Kumar Singh	Chemistry	10
37. Anurag Kumar Singh	Physics	10
38. Neha Pattnaik	Zoology	10
39. Dr. S. Balasubramanian	Math	10
40. Pragy Kumar Mahto	Math	10
41. Anurag Kumar Pattnaik	Chemistry	10
42. Anurag Kumar Pattnaik	Chemistry	10
43. Anurag Kumar Pattnaik	BCA	10

The following resolutions were unanimously accepted.

- ① The question pattern for unit semester examinations will be as under for also practical subjects -  
 four one mark questions = 4  
 three two mark questions = 6

one 10 mark question = 10  
 Total mark 20.

for Practical test part -  
 Three one mark questions = 3  
 Two 2 mark questions = 4  
 one 10 mark question = 10  
 Total 17

② The question pattern for Board level examination 2019 will be decided to be as follows -

for Non-Practical Subjects	for Practical Subjects
20 x 1 mark = 20	10 x 1 mark = 10
8 x 2 mark = 16 (out of 8)	5 x 2 mark = 10
(out of 10) x 3 mark = 30	(out of 5) x 3 mark = 15
2 long x 10 mark = 20	1 long x 10 mark = 10
Total 66	Total 45

③ Out of 2 long questions one will be set from unit 1 & 2 and the other will be set from unit 3 & 4 of the concerned syllabus.

④ Teachers agreed to modify their teaching methodology by creating WhatsApp group, by using ICT facility giving more emphasis on objective pattern.

10.9.19  
 Coordinator

Principal  
 Govt. High School  
 P. Pattnaik



0. Jitava Kumar Ga.	G.M. University, Sambalpur		
1. Parmita Mantri Behera	Govt. Women's College, BBS		
2. Deleep Kumar Mahapatra	Kalinga Mahavidyalaya, Cuttack		
3. Tejaswini Singh	C.M. Govt. Women's College, Phulbani		
4. Jyoti Kishor Das	Govt. In. Collge, P.H.		
5. Eshwaryya Mishra	R.M.C.S. College, Tiltal		
6. Dr. M.K. Mishra	Govt. (Aut.) Collge, Phul		
7. Deepankar Mahto	Govt. Collge, Phul		
8. Suresh Ch. Pradhan (Eng)	Govt		
9. Bhala Sanjay (Sanskrit)	GACP		
10. Pratik Kumar Prasad (Com)	SRM College, Phul		
11. Mevalidhar Selvi (Phit.)	GACP		
12. Dr. S. Balasubrah. Anli	GACP		
13. Dr. Girja Prasad Bosh. (Comm)	GACP		
14. Dr. N. S. Das (Phit.)	GACP		
15. Subhanshu Datta (Odia)	GACP		
16. Madhusudan Mishra (Odia)	GACP		
17. Prof. K. K. Mishra (English)	GACP		
18. Ramkanta Selvi (English)	GACP		
19. Shanti Prasad Sarma (Zoolgy)	GACP		
20. Pankaj Prasad Sarma (Zoolgy)	GACP		
21. Aditya Prasad (Geograph)	GACP		
22. Anurag Kumar (Chemistry)	GACP		
23. Ashanti P. Pradhan (Zoolgy)	GACP		
24. Dibya Ranjan Prasad (Botany)	GACP		
25. Lipika Mishra (Botany)	GACP		
26. Pankaj Prasad (Botany)	GACP		
27. Sangita Mahto (Bot. Sc.)	GACP		
28. Anil Agrawal (Bot. Sc.)	GACP		
29. Pradyumn Kumar Prasad (Bot. Sc.)	GACP		
30. Srinivas Mohan Prasad (Bot. Sc.)	GACP		
31. Ashanti Prasad (Meth.)	GACP		

1) It was resolved to organize board of studies meeting in the same manner as last year.

2) Considering the higher expectations of facilities in the board of studies meeting it was resolved to enhance the rate of contingency expenditure per meeting as the rate of living changed for both internal and external members. But it was left to the decision of examination committee.

The meeting was ended with a vote of thanks to the chair and the members.

*[Signature]*  
Coordinator  
14.09.19

*[Signature]*  
Principal  
14.09.19

Coordinator

Principal  
Govt. Women's College  
Phulbani

Proceedings of the meeting held on  
14/09/2019 1 P.M.

Page No. \_\_\_\_\_  
Date \_\_\_\_\_

An important meeting of BODC was held on 14/09/2019 at 1 P.M. in Room No. NB-01 under the chairmanship of Sri Karjuna Ramesh Babalik, Principal to find the ~~prevalent~~ <sup>prevailing</sup> and expectations of members of the staff regarding the following:

1. Quality of courses of studies
2. Teaching techniques to be employed
3. Organization of Board of Studies meeting.
4. Expectation of facilities to the board members.

A total no. of 40 staff attended the meeting. The attendance of whom was taken in a separate page attached hereto.

The following resolutions were taken:

1) Regarding quality of courses of studies all the members agreed to improve the CBC model syllabus as designed by the Higher Education Council at the U.S.G. Hyderabad for 2019/20.

2) Regarding teaching techniques to be employed, members resolved to use the existing ICT facility, ~~video~~ <sup>virtual</sup> class and Board media as a teaching learning technique.

OFFICE OF THE PRINCIPAL, GOVT. AUTO COLLEGE, PHULBANI-761001, ODISHA

Notice No. 412 Date 14-9-2019

A meeting is organized under the BODC to take views of members of Board of Studies, 2019 regarding the following aspects. All colleagues of Board of Studies are requested to be present with their Board Members for a brief interaction with the authority and the Controller of Examinations.

Date 14-9-2019  
Time 1:00  
Venue NB-1

Views and Expectation of

- a. Quality of Courses of Studies
- b. Teaching techniques to be employed
- c. Organization of Board of Studies Meeting.
- d. Expectation of Facilities to the Board Members

PRINCIPAL

Memo No. 412 Date 14-9-2019

Copy to BODC Co-ordinator, Controller of Exams/212/Prin of BOD-2019 for information and necessary action.

Principal  
Govt. Auto. College  
Phulbani

Sl. No.	Name	Name of College/University	Signature
1	Khoyababu Sethi	Kaveri Law Coll.	
2	Pradyumn Kumar Jena	C.M. Govt. Women's College, Phulbani	
3	Sangeeta Mishra	Govt. Women's College, Phulbani	
4	Taru Kanta Jena	GACI	
5	G. P. Sahoo	Govt. I.C.T. Coll. Phulbani	
6	R. K. Sahoo	M.D. Boudh	
7	Pradyumn Prasad Jena	Govt. Women's College, Phulbani	
8	Satish Kumar Jena	V.P.M. Bantampur	
9	Soumya Mishra	V.P.M. Bantampur	

19 PROCEEDINGS OF THE  
 SBAC ANNUAL GENERAL MEETING  
 for 2018-19 held on  
 25.09.2019 at 3 pm. Room No. N61

The annual general meeting of SBAC for the session 2018-19 was held on 25.09.2019 at 3 pm in Room No. N61 under the Chairmanship of Sri R.K. Mahalik, Principal to discuss the agenda attached hereto. The following members of the Committee were present in the meeting.

Sr.	Name	Designation	Signature	Date
1.	Dr. Suresh Kumar	Coordinator	[Signature]	25.9.19
2.	Dr. Suresh Kumar	Member	[Signature]	25.9.19
3.	Sri Suresh Kumar	Member	[Signature]	25.9.19
4.	Sri Suresh Kumar	Member	[Signature]	25.9.19
5.	Dr. Suresh Kumar	Member	[Signature]	25.9.19
6.	Sri Suresh Kumar	Member	[Signature]	25.9.19
7.	Sri Suresh Kumar	Member	[Signature]	25.9.19
8.	Sri Suresh Kumar	Member	[Signature]	25.9.19
9.	Sri Suresh Kumar	Member	[Signature]	25.9.19
10.	Sri Suresh Kumar	Member	[Signature]	25.9.19

Resolution / Pongasat  
 The principal Sri R.K. Mahalik in his introductory remarks requested all the members to extend their support and cooperation to make SBAC a model quality cell for fulfilling the requirements of HEC accreditation.

- 1) Sri P. Mahalik presented in detail the quality benchmarks required to be fulfilled under ASAR report 2018-19.
- 2) Sri Suresh Kumar, coordinator SBAC read out the plan of action taken for 2018-19 and presented the action taken report against each plan initiative during 2018-19.
- 3) After a thorough discussion on the plan of action and action taken report members namely Sri Pralokha Kupatkar, Sri Suresh Kumar, Sri Suresh Kumar, Sri Suresh Kumar expressed their concern for non-availability of BSNL connection and a phase electricity connection. Sri Pralokha Kupatkar agreed to look after the matter for kindly.
- 4) All the members unanimously resolved to approve the plan of action for 2019-20 which had been approved in the earlier meeting of SBAC.
- 5) The coordinator SBAC summarized the action plan for 2019-20 which had been approved in the earlier meeting of SBAC.
- 6) Sri Suresh Kumar requested the member to focus on the quality initiative in priority fields such as environmental cleanliness, campus environment, parent teacher interaction, industry linkage and community service. members agreed to give their support in this regard in the next meeting.

Resolution / Pongasat  
 The members of SBAC stressed upon

reformation and shifting of exam. Section and proposed reorganisation for exam section staff. Principal assured to derive the matter in the exam committee meeting to be held shortly.

② Sri M. Sathya & other proposed demer-meration for the coordinator and other staff of B.Ed. financing courses. Principal assured to take up the matter in the next exam committee meeting.

③ Sri Parashram Babbar, placed before the GAC. The establishment of "Karnataka Social and Economic Research Project" in the college for intimate relation between the college and the local society. The project a voluntary association will serve as a forum for bringing together the thoughts of intellectual, social activists, faculties and students for solving the problems of local society. The Principal and majority members wholly supported the proposal and requested Sri Babbar to proceed on his proposal.

The meeting was ended with a vote of thanks by the coordinator to the chair and members.

**PRINCIPAL**  
Principal  
Govt. Arts College  
Pulchur

Proceedings of the special meeting held on 21.01.2020 at 3.30 p.m.

A special meeting was organized by GAC on 21.01.2020 at 3.30 p.m. in the period to discuss about formation of College Level Committee for the implementation of "170 college Abhijana" & the meeting was under the Chairmanship of Sri R.K. Mahalinga, Principal.

The following members were present:

- | Sr No. | Name                                | Signature   | Date      |
|--------|-------------------------------------|-------------|-----------|
| 1      | Dr. Sankarshan Babbar               | [Signature] | 21.1.20   |
| 2      | Prakash Kumar Patil                 | [Signature] | 21.1.20   |
| 3      | [Name]                              | [Signature] | 21/1/2020 |
| 4      | Sudhakar Prasad (Sgt)               | [Signature] | 21.1.20   |
| 5      | Dr. Anurag Kumar Patil (Gen)        | [Signature] | 21.1.20   |
| 6      | Dr. S. Rameshlinga Murthy           | [Signature] | 21.1.20   |
| 7      | Academics Dept. member              | [Signature] | 21.1.20   |
| 8      | Dr. Rajendra Kumar Patil, President | [Signature] | 21.1.20   |
| 9      | Parashram Babbar                    | [Signature] | 21.1.20   |
| 10     | [Name]                              | [Signature] | 21.1.20   |
| 11     | Muralidhar Selli (philosophy)       | [Signature] | 21.1.20   |
| 12     | Dr. Prabhakar Murthy                | [Signature] | 21.1.20   |

The members discussed the various aspects of "170 college Abhijana" and Received the following.

① Since the HE Letter no 2140 dated 01.1.20 is not clear regarding a total no. of members and who will be the members

It was resolved to seek a clarification from here regarding formation of college level committees

- ② Regarding preparation of Accounts & data base it was resolved to appropriate someone to open the data base in the college website
- ③ The preland meeting was resolved at the interaction meeting for the month of Jan 2020.
- ④ The old Student association proposed to organise a health checkup programme for the benefit of students which was before the exam which was unanimously accepted.

The meeting was ended with the vote of thanks to the chair and members.

*[Signature]*  
Coordinator

*[Signature]*  
**PRINCIPAL**  
Principal  
Govt. Arts College  
Punalur

Proceedings of the interaction meeting with stakeholders (Teaching faculty) on 29.01.20 at 10:00 AM.

A meeting of staff with the Stakeholders (Teaching Faculty) was held on 29.01.20 at 10 AM in Room no. NA-1 under the Chairmanship of Smt. P. K. Mahalinga, Principal to draw the feedback of faculties on various quality aspects and action to be taken for the betterment of quality. The following members of faculty as staff were present in the meeting:

S.No.	Name of faculty	Designation	Signature
1.	Sri. Suresh Babu	Asst. Prof. Chem.	<i>[Signature]</i>
2.	Sri. Pradyumn K. K.	Asst. Prof. Chem.	<i>[Signature]</i>
3.	Sri. Sumathi Kumar	Asst. Prof. Chem.	<i>[Signature]</i>
4.	Dr. George Prasad	Asst. Prof. Chem.	<i>[Signature]</i>
5.	Sri. S. Sankaran	Asst. Prof. Chem.	<i>[Signature]</i>
6.	Sri. M. S. Baburaj	Asst. Prof. Chem.	<i>[Signature]</i>
7.	Sri. D. S. Raju	Asst. Prof. Chem.	<i>[Signature]</i>
8.	Sri. S. Sankaran	Asst. Prof. Chem.	<i>[Signature]</i>
9.	Sri. S. Sankaran	Asst. Prof. Chem.	<i>[Signature]</i>
10.	Sri. S. Sankaran	Asst. Prof. Chem.	<i>[Signature]</i>
11.	Sri. S. Sankaran	Asst. Prof. Chem.	<i>[Signature]</i>
12.	Sri. S. Sankaran	Asst. Prof. Chem.	<i>[Signature]</i>
13.	Sri. S. Sankaran	Asst. Prof. Chem.	<i>[Signature]</i>
14.	Sri. S. Sankaran	Asst. Prof. Chem.	<i>[Signature]</i>
15.	Sri. S. Sankaran	Asst. Prof. Chem.	<i>[Signature]</i>
16.	Sri. S. Sankaran	Asst. Prof. Chem.	<i>[Signature]</i>
17.	Sri. S. Sankaran	Asst. Prof. Chem.	<i>[Signature]</i>
18.	Sri. S. Sankaran	Asst. Prof. Chem.	<i>[Signature]</i>
19.	Sri. S. Sankaran	Asst. Prof. Chem.	<i>[Signature]</i>
20.	Sri. S. Sankaran	Asst. Prof. Chem.	<i>[Signature]</i>
21.	Sri. S. Sankaran	Asst. Prof. Chem.	<i>[Signature]</i>

21	Pooja Devi Panigrahi	Guest Faculty Botany	Present
22	Rani Devi Panda	Guest Faculty Botany	Present
23	Aravinda Dasgupta	Guest Faculty Physics	Present
24	Bhadracharya Das	Guest Faculty Chemistry	Present
25	Satya Prasad Swain	Guest Faculty Zoology	Present
26	Dr. D. Pandey	Lecturer (2nd year) Botany	Present
27	Madhusudan Mishra	Lecturer, 2nd (Botany)	Present
28	Major Kishore Pradhan	Exec. in charge	Present
29	Dr. Satyendra Panigrahi	Dept - in chg.	Present

- Att. list**
- 1) At the outset coordinator Dr. A.C. Das requested the members regarding the requirements under AQA and updation of pending AQR in NAAC website.
  - 2) Principal Dr. R.K. Mahalik informed the members about government's concern for NAAC accreditation and action taken by us.
  - 3) Sri P. Babera NAAC coordinator sought the cooperation of all the members and the responsibilities of faculty.
  - 4) Regarding curriculum development - Dr. S. Pradhan, English, Sujit Patraik and Dr. K. Mahalik inhibited on timely updation of attendance register and scrutiny of attendance register periodically and proper maintenance of G.E and S.EC syllabus and assignments.

- 5) Dr. P. Babera inhibited on making syllabus available to the students and Sri P. Babera, Controller of Exam allowed to supply it within 7 days.
- 6) Sri M.D. Sethi requested to open wall magazine in each department and Dr. S. Pradhan requested for the installation of internet facility in each department. Sri S.C. Pradhan also planned for the repairing of IT equipments at the earliest.
- 7) Regarding teaching learning process inhibited on the part of Dr. S. Pradhan inhibited on the supply of books to the Section Library of each department and Dr. S. Babera allowed to complete the process in a week. He also requested for the provision of funds for departmental research work.
- 8) Sri M.D. Sethi, and Sri S. Pradhan requested for clearing the backlogs of the campus.
- 9) Sri S. Patraik wanted to form a debating society.
- 10) Dr. S. Babera stated the importance of monitoring host parental for the purpose of image build. The meeting was ended with a vote of thanks to the Chair and members.

*[Signature]*  
Coordinator

Proceedings of the interaction meeting  
with Stakeholders (non-teaching staff)  
29.01.20 11:30 AM.

A meeting of QAAC coordinator with  
Stakeholders (non-teaching staff)  
was held on 29.01.20 at 11:30 AM.  
in room no. N.B.01 under the  
chairmanship of Sri R.K. Mahalik  
Principal. To get their feed  
back on important quality issues.  
The following members were present

S.No.	Name	Designation	Signature
1.	Ramesh Chavan	Asst. Secy	[Signature]
2.	Seshadhar Jari	Secy	[Signature]
3.	[Name]	[Designation]	[Signature]
4.	Pranav Kulkarni	[Designation]	[Signature]
5.	[Name]	[Designation]	[Signature]
6.	Kanhu Chavan	DEO	[Signature]
7.	Bejoya Kulkarni	Secy (P&D)	[Signature]
8.	Kanti Kulkarni	[Designation]	[Signature]
9.	[Name]	[Designation]	[Signature]
10.	[Name]	[Designation]	[Signature]
11.	[Name]	[Designation]	[Signature]
12.	[Name]	[Designation]	[Signature]
13.	[Name]	[Designation]	[Signature]
14.	[Name]	[Designation]	[Signature]
15.	[Name]	[Designation]	[Signature]
16.	[Name]	[Designation]	[Signature]
17.	Pranav Kulkarni	[Designation]	[Signature]
18.	[Name]	[Designation]	[Signature]
19.	[Name]	[Designation]	[Signature]
20.	[Name]	[Designation]	[Signature]
21.	[Name]	[Designation]	[Signature]

1) The members expressed their happiness  
over the fact that a no. of quality  
aspects had been touched and action  
had been taken to improve their  
standard. Sri S.D. Jari, Secy  
Clerk, collaborated office auto-  
mation and supply of computers  
to each clerk for easy and quick  
compliance of govt orders. Health  
wanted to clean the debris of  
old cycle stand by the contractor  
and requested for  
plantation in the college campus.

2) Sri Ramesh Ch. Dash, Asst. Secy  
He repair requested for the  
engagement of lab attendants for  
proper functioning of laboratories.  
Principal, advised them to take  
over the Govt. in this regard.

3) All the members agreed to  
cooperate the administration  
for effective implementation  
of quality related policies  
in the college.

The meeting was ended with a  
vote of thanks to the members  
and the chairperson.

[Signature]  
Coordinator

[Signature]  
Principal  
Govt. Arts College  
Pulhant

PROCEEDINGS OF SGAC MEETING,  
HELD ON 31-01-2020 AT 11:30 AM

Room No 30

A meeting of SGAC with Students of this college was held on 31/01/20 at 11 AM in room no 30 under the chairmanship of Sri P. K. Mahalik, principal. He got students' feedback on important issues and problems.

The following members of the Committee were present in the meeting:

1. Sri Ranjan K. Babalkar - Chairman
2. Sri Sudarshan Babbar - member
3. Sri Parshram Babbar - member
4. Sri M. D. Sahu - member
5. Sri C. C. Prahar - member
6. Sri Suresh K. Mahalik - member
7. Sri Prayabhadra Patil - member
8. Sri Anil Kumar Prahar - member

The attendance of students present in the meeting was taken in a separate sheet.

Proceedings:-

① During the meeting Principal Sri P. K. Mahalik informed the students regarding SGAC, its objectives, aims and its requirements. He also directed the students to be aware of the whole process of SGAC as they are the part of stakeholders of the college.

② Sri Sudarshan Babbar, coordinator of SGAC briefed the students

about the importance of students' satisfaction survey, infrastructural facilities, utilization of ICT facilities, on time completion of graduation etc. He requested the students to assist in the process of SGAC so as to enhance the quality of education in all spheres of educational activities in the college.

③ Then students were asked to present issues and problems of their concern for resolution.

④ Sri Divraj Babbar Roll-9017019 raised the problem of Reports issued for students and parents in the campus. Principal assured to write a paid phusion for solving the problem.

⑤ Most of the students raised the issue of staff shortage in the college. The principal told them that the matter has been ventilated to Government several times.

⑥ Sri Dipak Ranjan Kanhar Roll no. 9018317 said that the existing hostel common room is not convenient for the students. Hence a common room may be allotted for the purpose. The principal



It is cleared that the existing room will be used till an alternate room is arranged for the purpose.

7) A few students raised the issue of no PET for continuing sports activities in the canteen. The principal replied that the Govt. has been moved in this regard which may take some time.

8) A few students raised the problem of staff shortage in the library and reading room. The principal replied to ventilate their grievance to the government.

9) Some students raised the problem drinking water in the hostel. The principal replied to take care of the matter with consultation with Superintendent.

The meeting was ended with a vote of thanks to the chair person, members of JAC and students.

26/08/20  
31/8  
JAC Coordinator  
Dr. S. Saha

Principal  
Govt. Neta. College  
Phulbari

PROCEEDINGS OF THE GRAC MEETING  
HELD ON 26.08.2020

Time: 11 AM Place: Staff Common Room.

A meeting of GRAC was held on 26.08.20 at 11 AM in the Staff Common Room under the chairmanship of Sri R.K. Bahalik, Principal & to discuss the following agenda notified vide circular No. dated 06.8.20.

- 1) Review of the progress of the initiative taken
- 2) Collection of feedback from students, teachers and parents
- 3) Approval of feedback form.
- 4) Any other matters

The following members of JAC were present in the meeting

1. Sri Ranjan Kumar Bahalik - Chairperson
2. Dr. Subantika Saha - Coordinator
3. Sri Panchanan Bahara - member
4. Sri M.D. Sethi - member
5. Sri S.C. Pradhan - member
6. Sri S.K. Bahara - member
7. Sri P. Patraik - member
8. Dr. Smita Srijisha Pringrahi - member
9. Sri Saralini Patra - member
10. Sri Subodh Jami - member
11. Anil Kumar Pradhan - member

Proceedings

At The Outlet Coordinator Govt. Neta. College  
Sardar Bahadur Saha briefed the

member about the progress of various initiatives taken during the year. He stated that - our progress with regard to syllabus uploading, use of IT facilities, home assignments, conduct of blood donation camp, qualification of hostel staff, college campus, conduct of seminar etc. is quite satisfactory. However the proposal for the automation of examination system ~~is~~ not accepted at the govt. level as govt. is raising points to the huge cost of installation.

② It was occasionally decided to collect food from stakeholders especially students, parents and alumni for the purpose of fulfilling the requirement under AAC. It was decided to conduct such survey within a week of this meeting.

③ The fees for conducting the survey were approved and signed. The meeting was ended with a vote of thanks to the chair member.   
 26-7-20  
Coordinator

Principal  
Govt. Arts College  
Pulhadi

The annual meeting of AAC for the session 2019-20 was held on 30.7.20 at 11:30 AM in the Staff Conference room under the chairmanship of Sri P.K. Mahalik & Principal. The agenda below as per notice no. 736 dated 14.07.20.

- Agenda:
1. Approval of action taken report for the year 2019-20.
  2. Approval of AAC of 2019-20.
  3. Any other matter.

The following members of the committee were present in the meeting.

1. Sri P. Babera - Chairperson
2. Smt. M. Mahapatra - Coordinator
3. Sri. S. Saha - member
4. Sri S.C. Pradhan - "
5. Sri P. Pradhan - "
6. Sri S.K. Babera - "
7. Sri Sridha Pradhan - "
8. Sri Sankar Pradhan - "
9. Sri Pralaya Kumar Pradhan - "
10. Sri Subodh Jena - "
11. Sri Surendra Mishra - "
12. Anil Kumar Pradhan - "

Proceedings:  
The outlet principal Sri P. Babera welcomed the members and apprised about the year quality initiatives for the year and progress in respect

Page No. \_\_\_\_\_  
Date: \_\_\_\_\_

of each initiative. He also sought the wholehearted support and cooperation of members in fulfilling the requirements under 9A especially the A&T.

2. The SAC Coordinator Smt. Meekalambika Mahapatra introduced the members and informed about the business to be conducted in the meeting. She also presented the action taken report for the session 2019-20.

3. Opening the discussion on the action taken report Sri P. Babera told that a lot of work had been under automation of examination system. Several rounds of discussions have been made with the external agency i.e. TDCS Software Limited Bhubaneswar and they have sent the estimated cost of the project. The cost report has been sent to the Government for approval. If the project is accepted, perhaps this college will be first to have such an initiative. However, it may take some time for its implementation.

4) Dr. S. C. Pradhan asked for extending ICT facility

in Cyber library to all the students in a phased manner. The conditions of providing such facility were discussed. Principal agreed to initiate notification in this regard.

5) Sri S. P. Behera proposed to open an objective Question Bank in the website for the benefit of the students. The principal agreed to initiate action in this regard. He also suggested to create a extra table of blood donors under YK for the benefit of public.

6) Sri P. Pradhan proposed for the conduct of course on Leadership by utilizing external resource person from different universities. He also suggested to provide course funds from the college for the conduct of such seminar.

7) Sri Dr. Sudarshan Lal emphasized on the plantation of medicinal and other botanical importance.

8) The members expressed their satisfaction over the achievements made during the year and the action taken report of 2019-20 was accepted and signed in a Memorandum.

9. The Principal Sri P. Behera made a PPT presentation of AAR for 2019-20 already filled in format. After some minor modification the hard copy of AAR was signed by the member as a mark of approval.

10) Srmt. M. Mahapatra Coordinator proposed the following initiatives for the session 2020-21 which were discussed in the meeting:

1. Allocation of <sup>new</sup> exam section
2. Shifting of exam section from old building to new building.
3. Re structuring of exam. Recpmnt system
4. Supply of study material to students through whatsapp group.
5. Creation of new class rooms by utilizing room available in the guest house.

The meeting was ended with a hearty vote of thanks by the coordinator to the chair and members.

M. Mahapatra  
Coordinator  
Srmt. M. Mahapatra  
30.7.20

P. Behera  
PRINCIPAL  
30.7.20  
Principal  
Govt. Auto. College  
Phulbani

Proceeding of the initiative meeting of IQAC held on 21/08/2020 at 11.30 am in room no - NB-01.

Page No.:

Date:

7

The initial meeting of IQAC was held on 21.08.2020 at 11.30 am in room no NB-01 under the chairmanship of Sri Panchanan Behera, Principal I/c to discuss the initiatives and action plans to be undertaken for the session 2020-21. The following members of IQAC were present in the meeting.

The following agenda vide notification no - 810(1)/19.8.2020 were discussed.

1. A review of qualitative improvement of various aspects of the college.
2. New initiatives for the year 2020-21.
3. Action plan for various initiatives.
4. Any other matters.

### Members Present :

1. Smt. Madhuremita, Mohapatra, co-ordinator M.M. Mohapatra  
21.8.20
2. Dr. Snigdha Panigrahi, member Snigdha Panigrahi  
21.8.20
3. Dr. Sudarshan Sahoo, member Sudarshan Sahoo  
21.8.20
4. Dr. Subash Chandra Pradhan, member Subash Chandra Pradhan  
21.8.20
5. Dr. Priyabrata Pattnaik, member Priyabrata Pattnaik  
21.8.20
6. Dr. (Maj.) Sanjeou Baliarsingh Member Sanjeou Baliarsingh  
21.8.20
7. Smt. Nibedita Pani, member Nibedita Pani  
21.8.20
8. Sri Sadasiv Patra, member Sadasiv Patra  
21.8.20
9. Sri Sanjeet Kumar Pattanaik, member Sanjeet Kumar Pattanaik  
21.8.20
10. Sri Prasanna Kumar Pattanaik, member Prasanna Kumar Pattanaik  
21.8.20
11. Smt. Snehalata Behera, member Snehalata Behera  
21.8.20
12. Sri Ramesh ch. Dash, member Ramesh ch. Dash  
21.8.20
13. Sri Chinnmaya Maharana, member Chinnmaya Maharana  
21.08.20

1. At the outset, Smt. Madhusmita Mohapatra, Co-ordinator introduced and welcomed the guests on the dais. Principal, Sri Panchanan Behera in his brief address informed the members about the ongoing developmental activities in the college and sought the cooperation of all members in maintaining quality standards in all spheres.

2. Smt. Madhusmita Mohapatra presented before the meeting about the proposed initiatives for the session 2020-21. All the members agreed to her proposal and accepted the proposal.

3. In order to achieve the initiatives Smt. Mohapatra, co-ordinator ISAC presented various action plans under each initiative after thorough discussion. The final action plan approved by the members in the separate sheet.

4. Sri Sadasiv Patra, Sri Sanjeet Kumar Pattanaik and Sri Prasantha Kumar Pattanaik expressed their concerns for non-submission of ASAR to NMAC portal. Principal, Sri Panchanan Behera said that the process has been delayed due to new format of ASAR and covid-19 pandemic situation. He assured the members that the pending work will be

completed within due time.

The action plan for ISAC for the session 2020-21 approved by the members.

The meeting was ended with a vote of thanks to the chair and the members by the co-ordinator of ISAC.

M. Mohapatra  
21.11.20  
CO-ORDINATOR

Sri Panchanan Behera  
Principal  
Govt. Auto. College  
Phulbani

Proceedings of the Stakeholders Meeting  
(Teaching & Nonteaching) of IQAC  
10 held on 19.12.20

A meeting of the stakeholders (both teaching and non-teaching) was held on 19.12.2020 at 3 PM in H.O. of under the chairmanship of Sri Panchanan Behera, Principal I/O for discussing the active role of the staff members in executing the plan of action of IQAC and smooth implementation of different initiatives proposed for the year 2020-21.

The following staff members were present in the meeting.

- | Sl. No. | Name                                 | Signature          |
|---------|--------------------------------------|--------------------|
| 1.      | Dr. Sudarshan Sahoo                  | <i>[Signature]</i> |
| 2.      | Sri Muralidhar Sethi                 | <i>[Signature]</i> |
| 3.      | Sri <sup>ms</sup> Sukanta Ku. Behera | <i>[Signature]</i> |
| 4.      | Dr. Sambit Pattnaik                  | <i>[Signature]</i> |
| 5.      | Dr. Sambit Ch. Pandan                | <i>[Signature]</i> |
| 6.      | Dr. Sanjay Ku. Palit                 | <i>[Signature]</i> |
| 7.      | Sri Pradyuman Ku Mahapatra           | <i>[Signature]</i> |
| 8.      | Dr. Grijya P. Dash                   | <i>[Signature]</i> |
| 9.      | Dr. S. Parigrahi                     | <i>[Signature]</i> |
| 10.     | Dr. M. K. Mudali                     | <i>[Signature]</i> |
| 11.     | Dr. A. K. Malik                      | <i>[Signature]</i> |
| 12.     | Dr. N. Pathy                         | <i>[Signature]</i> |
| 13.     | Sri Sandhyaarani Dash                | <i>[Signature]</i> |
| 14.     | Sri S. K. Behera                     | <i>[Signature]</i> |
| 15.     | Sri Sanku Charan Malika              | <i>[Signature]</i> |
| 16.     | Sri Premaranda Kanbar                | <i>[Signature]</i> |
| 17.     | Bijaya Ku. Saha                      | <i>[Signature]</i> |
| 18.     | Bambardhar Mahananda                 | <i>[Signature]</i> |
| 19.     | Surapiya Mukhi                       | <i>[Signature]</i> |
| 20.     | Namita Kumari Parigrahi              | <i>[Signature]</i> |

- |     |                         |                    |
|-----|-------------------------|--------------------|
| 20. | Sri Ramesh Ch. Dash     | <i>[Signature]</i> |
| 21. | Sri Subhadra Kanbar     | <i>[Signature]</i> |
| 22. | Sri Bipada Baban Sethi  | <i>[Signature]</i> |
| 23. | Sri. Kuman Mishra       | <i>[Signature]</i> |
| 24. | Sambit Mahapatra        | <i>[Signature]</i> |
| 25. | Sunyak Badasethi        | <i>[Signature]</i> |
| 26. | Bijayranjan Tripathy    | <i>[Signature]</i> |
| 27. | Manda Ranjan Pattnaik   | <i>[Signature]</i> |
| 28. | Pusparani Parigrahi     | <i>[Signature]</i> |
| 29. | Liptka Mohanty          | <i>[Signature]</i> |
| 30. | Griya P. Nayak          | <i>[Signature]</i> |
| 31. | Ankit Mahanada          | <i>[Signature]</i> |
| 32. | Makarand Sahoo          | <i>[Signature]</i> |
| 33. | Sri Sudaranda Datta     | <i>[Signature]</i> |
| 34. | Sri Madhumita Mahapatra | <i>[Signature]</i> |

Sri Panchanan Behera, Principal I/O in his introductory speech requested of the staff members to co-operate in the IQAC work undertaken by this institution for the year 2020-21. According to him, quality initiatives are the integral components of the accreditation process. He also sought the valuable suggestions from both teaching and nonteaching staff members for creation of quality culture in this institution.

Dr. S. Sahoo, Sr. faculty member requested the staff members and the authority for creation of new classrooms as the college is running shortage of classrooms.

Sri M. D. Sethi, Sr. faculty member proposed different items under IQAC project for the newly constructed laboratories and classrooms of the college.

Dr. P. Patraik, Sr. faculty member gave importance on supply of laboratory equipments to the laboratories for conducting the practicals smoothly.

Dr. S. Baharsingh, Sr. faculty member proposed for holding separate alumni meet for the NCC walled out cadets.

Mr. S. Behra, Sr. Clerk proposed to construct sufficient toilets for lady employees and girl students of this college.

Sr. R.C. Das, Sr. non-teaching staff member requested Principal Sir and other members for construction of the college road in front of the college gate as the road is in extremely bad condition and creating problems for the commuters.

In this regard, Principal Sir assured the staff members for construction and creation of new facilities for smooth functioning of the college.

The meeting was ended with a vote of thanks to the chair and all the members present.

ISAC Co-ordinator

Principal  
BOW Auto College  
Dumka

A meeting of the stakeholder's (alumni members) was held on 26/02/2021 at 11 AM in Staff Common Room to discuss about the involvement and active role of the alumni members in the NAAC accreditation process and in the college development. Senior faculty members of this college with the members of the alumni association were taken part actively in the meeting.

Members Present

1. Sr. Parshwanath Mishra, Principal I/c
2. Sr. Gudabanshi Chatterjee, Faculty member
3. Sr. Muralidhar Sethi
4. Sr. Subhash Ch. Pradhan
5. Dr. Sanjeev K. Baharsingh
6. Dr. Prayansh Patraik
7. Sr. Sukant Kumar Behera
8. Dr. Raj Kishore Behera, President (Alumni Association)
9. Sr. Praveena K. Patraik, Secretary (Alumni Association)
10. Dr. Anup Kumar Jena, Vice President (Alumni Association)
11. Sr. Sambeswar Mishra, Alumni member
12. Sr. Suresh Chandra Mishra
13. Sr. Satyanarayan Patra
14. Sr. Bhushagrathi Sabari
15. Sr. Manoj Ranjan Patraik
16. Sr. Arinjay Prasad Nayak
17. Sr. Anil Kumar Pradhan
18. Sr. Jyoti Ranjan Behera
19. Sr. Chandan Kumar Sahas
20. Mrs. Seethapriya Swaro

Handwritten signatures and initials next to the list of members present, including dates like 26/2/21 and 27/2/21.



- 21. Mrs. Kipika Mahanty
- 22. Sri Jitendra Pradhan
- 23. Dipamita Naik
- 24. Siba Sutar
- 25. Smriti Joshi
- 26. Manojyee Sahoo
- 27. Dr. Ashok Kumar Raha

*Handwritten notes:*  
 21/02/21  
 22/02/21  
 23/02/21  
 24/02/21  
 25/02/21  
 26/02/21  
 27/02/21

Sri Panchanan Behera, Principal I/c. in his welcome address requested the Alumni members to extend their wholehearted co-operation for development of the institution. He requested and appraised the active role of alumni members in the ISO accreditation process.

Dr. R.K. Behera, President Alumni Association wholeheartedly supported the initiatives taken by the college authority for inclusive development of the institution.

Dr. A.K. Jena, Vice President Alumni Association requested the members to involve themselves in the college development process for realization of the aim and objective of the institution as this is the premier institute in the tribal dominated Kandhamal district of Odisha.

Sri P.K. Pattnaik, Secretary Alumni Association consented to give help and co-operation from alumni members for the development of this college as and when required.

Sri M.D. Sethi, Sr Faculty member requested the alumni association to look after the problem faced by the premier institute with a special focus on the appointment of both teaching and non-teaching staff of this college.

Sri Suresh Ch. Mishra, Sr. non-teaching staff and an active member of Alumni Association requested the college authority to provide a special room in the college campus for smooth functioning of the alumni association.

Dr. S. Sahoo and Dr. S.C. Pradhan, the Sr. faculty members urged the alumni association to be active in the college development process.

The meeting ended with a vote of thanks to the chair and all the members present.

*Handwritten:* IQAC - COORDINATOR

*Handwritten:*  
 28/3/21  
 P. Pradhan  
 Govt. Arts College  
 Bhubaneswar

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Proceedings of the stakeholder's (Students) Meeting under IQAC held on 05/04/2021

16

A meeting of the stakeholder's (students) was held on 05/04/2021 at 8 AM in 08-30 under the chairmanship of Sri Panchanan Bera, Principal I/C to discuss about the active role of the students in college development and NAAC accreditation process.

Members Present

1. Sri Panchanan Bera, Principal
2. Sri Muralidhar Saha
3. Dr. Suddashan Sahoo
4. Dr. S.C. Pradhan
5. Dr. S. Balaram Singh
6. Sri P. Pattanik
7. Sri G.P. Dash
8. Sri D.K. Mahapatra
9. Dr. A.K. Nayak
10. Dr. N. Das
11. Dr. S. Dasgupta

*Handwritten notes and signatures:*  
 15-04-21  
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Students Present

Sl. No.	Name	Roll No.
1.	Arjun Prasad Saha	BA20-182
2.	Satyahnanda Pradhan	BA19-130
3.	Prakharini Jaisankhara	BA19-155
4.	Trishita Talachakra	BA-19-005
5.	Jasvini Pradhan	BA 19-254
6.	Revasini Pradhan	BA-19-233
7.	Pravasi Pradhan	BA-19-227
8.	Bijuli Mishra	BA19-197

17

9. Krunalika Bhera
10. Jyotirmayee Nayak
11. Sagar Pradhan
12. Madhusmita Ajaloni
13. Ajaya Kumar Rana
14. Pratik Das
15. Anushka Saha
16. Ananya Pattanayak
17. Divya Kumar Behara
18. Anusmita Dasgupta
19. Kishorajit Pradhan
20. Sankarajit Mishra
21. Gopabandhu Sathyanarayana
22. Anushka Mishra
23. Anil Kumar Singh
24. Anushka Mishra
25. Anushka Mishra
26. Anushka Mishra
27. Anushka Mishra
28. Anushka Mishra
29. Anushka Mishra
30. Anushka Mishra
31. Anushka Mishra
32. Anushka Mishra
33. Anushka Mishra
34. Anushka Mishra
35. Anushka Mishra
36. Anushka Mishra
37. Anushka Mishra
38. Anushka Mishra
39. Anushka Mishra
40. Anushka Mishra
41. Anushka Mishra
42. Anushka Mishra

Miss Subhashree Samantary, student of Dept. of Physics requested the Principal Sir to create sufficient toilet facilities and in the college premises and given importance on the cleanliness of the girls' common room on a regular basis.

Sri Mukesh Kumar, a student of Dept. of Chemistry requested the authority to create sufficient laboratory rooms and to engage adequate number of laboratory staffs as the laboratories are running short of staffs.

Sri Pratik Das, student of Dept. of Chemistry requested the college authority for adequate supply of drinking water in different floors of the college building as the students are facing problems for drinking water during summer days.

Sri Ajaya Kumar Rana, student of Dept. of Philosophy requested the Principal Sir to provide adequate number of classrooms and to give adequate number of classes in the time table for completion of courses in time.

Miss Ambika Sahani, student of Dept. of Anthropology requested the authority to create sufficient number of classrooms as the available classrooms are not sufficient.

Sri Amar Prasad Sahani, student of Dept. of English made a proposal for creation of sufficient number of toilets for boys students.

Miss Chinnayee Sahu, a student of Dept. of Botany requested the members present in the meeting for cleaning and maintenance of the botanical garden in the college premises.

Sri Abhishek Kumar Mohar, a boarder of Kanchanjunga Boys Hostel requested Principal Sir for beautification of the hostels and creation of facilities for drinking water, reading room and the proper management of feeding system.

Pradhan  
25 April 21

IRAC-CO-ORDINATOR

Principal  
Dr. A. K. SINGH  
Principal  
Dr. A. K. SINGH  
Principal

PROCEEDINGS OF THE REVIEW MEETING OF IGAC  
HELD ON - 14.12.2021

A review meeting of IGAC for the year 2020-21 was held on 14.12.2021 at 11.00 AM in Room No-01 under the chairmanship of Sni Pandhavan Behera, principal /c to review and discuss on the following agenda

- 1) Review of the progress of Initial review taken in the initial meeting held on 21.8.2020.
- 2) Other matters if any.

The following members were present to the meeting.

- 1) Sni Pandhavan Behera, principal /c <sup>14.12.21</sup>
- 2) Dr Sanjeev Kumar Baliaisingi, <sup>14.12.21</sup> (co-ordinator IGAC)
- 3) Dr Sudhakar Sahoo, member <sup>14.12.21</sup>
- 4) Dr Subash Ch. Pradhan, member <sup>14.12.21</sup>
- 5) Dr Priyabrata Pattnaik, member <sup>14.12.21</sup>
- 6) Dr Somyakha Panigrahi, member <sup>14.12.21</sup>
- 7) Sni Manoj Kumar Mohik, member <sup>14.12.21</sup>
- 8) Sni N. Mahapatra, member <sup>14.12.21</sup>
- 9) Sni Nibedita Pani, member <sup>14.12.21</sup>
- 10) Sni Sadaniba Patra, member <sup>14.12.21</sup>
- 11) Sni Sanjeev Kumar Pattnaik, member <sup>14.12.21</sup>
- 12) Sni Prasanna Kumar Pattnaik, member <sup>14.12.21</sup>
- 13) Sni S. L. Behera, member <sup>14.12.21</sup>
- 14) Sni Ramesh Ch. Dash, member <sup>14.12.21</sup>
- 15) Sni Chiranjaya Maharana, student member <sup>14.12.21</sup>

In the introductory speech, Sni Pandhavan Behera, principal /c informed the committee members about the importance of IGAC and maintenance of quality culture in the NISAT accreditation process.

Dr Sanjeev Kumar Baliaisingi, Co-ordinator IGAC read out the proceedings of the last meeting held on 5.4.2021. The following reviews were done in the meeting.

- 1) As per action plan for the year 2020-21, an Infrastructure Committee has been formed for re-structure and re-organization of Class rooms. The reorganization and shifting of Examination Section from the Old Building to Room No-7, 8 and 9 of New Building is under progress.
- 2) The Classroom repair work is under progress and Odisha Small Industries Corporation (OSIC) has been informed for procurement of furniture to the newly constructed laboratory and class room.
- 3) The distribution of rooms has been allotted as per available room in the time slot. All the rooms of new building earlier given to different departments have withdrawn and converted to general classrooms to meet the demand of class room as per new provision. The Infrastructure Committee is executing the management of classroom allotted in the time table.
- 4) In the Infrastructure Committee meeting, it is decided to shift the furniture and other documents of Examination Section to newly shifted Exam Section in Room no 7, 8 and 9 of New Building.
- 5) The restructuring of examination system has been started and the whole work will take another 2/3 months.

1) Class rooms are re-scheduled as per availability of Internet facilities available in the Covid-19 pandemic situation.

It is also reviewed that most of the class rooms in New Building are connected with Internet and Wi-fi system. A separate register is maintained to monitor the online classes and reading room in the College library.

2) All teaching staff are instructed to provide study materials through whatsapp group along with regular online classes.

3) The construction of laboratory, rebuilding of departments having practical classes are under progress and the progress of work monitored time to time.

4) Another new building construction work is under progress to meet the shortage of class rooms in the College campus. The construction work of the said building is undertaken by the executive engineer PWD.

5) For smooth functioning of Boys and Ladies hostels, new three separate Hostel wardens have been created.

6) It is decided in the residential committee meeting to manage the mess system through outsourcing mode.

7) Two new hostel buildings are operational and allotted to Boys and Girls students. The existing Hostel Superintendents are given additional charge of new hostels.

After completion of the review on the initiatives taken for the session 2020-21, all the members of IQAC team expressed their sense of satisfaction on the progress of the work undertaken.

The meeting was ended with a vote of thanks to the Chair and the members present.

Amritha  
CO-ORDINATOR  
(IQAC)

Principals  
Govt. Arts College  
Puducherry

PROCEEDINGS OF THE APPROVAL MEETING OF IQAC  
for the year 2020-21 held on 26-2-2022

24

Page No.   
 Date: / /

A meeting of the IQAC was held on 26-2-2022 at 4 pm in the Staff Common Room under the chairmanship of Sri Pandanan Behera, principal /c to approve the action taken Report of IQAC for the year 2020-21. The following agenda discussed in the meeting.

- 1) Approval of action taken report for the year 2020-21.
- 2) Other matters if any.

The following members of IQAC were present in the meeting.

- |  |                    |
|--|--------------------|
| 1) Sri P. Behera, principal /c             | <i>[Signature]</i> |
| 2) Dr S. Babiar Singh, Coordinator IQAC    | <i>[Signature]</i> |
| Dr S. Sahoo, Member UG (Comm.)             | <i>[Signature]</i> |
| Dr P. Pattnaik, Member UG (Science)        | <i>[Signature]</i> |
| Dr S.C. Pradhan, member UG Arts            | <i>[Signature]</i> |
| Dr Snigdha Prasad, Member (PG Courses)     | <i>[Signature]</i> |
| Sri M.K. Mallick, Member (Self-finances)   | <i>[Signature]</i> |
| Smt M. Achapatra, Lady member              | <i>[Signature]</i> |
| Smt N. Pani, Lady member                   | <i>[Signature]</i> |
| Sri Ladasiba patra, Member Local Society   | <i>[Signature]</i> |
| Sri Sanjeet Kumar pattnaik, Industrialist  | <i>[Signature]</i> |
| Sri Prasanna Kumar pattnaik, Alumni member | <i>[Signature]</i> |
| Smt S.L. Behera, Member NGO Staff          | <i>[Signature]</i> |
| Sri R.C. Das, Member NGO                   | <i>[Signature]</i> |
| Sri Chinmaya Mahapatra, Student member     | <i>[Signature]</i> |

At the outset, principal /c Sri Pandanan Behera welcomed the members present about the importance of quality culture needed for IQAC compliance.

Co-ordinator, Dr Sanjeev Kumar Babiar Singh read out the proceedings of the IQAC meeting held on 14.12.2021. He also appraised the committee members regarding different initiatives and program achieved for the year 2020-21. He presented the action taken report and achievement done during the year 2020-21.

Dr Sudarshan Salia, Officer in charge of world Bank and Reus project appraised of the ongoing works regarding construction of new building for class room and Laboratory Building. The work is undertaken by the executive engineer PWD department. He also said that the construction work is under progress and will be operational in the near future.

Sri Anuradha Chali, Dr Subhash Ch. Pradhan and Dr Priyabrata Pattnaik, the Wardens of Boys and Girls Hostel informed the committee members regarding smooth functioning of Hostels. The host management of the above hostels are managed through outsourcing basis.

Principal Sri Pandanan Behera informed the committee members regarding the aim and objective of rearrangement Classroom and Examination Section. The examination Section has been successfully shifted from new old building to Room No 7, 8 and 9 of new building.

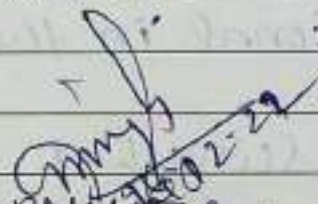
Sri Subanta Kumar Behera, Officer in charge of Internet and Wi-Fi system informed the committee regarding the

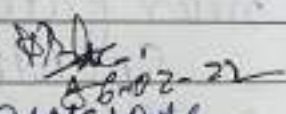
25

Management of online classes and Creation of Wi-fi facilities to the classrooms of new building.

After thorough discussion on the quality initiatives, the action taken report of IQAC for the year 2020-21 was approved. The committee members expressed their sense of satisfaction over the initiatives taken during the year for overall development of the institution. The feedback analysis of students, parents and Alumni 2020-21 approved.

The meeting ended with a vote of thanks to the chair and the members present.

  
CO-ORDINATOR  
(IQAC)

  
PRINCIPAL  
Govt. Auto. College  
Punalai

PROCEEDINGS OF THE INITIATIVE MEETINGS OF  
IQAC HELD ON 21-1-22 at 11:30 AM LX

30 ROOM NO-NB-01

The Initiative meeting of IQAC was held on 21-1-2022 at 11:30 AM in Room No-NA-01 under the chairmanship of Sri Panchanan Behara, Principal IIC to discuss about the initiatives undertaken for the year 2021-22 and action plan prepared for that. The following members of IQAC were present on the meeting.

The following agenda vide notice no 25 dtd-17.1.22 were discussed thoroughly.

- 1) New initiatives for the year 2021-22
- 2) Action plans for various initiatives
- 3) Any other matter.

Members Present

- 1) Dr. Sanjeev Baliarsingh, Co-ordinator
- 2) Dr. Subodha Panigrahi, Member
- 3) Sri Mahajee Mallik, Member
- 4) Dr. Suddashan Sahoo, Member
- 5) Dr. Subhash Ch. Pradhan, Member
- 6) Dr. Priyabrata Pattnaik, Member
- 7) Smt. Madhusmita Mishra Patra, Member
- 8) Smt. Nibedita Pani, Member
- 9) Sri Sadasiba Patra, Member
- 10) Sri Sarjeet Kumar Pattnaik, Member
- 11) Sri Prasanna Kumar Pattnaik, Member
- 12) Smt. Srichalata Behara, Member
- 13) Sri Ramesh Ch. Dash, Member
- 14) Sri Ghinmaga Mishra, Student Member

Dr. Sanjeev Baliarsingh, Co-ordinator IQAC welcomed the guests to the day. Principal Sri Panchanan Behara, in his Inaugural address appraised about the various developmental activities undertaken for the session 2021-22 and seek the help and co-operation of all the members of IQAC and the staff members for maintaining quality culture in this institution. He also appraised the help and co-operation of the core team members in addressing some of the pending issues related to IQAC and NAAC accreditation process.

Dr. Baliarsingh presented a brief report on the proposed initiatives for the session 2021-22. All members were agreed to the proposal undertaken for the above session. Various action plans under each initiatives were discussed thoroughly by the committee members and the same was approved.

Sri Sadasiba Patra, Sarjeet Pattnaik, Prasanna Pattnaik and other staff members of the IQAC team expressed their pleasure over the NAAC submission process despite of Covid-19 disturbances. All members of the IQAC team urged the principal sir for early completion of NAAC process. They have suggested the principal sir to call the Peer & ILM members as soon as possible in a time bound manner under the guidance of the principal.

The action plan was approved by the members of IQAC and the meeting was ended with a vote of thanks.

CO-ORDINATOR

PRINCIPAL



PROCEEDING OF THE STAKEHOLDER'S  
(TEACHING & NON-TEACHING) MEETING  
UNDER ISAC HELD ON 31/03/2022

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A meeting of the stakeholders (both teaching and non-teaching) was held on 31/03/2022 at 4 PM in staff common room under the chairmanship of Sri Ganeshan Babera, Principal etc. to discuss about the active role of staff members in executing the plan of action of ISAC.

Members Present:

1. Sri Ganeshan Babera, Principal
2. Sri Muralidhar Sethi
3. Dr. Sudarshan Sahoo
4. Dr. Subash Ch. Pradhan
5. Dr. Ganesh Babersingh
6. Dr. Priyabrata Pattnaik
7. Sri Sukanta Kumar Babera
8. Sri P.K. Anandaram
9. Dr. G.P. Dash
10. Sri M.K. Muduli
11. Dr. M. Prady
12. Dr. A.K. Nayik
13. Dr. S. Panigrahi
14. Mr. Madhusmita Malapaty
15. Sri Sadananda Bhatta
16. Sri M.K. Mallick
17. Smt. S.L. Biswas
18. Smt. S.R. Dash
19. Sri R.C. Das
20. Sri Saducharan Mallick
21. Sri Pramananda Kanhar
22. Sri Bijaya Kumar Sahoo

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23. Smt. Lipika Mohanty
24. Sri Purna Prasad
25. Mrs. Suresh Jishi
26. Sibani Priya Swain
27. Lipismita Nayik
28. Sita Sutar
29. Anika Babera
30. Kalyanmani Kachar
31. Jyotsna Debbarmal
32. Anu Anand
33. Sangita Nayik
34. Kanya Prasad Nayak
35. Chandan Kumar Saha
36. Rajendra Dehuri
37. Jitendra Pradhan
38. Dumanta Murtha
39. Sri. Vinay Kumar
40. Sudaranda Das

Handwritten notes and signatures on the right page, including names like 'Smt. Lipika Mohanty', 'Mrs. Suresh Jishi', and 'Smt. S.R. Dash'.

A review meeting of IQAC for the year 2021-22 was held on 19/04/2022 at 11:30 AM in NB-01 under the chairmanship of Sri Panchanan Behera, Principal I/c to review and discuss on the following agenda.

- 1) Review of the progress of initiatives taken in the initiative meeting on 21-01-22
- 2) Submission / Discussion of matter related to IQAC.
- 3) Other matters, if any.

The following members were present in the meeting.

- 1) Sri Panchanan Behera, Principal
- 2) Dr. Sanjeer Baliarsingh, Co-ordinator <sup>Amish</sup> IQAC <sub>19.4.22</sub>
- 3) Dr. S. Panigrahi, Member (All PG Course) <sub>Dr. 19.4.22</sub>
- 4) Sri M. K. Mallick, Member (Self-financing Course) <sub>Dr. 19.4.22</sub>
- 5) Dr. S. Saboo, Member (UG Commerce Course) <sub>Dr. 19.4.22</sub>
- 6) Dr. S. C. Pradhan, Member (UG Arts Course) <sub>Dr. 19.4.22</sub>
- 7) Dr. P. Pattnaik, Member (UG Science Course) <sub>Dr. 19.4.22</sub>
- 8) Smt. M. Mohapatra, Lady faculty member
- 9) Smt. N. Pani, Lady faculty member
- 10) Sri Sadasiv Patra, Member (Local Society) <sub>Dr. 19.4.22</sub>
- 11) Sri Sanjeet Ku. Pattnaik, Industrialist <sub>Dr. 19.4.22</sub>
- 12) Sri P. K. Pattnaik, Member Alumni Association <sub>Dr. 19.4.22</sub>
- 13) Smt. S. L. Behera, Non-Gazetted staff member
- 14) Sri Ramesh Ch. Das, Non-Gazetted staff member
- 15) Sri Chinmaya Maharana, Student member

proceeding of the stake holder meeting of  
Alumni members under IATC held on

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30/4/2022

A meeting of the stake holders of Alumni members under IATC held on 30.4.2022 at 11 AM in the Staff Common Room under the chairmanship of Sri Panchanan Behara, principal i/c to discuss about the various activities and the role of Alumni members for the session 2021-22. The stake holder meeting was organized to discuss about the various activities under taken by IATC for even all development of the college and NAAC accreditation process. The following IATC members, senior faculty members and members of Alumni were present and discussed on various matters actively.

### Members Present

- 1) Sri Panchanan Behara, principal
- 2) Dr Sanjeev Baliarsingh, Co-ordinator
- 3) Dr Sudarshan Sahu, Sr Member
- 4) Dr S. C. Pradhan, Sr Member
- 5) Dr P. Pattnaik, Sr Member
- 6) Smt Madhanda Mohapatra, Member
- 7) Smt Nivedita Pani, Member
- 8) Dr Inidha Pabargati, Member
- 9) Smt S. L. Behera, Member
- 10) Sri Chinmaya Maharana, Student member
- 11) Sri P. K. Pattnaik, Alumni member
- 12) Dr Rajkishore Behara, Alumni member
- 13) Dr Arup Kumar Jena, Alumni member
- 14) Sri Sankarwar Mishra, Alumni member
- 15) Sri Surendra Ch. Mishra, Alumni member

- 16) Sri Kirita Prasad Nayak
- 17) Sri Pradyadhar Dehuri
- 18) Sri Anil Kumar Pradhan
- 19) Mrs Chaitriya Sahoo
- 20) Smt Lipika Mohanty
- 21) Mrs Lipikanta Naik
- 22) Mrs Selen Sutar
- 23) Mrs Samiti Joshi
- 24) Sri Kameshwar Sahu
- 25) Sri Chandan Kumar Sahu

Sri Panchanan Behara, principal in his welcome address requested all Alumni members and members of teaching staffs for active help and co-operation in the NAAC accreditation process.

Sri Prasanna Kumar Pattnaik, alumni member also took the help and support of the staff members in actualising the process of accreditation process. He further said that the prompt protection of the college land will be accorded through the construction of a secondary wall in the college premises.

Dr Rajkishore Behara, president alumni association urged all the members for help and support in the college development process.

Dr Arup Kumar Jena, vice-president of alumni association has given importance on the cordial relation between Alumni members and the college authority for making the development of the college faster and smooth.

Dr Sanjeev Kumar Baliarsingh, Co-ordinator took the help and support of all for a good better grade in the accreditation process.

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He also enlightened to the members regarding the development of the NAAC accreditation process.

Sri Chinmaya Maharana, student member of IBAC requested all the members of IBAC and alumni association to make the college campus clean and green.

Dr Sudarshan Sahoo requested the members to have a good academic atmosphere in the college campus. According to him discipline in the college campus is an essential part of college development and everybody should give importance to it.

The meeting ended with a vote of thanks to the Chair and the invited members of the alumni association.

*(Signature)*  
COORDINATOR  
(IBAC)

*(Signature)*  
PRINCIPAL

A meeting of the stake holders (Both Pts and 150 students) was held on 5/7/2022 at 11 AM in Room No-30 under the chairmanship of Sri Panchanan Behera, principal to discuss the active role of students in the development process of the college and other matters related to student welfare.

### Members Present

- 1) Sri Panchanan Behera, Principal
- 2) Sri Muralidhar Sela, Member
- 3) Dr Sudarshan Sahoo, Member
- 4) Dr Subash Ch. Pradhan, Member
- 5) Dr Sanjeev Baliarsingh, Member
- 6) Dr Priyabrata Pattanaik, Member
- 7) Smt Madhusmita Mahapatra, Member
- 8) Smt Nibedita Pani, Member
- 9) Sri Sadashiva Patra, Member
- 10) Sri Sanjeet Kumar Pattanaik, Member
- 11) Sri Prasenjit Kumar Pattanaik, Member
- 12) Smt S. I. Behera, Member
- 13) Sri Chinmaya Maharana, Member

### Students Present

- |                        |                          |
|------------------------|--------------------------|
| 1) Madhusmita Behera   | Roll no. → BA21-102      |
| 2) Niharika Pradhan    | Roll no. → BA21-170      |
| 3) Anshu Singhania     | Roll no. → BA21-009      |
| 4) Renu Pradhan        | Roll no. → BA21-007      |
| 5) Abhinav Debnath     | Roll No. → BS (P)-21-09  |
| 6) Jyoti Kumar Sahu    | Roll no. → BS (P)-21-010 |
| 7) Chaitanya Mahapatra | Roll no. → BS (P)-21-103 |

- 8) A. Jagan Kumar Reddy Roll no - BA21-127  
 9) Nitish Kumar Patra Roll no - BA21-001  
 10) Satyananda Sahu Roll no - BA21-275  
 11) Murali Kumar Roll no - BA21-082  
 12) Sumit Pradhan Roll no - BA21-046  
 13) Soumitra Kumar Roll no - BA21-138  
 14) Mahesh Kumar Roll no - BA21-153  
 15) Anshu Mallick Roll no - BA21-193  
 16) Sanjay Kumar Roll no - BA21-33  
 17) Mahesh Saha Roll no - BA21-180  
 18) Anshu Kumar Roll no - BA21-172  
 19) Anshu Kumar Roll no - BA21-092  
 20) Anshu Kumar Roll no - BA21-016  
 21) Anshu Kumar Roll no - BA21-310  
 22) Anshu Kumar Roll no - BA21-024  
 23) Anshu Kumar Roll no - BA21-08  
 24) Anshu Kumar Roll no - BA21-275  
 25) Anshu Kumar Roll no - BA21-033  
 26) Anshu Kumar Roll no - BA21-059  
 27) Anshu Kumar Roll no - BA21-190  
 28) Anshu Kumar Roll no - BA21-17  
 29) Anshu Kumar Roll no - BA21-299  
 30) Anshu Kumar Roll no - BA21-21-96  
 31) Anshu Kumar Roll no - BA21-069  
 32) Anshu Kumar Roll no - BA21-205  
 33) Anshu Kumar Roll no - BA21-21-040  
 34) Anshu Kumar Roll no - BA21-177  
 35) Anshu Kumar Roll no - BA21-011  
 36) Anshu Kumar Roll no - BA21-114  
 37) Anshu Kumar Roll no - BA21-163

At the outset, principal Sri Pandurang Reddy welcomed all the members and students present in the Hall. He then addressed Dr. Sanjeev Bhatnagar, Co-ordinator IQAC acknowledged the students about their role and responsibilities in the process of IQAC and NAAC accreditation process.

Sri Swagat Panda, Pw 2nd year physics appreciated the various works undertaken by the College administration towards quality initiatives. He suggested to develop the college ground for vehicle parking.

Miss Rima Pradhan of physics department suggested to create more facilities in the girls' common room.

Sri Nitish Kumar Patra proposed to clean the campus to keep the campus free from lizards and other harmful reptiles.

Sri Satyananda Sahu, a student of +2 2nd year philosophy Honours proposed principal Sir to create facilities for College Canteen as most of the students are spending more than five hours of time in the college campus and need refreshment during their college stay.

Sri Anjan Ashwinandan, a final year student of Commerce department requested the college authority to subscribe more news papers and journals for student reading room.

Sri Ajaya Pattnaik, a student of Botany department and a NCC Cadet

proposed to create more facilities for sports and games activities. He proposed to create a permanent ground for playing of Badminton in the college campus.

Sri Sisupala Pradhan, a student of +2 2nd year history honours proposed to create a small historical/Anthropological museum for increasing the and enhancing the knowledge of the college students.

Sri Bapiraman Sena, a student of Political Science Pk course proposed to create boundary wall for the college as the college has no boundary wall three long.

Dr Sudamban Sahoo, Dr Subash Ch Pradhan, Dr Priyabrata Pattnaik, Sri Muralidhar Selin, the senior members of the college have appreciated the proposal and suggestions presented by the students for increasing quality culture in the college.

The meeting was ended with a vote of thanks to the chair and other participants.

*[Signature]*  
Co-ordinator  
(IBAC)

*[Signature]*  
Principal

The annual general meeting of IBAC for the year 2021-22 was held on 11.7.2022 at 11 AM in Room No-30 to discuss about various issues related to quality enhancement and different initiatives adopted for the session 2021-22, under the chairmanship of Sri Panchanan Behera, Principal.

#### Members Present

- 1) Sri Panchanan Behera, principal
- 2) Dr Sanjeev Katiandholi, Co-ordinator
- 3) Dr Indradha Panigrahi, member
- 4) Dr Sudamban Sahoo, member
- 5) Dr Subash Ch Pradhan, Member
- 6) Dr Priyabrata Pattnaik, Member
- 7) Sri Manoj Kumar Mallik, Member
- 8) Sri Madhusmita Mohapatra, Member
- 9) Sri Nibedita Pani, member
- 10) Sri Sadasiba Patra, Member
- 11) Sri Sanjeet Kumar Pattnaik, Member
- 12) Sri Prasanna Kumar Pattnaik, Member
- 13) Sri S. L. Behera, Member
- 14) Sri Ranjit Dash, Member
- 15) Sri Chinnaya Maharana, Member

Sri Panchanan Behera, principal in his welcome address requested the members of IBAC to extend their help and co-operation in the development of this college.

Dr Sanjeev Katiandholi apprised the members of IBAC regarding the role of IBAC in creating quality culture in the institution.

Dr Sudashan Sahoo urged all the staff members for cooperation in the process of NAAC accreditation process. He also said that without the team effort no quality culture can be created for this institution.

Dr Subash Chandra Pradhan and Dr Priyabratta Pattnaik suggested to work sincerely with a time bound manner so that all the quality initiatives will be completed in time.

Sri Sadasiba Patra, the external member of IQAC suggested to comply on all the matters of NAAC accreditation which is pending at UGC level. The principal Sir is also requested to take necessary and appropriate step for further development in the process.

Sri Prasanna Ku. Pattnaik and Sri Sanjeet Ku. Pattnaik expressed their pleasure over the developmental works tender taken by the college authority.

All the matters related to quality initiatives and college development were discussed thoroughly and it is decided to carry out the pending activities very promptly to achieve the yearly target as fixed in the initiative meeting held on 21.1.2022 for the year 2021-22.

The meeting was ended with a vote of thanks to the chair and other members present.

CO-ORDINATOR  
IQAC

Principal  
1-7-22

C-6.6.3

*Handwritten notes and signatures in the top left corner.*

GOVERNMENT OF ODISHA  
DEPARTMENT OF HIGHER EDUCATION  
OFFICE ORDER

No. HE/AUD-0009/2021-22/13 HE, Dated 4.6.21 Bhubaneswar.

Annual Audit Programme of Assistant Audit Officers/Auditors of Higher Education Department,  
to take up the audit of the accounts of various colleges during the financial year 2021-22, which has  
been approved by the Principal Secretary, H.E. Deptt., are as follows.

375  
7-6-21

Sl. No.	Name of the A.A.O. and Auditor	Name of the College to be Audited	Year of Accounts to be Audited	Working days allowed
1.	S.C. Behera, A.A.O. and A.K. Sabar, Auditor	1. K.K.S. Women's Degree College, Balasore  2. Dhenkanal Auto College, Dhenkanal.  3. Govt. Science Degree College, Chhatrapur  4. Govt. Women's Degree College, Jeypore  5. Govt. Degree College, Sundargarh	2018-19 & 2019-20  2019-20  2019-20  2019-20  2019-20	30  20  15  15  15

*Handwritten signature or mark at the bottom left.*



2.	D.K. Mohanty, A.S.O. and J.K. Khuntia, Auditor	1. B.L.S. (Auto) College, Puri	2019-20	20
		2. Khaddar Auto College, Berhampur	2019-20	20
		3. B.J.B. Auto College, Ulubaneswar	2018-19 & 2019-20	40
		4. Govt. Women's Degree College, Sundergarh	2019-20	15
3.	M.M. Dasi, Auditor and Lakshmi Kanta Ray, Auditor	1. N.C. Auto College, Jajpur	2019-20	20
		2. Govt Women's Degree College, Puri	2019-20	15
		3. Govt. Auto College, Phulbani	2018-19 & 2019-20	40
		4. Govt. Women's Degree College, Keonjhar	2019-20	15

Besides this, Smt. Manaswini Behera, Auditor will remain at Head Quarter for day to day official work in audit section under supervision of Sri Sudhir Chandra Tripathy, Asst. Audit Officer.

*(Signature)*  
F.A.-cum Addl. Secretary to Govt.

Memo No. 127  
Case forwarded  
Finance Department

Memo No. 117

A.K. Bhoi / Asst. Audit Officer / H.E. Dept.  
12-2-18

**Govt. of Odisha,**  
**Department of Higher Education, Odisha, Bhubaneswar**

Letter No: 23 // Date: 10/02/2018

From

Sri Akshay Kumar Bhoi,  
Asst. Audit Officer,  
Higher Education Department.

To

The Principal,  
Govt. (A) College, Phulbani

Sub: *Internal Audit Programme.*

Ref: Office Order No. 34509/H.E. Dt. 16.02.2017

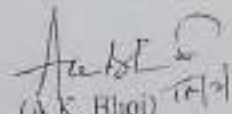
Sir,

In obedience to the subject cited above, I am to inform you that the audit of your accounts for the financial year 2016-17 will be taken up w.e.f. 22.02.2018 by the internal audit staff of Higher Education Department. So necessary records and registers along with updated Bank A/C should be kept ready for physical verification of cash and performing audit. All the staff may be instructed to co-operate with the audit and immediate production of records before audit. Further necessary accommodation may be arranged for smooth & timely completion of audit.

This is for your kind information and necessary action.

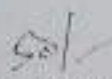
Encl: As above

Yours faithfully,

  
(A.K. Bhoi)  
Asst. Audit Officer,  
H.E. Dept.

Memo No. 03 // Date: 10/02/2018

Copy submitted to the FA-cum-Addl-Secy, to Govt., H.E. Department for kind information.

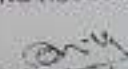
  
(A.K. Bhoi)  
Asst. Audit Officer,  
H.E. Dept.

**OFFICE OF THE PRINCIPAL GOVT. AUTONOMOUS COLLEGE, PHULBANI**

Memo No. 204 // GACIP

Date: 12-02-2018

Copy to All HOD's/ Accounts Section / Esst. Section for information and necessary action.

  
Principal 12-2-18

GOVT. AUTONOMOUS COLLEGE, PUNJABI  
 URL: govcolwepunjab.in  
 EMAIL: govcolwepunjab@gmail.com

Schedule to Audit Part

27/3/16  
 RUSA Controller  
 Government of Punjab, Punjab

OVERALL RUSA PROJECTS-18/11/2016-17&2017-18

SRCTSL NO	PROJECT	PHASE	FINANCIAL ITEM	ESTIMATED PROJECT ESTIMATION (M)	COST/ SHARE	STRESS/ INC	EMERGENCY WORK	WORKING (1) FOR FINANCIAL SUPPORT	COURTESY/ INC	REMARKS/ COMMENTS/ INC	PERCENTAGE COMPLETE
1	OVER LIBRARY	1	EQUIPMENT	24.05	24.05	0.00	0.00	0.00	0.00	0.00	100
2	COMPUTER CLASS ROOM	1	EQUIPMENT	16.74	16.74	0.00	0.00	0.00	0.00	0.00	100
3	CLASS ROOMS LIBRARY UPGRADE	1	UPGRADATION OF EXISTING FACILITY & EQUIPMENT	15.45	0.00	15.45	0.00	200.00	0.00	0.00	100
4	FURNITURE & FIXTURES	1	UPGRADATION OF EXISTING FACILITY & EQUIPMENT	18.50	0.00	18.50	0.00	200.00	0.00	0.00	100
5	TEXT BOOKS	1	EQUIPMENT	7.00	7.00	0.00	0.00	0.00	0.00	0.00	100
SUB-TOTAL-1ST PHASE				24.39	57.80	31.23					100
6	NEW LAB BUILDING	11	CREATION OF NEW FACILITY	20.00	0.00	20.00	0.00	0.00	0.00	0.00	100
7	REGISTRATION & OPERATIONS	2		2.00		2.00	0.00				100
Total				26.39	57.80	33.23	0.00	0.00	0.00	0.00	100

APPROVED

~~Signature~~  
28/7/16

~~Signature~~  
28/7/16

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28/7/16

Signature  
28/7/16

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28/7/16

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28/7/16

Signature  
28/7/16

Signature  
28/7/16

52

Signature

Half yearly memo No. 11 Dated 23.02.2018  
 (To be returned with reply in original immediately)

From: Sr. Archana Kumar Dahi  
 Asst. Audit Officer/Auditor

To: The Principal,  
Govt. (G) College, Pindolani

Subj: Supply of information on audit objection.

From  
Reason

1. ...  
...  
...

Sr/Madam,  
 Following information on audit objection may please be supplied to  
 Audit immediately.

On checking of Rusa cash book for the year 2016-17 it was noticed that an amount of Rs. 1 Crore 60 Lakhs 20000/- was stated for expenditure for exp. quality/renovation/creation of new facilities and purchase of new equipments.

In Rusa quarterly statement with date 24.2.2018 of H.O. Deptt, it is clearly stated to purchase new equipment not exceeding 20% of total allotment of 2 Crores. Further Ministry of HED is strictly on utilization of 1st phase of allotted amount (Rs. 1 Crore) Re. H-66 work should be utilized in purchase of equipment.

But there is a clear deviation of guidelines by purchasing new equipment worth Rs. 74,24,577/- as detailed below.

1. Computer table - 20	Rs. 1,39,946	5. Call me card	Rs. 55,961
2. Desktop Dell comp - 40	Rs. 19,40,000	6. Checkmate -	Rs. 17,000
3. Desktop Dell comp - 40 & Laptop - 16 nos	Rs. 24,34,238	7. New cards -	Rs. 500
4. New project etc etc	Rs. 24,410	8. Total -	Rs. 74,24,577

Expenditure has been made as to first PMU members of project initiator. The details of expenditure have been submitted to RUSA project group of DC, SPTC, Deptt. of HED, Govt. The purchase order was made as per interpretation of DME. It is possible in the next procedure meeting. Dates of exp. have attached.

24.3.18  
 RUSA Coordinator

The reason of above expenditure towards investigation beyond normal time by the Govt. may be justified to the audit committee.

Atul D  
Joshi  
Joint Audit Officer  
Dept. of Higher Edu.

Dr. S. S.  
Principal  
Good Hope College  
Mumbai, Maharashtra