

OFFICE OF THE PRINCIPAL, GOVT.AUTO.COLLEGE,PHULBANI.  
CO- CURRICULAR ACTIVITIES  
SESSION 2016 – 2017

Order No. 1148/GACP/16-17 //

Date: 22-08-2016

Following is the distribution of extra-curricular activities of the Officers of the college for the session 2016-17 with immediate effect.

1. SECRETARY, STAFF COUNCIL : Sri R. K. Mahalik, History
  2. ADMINISTRATIVE BURSAR : Sri S.C. Pradhan, English
  3. LEGAL MATTERS : Dr. N.Jena, Zoology
  4. ACCOUNTS BURSAR : Dr. Sudarsan Sahoo, Commerce
  5. ACADEMIC BURSAR : Sri Priyabrata Pattnaik, Chemistry
  6. ADVISOR, COLLEGE UNION : 1.Sri R. K. Mahalik, History  
ASSOCIATE ADVISOR : 2. Dr. N. Jena, Zoology  
3. Sri S. K. Sahu , Pol. Sc.  
4. Sri S. C. Pradhan, English  
5. Dr. G.P Dash, Commerce  
6. Dr.S.Panigrahi, Physics
  7. CONTROLLER OF EXAMINATIONS : Sri P. Behera, Economics  
DEPUTY CONTROLLERS : 1. Sri Muralidhar Sethi, Philosophy  
2.Sri Sukanta Ku.Behera, Botany
  8. EXAMINATION COMMITTEE : Principal  
Chairman : Controller of Examinations  
Secretary : 1. Sri R.K Mahalik, History  
Members : 2. Dr. N. Jena, Zoology
  9. NAAC : Principal  
Chairman : 1. Dr. N. Jena, Zoology  
Co-ordinator : 2. Sri R.K.Mahalik, History  
3. Dr. Sudarsan Sahoo, Commerce  
4. Sri S.C. Pradhan, English  
5. Dr. G.P.Dash, Commerce  
Sri K.C. Biswal, DEO
  10. RUSA : Principal  
Chairman : Sri P. Behera, Economics  
Co-ordinator : 1. Sri R.K.Mahalik, History  
Members : 2. Sri S.K.Sahu, Pol. Sc.  
3. Dr. Sudarsan Sahoo, Commerce  
4. Sri S.C. Pradhan, English  
5. Sri Muralidhar Sehti, Philosophy
- Supporting Staff : 1. Smt. S.L.Behera, Sr. Clerk  
2. Sri S.D. Jani, Sr. Clerk

11. **ADMISSION COMMITTEE**  
 Chairman  
 Secretary  
 Members
- Supporting staff
12. **FINANCE COMMITTEE**  
 Chairman  
 Secretary  
 Members
13. **PURCHASE COMMITTEE**  
 Chairman  
 Secretary-cum-Convener  
 Members
14. **LIBRARY COMMITTEE**  
 Chairman  
 OIC, Library  
 Members
15. **GRIEVANCE CELL**  
 Chairman  
 Member
16. **STUDENT ADVISORY BUREAU**  
 Chairman  
 Co-ordinator  
 Member
17. **CAREER COUNSELING CELL**  
 Chairman  
 Members
18. **INTERNAL AUDIT**
- Principal  
 Sri Muralidhar Sethi, Philosophy  
 1. Sri R.K Mahalik, History  
 2. Dr.N.Jena, Zoology  
 3. Dr.Sudarshan Sahoo, Commerce  
 : 1. Smt.S.R Dash, Junior Clerk  
 2. Sri K.C. Biswal, DEO
- : Principal  
 : Accounts Bursar  
 1.D.W.O. Kandhamal  
 2.Administrative Bursar  
 3. Dr. N. Jena, Zoology
- : Principal  
 : Accounts Bursar  
 1. Administrative Bursar  
 2. General Manager, DIC, Phulbani  
 3. Dr. N.Jean, Zoology  
 4. OIC, Library  
 5. Controller of Exams.
- : Principal.  
 : Dr. Sudarsan Sahoo, Commerce  
 1. Sri S. K. Behera, Botany  
 2. Sri S.C. Pradhan, English  
 3. Dr. S. M. Mishra, Pol. Sc.  
 4. Dr. Sandipana Mishra, Botany
- : Principal  
 1. Sri R. K. Mahalik, History  
 2. Dr. N.Jena, Zoology
- : Principal  
 Sri R. K. Mahalik, History  
 1. Sri S.K Behera, Botany  
 2. Dr. S.M. Mishra, Pol. Sc.  
 3. Dr. S. Panigrahi, Physics
- : Dr. N. Jena, Zoology  
 1. Dr. Pallavi Mishra, Zoology  
 2. Sri A.K.Naik, Chemistry  
 1. Dr. N. Jena, Zoology  
 2. Dr. Sudarsan Sahoo, Commerce  
 3. Dr. G.P. Dash, Commerce

- EDITORS, COLLEGE CALENDAR: : 1. Sri Priyabrata Pattnaik, Chemistry  
2. Dr. G.P. Dash, Commerce
10. EDITORS, COLLEGE MAGAZINE: : 1. Sri S.C. Pradhan, English  
2. Dr. R.K Mangaraj, Odia
11. O.I.C. UGC : 1. Dr. Sudarsan Sahoo, Commerce  
2. Dr. G.P. Dash, Commerce  
3. Sri N. Kanhar, Anthropology
22. O.I.C. COLLEGE GARDEN : 1. Dr. Sandipana Mishra, Botany  
2. Sri Nilamadhab Padhy, Chemistry  
3. Sri A.K. Naik, Chemistry
23. O.I.C. YRC : Sri S.K. Behera, Botany
24. O.I.C. NSS : Dr. R. K. Mangaraj, Odia  
GENTS WING : Dr. S. Panigrahi, Physics  
LADIES WING : Sri A.K. Naik, Chemistry
25. O.I.C. ROVER'S CREW : Capt. S. Baliarsingh, Anthropology
26. O.I.C. NCC : Sri Priyabrata Pattnaik, Chemistry
27. PROCTORIAL SYSTEM : 1. Dr. R.K Mangaraj, Odia
28. P.M.S. & SCHOLARSHIPS, S.S.G., S.A.F. & FREE-SHIP : 2. Dr. G.P. Dash, Commerce  
3. Sri Nilamadhab Padhy, Chemistry
29. TIME TABLE, LESSON PLAN, PROGRESS REGISTER, WORK LOAD : 1. Sri Muralidhar Sethi, Philosophy  
2. Sri Priyabrata Pattnaik, Chemistry  
3. Sri Malaya Kumar Muduli, Math
30. ATHLETIC ASSOCIATION : Capt. S. Baliarsingh, Anthropology  
VICE - PRESIDENT : 1. Sri Priyabrata Pattnaik, Chemistry  
ASSOCIATES : 2. Sri S.C. Pradhan, English  
3. Dr. Shyam Mohan Mishra, Pol. Sc.  
4. Dr. S. Panigrahi, Physics
31. DRAMATIC SOCIETY : 1. Sri S.K. Sahu, Pol. Sc.  
VICE - PRESIDENT : 2. Dr. R.K Mangraj, Odia  
ASSOCIATES : 3. Dr. G. P. Dash, Commerce  
4. Sri A. K. Naik, Chemistry
32. STUDENT'S COMMON ROOM : 1. Sri A. K. Naik, Chemistry  
VICE - PRESIDENT : 2. Dr. S. Panigrahi, Physics  
ASSOCIATES : 3. Dr. Sandipana Mishra, Botany
33. D.S.A CENSOR : Dr. R.K Mangraj, Odia  
ASSOCIATE CENSOR : Dr. Malay Kumar Muduli, Math
34. LITERARY SOCIETY : Dr. R.K Mangraj, Odia
35. SCIENCE SOCIETY : Sri Priyabrata Pattnaik, Chemistry  
VICE - PRESIDENT : 1. Sri A. K. Naik, Chemistry  
ASSOCIATE VICE - PRESIDENT : 2. Dr. Sandipana Mishra, Botany  
3. Dr. Malay Kumar Muduli, Math.
36. O.I.C. STORE AND STOCK : Sri S.K. Sahu, Pol. Sc.
37. O.I.C. FURNITURE, BUILDING, : 1. Sri S.K. Sahu, Pol. Sc.



- CAMPUS, ELECTRIC, WATER,  
ECO CLUB
38. O.I.C. COMPUTER LAB & SAMS LAB
39. NODAL OFFICER, NMEICT
40. O.I.C. EXTRA -MURAL LECTURES  
& COMPETITION :
41. DEVELOPMENT COMMITTEE  
Chairman  
Secretary  
Members
41. RESEARCH COMMITTEE
42. DISCIPLINE COMMITTEE  
Chairman  
Secretary  
Members
43. HOSTEL IN CHARGE  
Warden  
KANCHANJANGHA HOSTEL  
Superintendent  
Asst. Supdt.  
SRAMANA LADIES' HOSTEL  
Superintendent  
Asst. Supdt.  
SADHANA (P.G.)HOSTEL Superintendent  
SC/ST BOYS HOSTEL  
Superintendent  
Asst.Supdt.
44. RESIDENTIAL COMMITTEE  
Chairman  
Secretary  
Members
45. O.I.C. RTI  
P.I.O.  
A.P.I.O
46. O.I.C. SC/ST CELL
47. O.I.C. COLLEGE CO-OPERATIVE STORE
48. CELL FOR SEXUAL HARASSMENT IN  
PUBLIC OFFICE
2. Capt. S.Baliarsingh, Anthro,  
NI.
1. Dr. N.Jena, Zoology  
2. Dr. N. Padhi, Chemistry  
Dr. N. Jena, Zoology
1. Dr. G. P. Dash, Commerce  
2. Dr. Sandipana Mishra, Botany or
- : Principal  
Administrative Bursar  
1.All HODs  
2. Superintendent of all hostels  
3. O.I.C-N.C.C./N.S.S/Y.R.C./ROVER  
4. Accounts Bursar  
5. Controller of Examinations
- : 1. Dr N.Jena, Zoology  
2. Sri N. Padhy, Chemistry
- : Principal  
Sri R.K.Mahalik, History  
All HODs
- : Principal
- : Sri P. Behera, Economics  
Sri Girish Pradhan, Jr. Lect. Pol.Sc
- : Dr.Pallavi Mishra ,Zoology  
: Miss S.R. Sankhual, Jr. Lect. Economics  
: Sri P. Behera, Economics
- : Sri S.K.Behera, Botany  
: Sri B. Mishra, Jr. Lect. Economics
- Principal  
Administrative Bursar  
1. Principal Govt. Jr. College.  
2. All Superintendents  
3. Smt. S.L. Behera, Sr. Clerk
- Sri Muralidhar Sethi, Philosophy  
Dr. Sandipana Mishra, Botany
- Sri Nilamadhab Kanhar, Anthropology  
Dr. Malaya Kumar Muduli, Math.
1. Dr. N.Jena, Zoology  
2. Dr.Sudarsan Sahoo,Commerce

& RAGGING PREVENTION CELL

O.I.C. INTERNAL QUALITY ASSURANCE  
CELL

O.I.C. LANGUAGE LAB.  
CANTEEN COMMITTEE

Coordinator  
Members

52. OIC, GYMNASIUM  
53. OIC, LAPTOP DISTRIBUTION  
Member  
54. Co-ordinator BBA/BCA  
55. Co-ordinator, S.D.T.P  
56. SC/ST Coaching centre  
57. OIC, Attendance  
58. NODAL OFFICER, AISHE

3. Dr. Snigdha Panigrahi, Physics  
4. Dr. Pallavi Mishra, Zoology  
Dr. Sudarsan Sahoo, Commerce

: Sri S. C. Pradhan, English

Sri S.K.Sahu, Pol, Sc.

1. Capt. S. Baliarsingh , Anthropology  
2. Sri S.K.Behera, Botany  
3. Dr. Malaya Kumar Muduli, Math.  
4. Sri Nilamadhab Kanhar, Anthropology

1. Capt. S. Baliarsingh , Anthropology  
: Sri Priyabrata Pattnaik, Chemistry  
Dr. Sandipana Mishra, Botany  
: Sri Muralidhar Sethi, Philosophy  
: Capt. S. Baliarsingh , Anthropology  
: Sri S.K Behera, Botany  
: Sri A.K Naik, Chemistry  
: Sri Muralidhar Sethi, Philosophy

Academic Bursar is authorized to sign CLC and other certificates relating to academic matters.

PRINCIPAL

Memo No. 1149 (12)/GACP/16-17 //Date: 22-08-2016  
Copy to Guard files/All Bursars / All Hostel Superintendent / Library / C.O.E./ Secretary  
Admission Committee/ Accounts Section/ Academic Section/Head Clerk for information. All staff  
members are requested to take note of their new assignments and act accordingly.

PRINCIPAL

OFFICE OF THE PRINCIPAL, GOVT. AUTO. COLLEGE, PHULBANI.  
CO- CURRICULAR ACTIVITIES

SESSION 2017 - 2018

Order No. 1057/GACP/17-18 //

Date: 21-08-2017

Following is the distribution of co-curricular activities of the Officers of the college for the session 2017-18 with immediate effect.

The list is not in order of seniority.

1. SECRETARY, STAFF COUNCIL : Dr. N. Jena, Zoology
  2. ADMINISTRATIVE BURSAR : Sri S.C. Pradhan, English *20.8.17*
  3. LEGAL MATTERS : Dr. N.Jena, Zoology
  4. ACCOUNTS BURSAR : Dr. Sudarsan Sahoo, Commerce
  5. ACADEMIC BURSAR : Sri Priyabrata Pattnaik, Chemistry *21/8/17*  
Dr. Sandipana Mishra, Botany
  6. ADVISOR, COLLEGE UNION : 1. Sri Sukanta Behera, Botany  
ASSOCIATE ADVISOR : 2. Capt. S.Baliarsingh, Anthropology  
3. Dr. R.K.Mangaraj, Odia *21/8/17*  
4. Dr. Malaya Ku. Muduli, Math *21/8/17*  
5. Dr. Pallavi Mishra, Zoology  
6. Dr. G.P Dash, Commerce  
7. Dr.S.Panigrahi, Physics *22-8-17*
  7. CONTROLLER OF EXAMINATIONS : Sri P. Behera, Economics  
DEPUTY CONTROLLERS : 1. Sri Muralidhar Sethi, Philosophy *21/8/17*  
2. Sri Sukanta Ku. Behera, Botany
  8. EXAMINATION COMMITTEE :  
Chairman : Principal  
Secretary : Controller of Examinations  
Members : 1. Dr. N. Jena, Zoology  
2. Dr. Sudarsan Sahoo, Commerce  
3. Sri S.C. Pradhan, English  
4. Sri Priyabrata Pattnaik, Chemistry  
5. Dr.S.Panigrahi, Physics *22-8-17*
  9. NAAC :  
Chairman : Principal  
Co-ordinator : 1. Dr. N. Jena, Zoology  
2. Sri S.C. Pradhan English  
3. Dr. G.P. Dash, Commerce  
Sri K.C. Biswal, DEO *21/8/17*
  10. RUSA :  
Chairman : Principal  
Co-ordinator : Sri P. Behera, Economics  
Members : 1. Dr. N. Jena, Zoology  
2. Dr. Sudarsan Sahoo, Commerce  
3. Sri S.C. Pradhan, English  
4. Sri Priyabrata Pattnaik, Chemistry  
5. Sri Muralidhar Sethi, Philosophy *21/8/17*
- Supporting Staff : 1. Smt. S.L. Behera, Sr. Clerk



11. ADMISSION COMMITTEE

Chairman  
Secretary  
Members

Principal

Sri Muralidhar Sethi, Philosophy *MS*

1. Dr.N.Jena, Zoology

2. Dr.Sudarshan Sahoo, Commerce

3. Dr. R.K.Mangaraj, Odia *RM*

1. Smt.S.R Dash, Junior Clerk

2. Sri K.C. Biswal, DEO *CB*

Supporting staff

12. FINANCE COMMITTEE

Chairman  
Secretary  
Members

: Principal

: Accounts Bursar

1.D.W.O. Kandhamal

2.Administrative Bursar

3. Dr. N. Jena, Zoology

13. PURCHASE COMMITTEE

Chairman  
Secretary-cum-Convener  
Members

: Principal

: Accounts Bursar

1. Administrative Bursar

2. General Manager, DIC, Phulbani

3. Dr. N.Jean, Zoology

14. LIBRARY COMMITTEE

Chairman  
OIC, Library  
Members

: Principal.

: Dr. Sudarsan Sahoo, Commerce

1. Sri S.C. Pradhan, English

2. Dr. S. M. Mishra, Pol. Sc. *Shyts*

3. Dr. Saudipana Mishra, Botany *22.8.*

15. GRIEVANCE CELL

Chairman  
Member

: Principal

1. Dr. N.Jena, Zoology

2. Sri Priyabrata Pattnaik, Chemistry

3. Dr. Sandipana Mishra, Botany

16. STUDENT ADVISORY BUREAU

Chairman  
Co-ordinator  
Member

: Principal

Sri S.C. Pradhan, English

1. Dr. S.M. Mishra, Pol. Sc. *Shyts*

2. Dr. S. Panigrahi, Physics *Shm*

3. Dr. Malaya Ku. Muduli, Math *22.8.*

4. Dr. Sandipana Mishra, Botany *MS*

17. CAREER COUNSELING CELL

Chairman  
Members

: Dr. N. Jena, Zoology

1. Dr. Pallavi Mishra, Zoology

2. Sri A.K.Naik, Chemistry

1. Dr. N. Jena, Zoology

2. Dr. Sudarsan Sahoo, Commerce

3. Dr. G.P. Dash, Commerce

18. INTERNAL AUDIT

19. EDITORS, COLLEGE CALENDAR:

: 1. Sri Priyabrata Pattnaik, Chemi

2. Smt. Debasmita Sahoo, Odia

# EDITORS, COLLEGE MAGAZINE:

1. O.I.C. UGC
22. O.I.C. COLLEGE GARDEN
23. O.I.C. YRC
24. O.I.C. NSS  
GENTS WING  
LADIES WING
25. O.I.C. ROVER'S CREW
26. O.I.C. NCC
27. PROCTORIAL SYSTEM
28. E-MEDIA BRUTI, P.M.S. & SCHOLARSHIPS,  
S.S.G., S.A.F. & FREE-SHIP
29. TIME TABLE, LESSON PLAN, PROGRESS  
REGISTER, WORK LOAD
30. ATHLETIC ASSOCIATION  
VICE - PRESIDENT  
ASSOCIATES
31. DRAMATIC SOCIETY  
VICE - PRESIDENT  
ASSOCIATES
32. STUDENT'S COMMON ROOM  
VICE - PRESIDENT  
ASSOCIATES
33. D.S.A CENSOR  
ASSOCIATE CENSOR
34. LITERARY SOCIETY
35. SCIENCE SOCIETY  
VICE - PRESIDENT  
ASSOCIATE VICE - PRESIDENT
36. O.I.C. STORE AND STOCK
37. O.I.C. FURNITURE, BUILDING,  
CAMPUS, ELECTRIC, WATER.

- : 1. Sri S.C. Pradhan, English
- 2. Dr. R.K Mangaraj, Odia
- : 1. Dr. Sudarsan Sahoo, Commerce
- 2. Dr. R.K Mangaraj, Odia
- 3. Dr. Pallavi Mishra, Zoology
- : 1. Dr. Sandipana Mishra, Botany
- 2. Dr. Nilamadhab Padhy, Chemistry
- 3. Sri A.K. Naik, Chemistry
- : Dr. R.K Mangaraj, Odia
- : Dr. Nilamadhab Padhy, Chemistry
- Smt. Debasmita Sahoo, Odia
- : Sri A.K. Naik, Chemistry
- : Capt. S. Baliarsingh, Anthropology
- : Sri Priyabrata Pattnaik, Chemistry
- : 1. Dr. R.K Mangaraj, Odia
- 2. Dr. G.P. Dash, Commerce
- 3. Dr. Nilamadhab Padhy, Chemistry
- 4. Dr. S. Panigrahi, Physics
- 5. Sri A.K. Naik, Chemistry
- : 1. Dr. Malaya Kumar Muduli, Math
- 2. Dr. G.P. Dash, Commerce
- : Capt. S. Baliarsingh, Anthropology
- 1. Sri S.C. Pradhan, English
- 2. Sri Priyabrata Pattnaik, Chemistry
- 3. Dr. Shyam Mohan Mishra, Pol. Sc.
- 4. Dr. S. Panigrahi, Physics
- : 1. Dr. R.K Mangaraj, Odia
- 2. Smt. Debasmita Sahoo, Odia
- 3. Dr. Nilamadhab Padhy, Chemistry
- 4. Sri A. K. Naik, Chemistry
- : 1. Sri A. K. Naik, Chemistry
- 2. Dr. S. Panigrahi, Physics
- 3. Dr. Sandipana Mishra, Botany
- : Dr. G.P. Dash, Commerce
- : Dr. Malay Kumar Muduli, Math
- : Dr. R.K Mangaraj, Odia
- Dr. Pallavi Mishra, Zoology
- : Sri Priyabrata Pattnaik, Chemistry
- 1. Sri A. K. Naik, Chemistry
- 2. Dr. Sandipana Mishra, Botany
- 3. Dr. Malay Kumar Muduli, Math.
- : Sri Priyabrata Pattnaik, Chemistry
- 1. Sri S.C. Pradhan, English
- 2. Capt. S. Baliarsingh, Anthropology



38. ECO CLUB
39. O.I.C. COMPUTER LAB & SAMS LAB
40. NODAL OFFICER, NMEICT
41. O.I.C. EXTRA -MURAL LECTURES & COMPETITION :
41. DEVELOPMENT COMMITTEE  
Chairman  
Secretary  
Members
41. RESEARCH COMMITTEE
42. DISCIPLINE COMMITTEE  
Chairman  
Secretary  
Members
43. HOSTEL IN CHARGE  
Warden  
KANCHANJANGHA HOSTEL  
Superintendent  
Asst. Supdt.  
SRAMANA LADIES' HOSTEL  
Superintendent  
Asst. Supdt.  
SADHANA (P.G.)HOSTEL Superintendent  
SC/ST BOYS HOSTEL  
Superintendent  
Asst.Supdt.
44. RESIDENTIAL COMMITTEE  
Chairman  
Secretary  
Members
45. O.I.C. RTI  
P.I.O.  
A.P.I.O
46. O.I.C. SC/ST CELL
47. O.I.C. COLLEGE CO-OPERATIVE STORE
48. CELL FOR SEXUAL HARASSMENT IN PUBLIC OFFICE
1. Sri Muralidhar Sethi, Philosophy  
2. Dr. N. Padhi, Chemistry  
Dr. N. Jena, Zoology
1. Dr. G. P. Dash, Commerce  
2. Dr. Sandipana Mishra, Botany
- : Principal  
Administrative Bursar  
1. All HODs  
2. Superintendent of all hostels  
3. O.I.C-N.C.C./N.S.S/Y.R.C./BOY  
4. Accounts Bursar  
5. Controller of Examinations
- : 1. Dr N.Jena, Zoology  
2. Dr. Nilamadhab Padhy, Chemistry
- : Principal  
Dr N.Jena, Zoology  
All HODs
- : Principal
- : Sri Muralidhar Sethi, Philosophy  
Sri Dharmapada Jena, Jr. Lect. English
- : Dr. Pallavi Mishra, Zoology  
: Miss S.R. Sankhual, Jr. Lect. Economics  
: Sri Muralidhar Sethi, Philosophy
- : Capt. S. Baliarsingh, Anthropology  
: Sri P.C. Philips, Jr. Lect. Geography
- Principal  
Administrative Bursar  
1. Principal Govt. Jr. College.  
2. All Superintendents  
3. Dr N.Jena, Zoology
- Sri S.C. Pradhan, English  
Dr. Sandipana Mishra, Botany  
Sri Muralidhar Sethi, Philosophy  
Dr. Malaya Kumar Muduli, Math.
1. Dr. N.Jena, Zoology  
2. Sri. S.C. Pradhan, English  
3. Dr. Snigdha Panigrahi, Physics

49. & RAGGING PREVENTION CELL  
O.I.C. INTERNAL QUALITY ASSURANCE  
CELL

Dr.Sudarsan Sahoo,Commerce

50. O.I.C. LANGUAGE LAB.

: Sri S. C. Pradhan, English

51. CANTEEN COMMITTEE

Coordinator

Capt. S. Baliarsingh , Anthropology

Members

1. Dr. Snigdha Panigrahi, Physics *22-8-17*

2. Dr. Malaya Kumar Muduli, Math *WZ*

3. Dr.Nilamadhab Padhy, Chemistry

52. OIC, GYMNASIUM

1. Capt. S. Baliarsingh , Anthropology

53. OIC, LAPTOP DISTRUBUTION

: Sri Priyabrata Pattnaik, Chemistry

Member

1. Dr. Sandipana Mishra, Botany

2. Dr.Nilamadhab Padhy, Chemistry

3. Dr. S. Panigrahi, Physics *22-8-17*

54. Co-ordinator BBA/BCA

: Sri Muralidhar Sethi, Philosophy

55. Co-ordinator, S.D.T.P

: Capt. S. Baliarsingh , Anthropology

56. SC/ST Coaching centre

: Sri S.K Behera, Botany

57. OIC, Attandance

: Sri A.K Naik, Chemistry

58. NODAL OFFICER,AISHE

: Sri Muralidhar Sethi, Philosophy *WZ*

59. COMPUTER SKILL DEVELOPMENT

: Dr. Malaya Kumar Muduli, Math *WZ*

60. WI-FI

: Dr.Nilamadhab Padhy, Chemistry

61. World Bank related

1. Dr. Sudarsan Sahoo, Commerce

2. Dr. Pallavi mishra, Zoology

NB:1. Academic Bursar is authorized to sign CLC and other certificates relating to academic matters.

*WZ*  
21-8-17  
PRINCIPAL

Memo No. 1058/GACP/17-18 //Date: 21-08-2016

Copy to Guard files/All Bursars / All Hostel Superintendents / Library / C.O.E./ Secretary Admission Committee/ Accounts Section/ Academic Section/Head Clerk for information. All staff members are requested to take note of their new assignments and act accordingly.

*WZ*  
21-8-17  
PRINCIPAL

OFFICE OF THE PRINCIPAL, GOVT.AUTO.COLLEGE,PHULBANI.  
CO- CURRICULAR ACTIVITIES  
SESSION 2018 – 2019

Order No. 1137 /GACP/18-19 // Date: 12-09-2018

Following is the distribution of co-curricular activities of the Officers of the college for the session 2018-19 with immediate effect.

The list is not in order of seniority.

1. SECRETARY, STAFF COUNCIL : Dr. N. Jena, Zoology
2. ADMINISTRATIVE BURSAR : Sri S.C. Pradhan, English
3. LEGAL MATTERS : 1. Dr. N.Jena, Zoology  
2. Dr. G.P.Dash, Commerce
4. ACCOUNTS BURSAR : Sri M.D. Sethi, Philosophy
5. ACADEMIC BURSAR : Sri Priyabrata Pattnaik, Chemistry  
Dr. Gayatri Kar, Pol.Sc.
6. ADVISOR, COLLEGE UNION : 1. Sri Sukanta Behera, Botany  
ASSOCIATE ADVISOR : 2. Capt. S.Baliarsingh, Anthropology  
3. Dr. Pallavi Mishra, Zoology  
4. Dr. G.P Dash, Commerce  
5. Dr.S.Panigrahi, Physics ✓
7. CONTROLLER OF EXAMINATIONS : Sri P. Behera, Economics  
DEPUTY CONTROLLER : 1. Sri Sukanta Ku.Behera, Botany  
2. Sri Asish Kumar Jena, Pol.Sc.
8. EXAMINATION COMMITTEE : Principal  
Chairman : Controller of Examinations  
Secretary : 1. Dr. N. Jena, Zoology  
Members : 2. Dr. Sudarsan Sahoo, Commerce  
3. Sri S.C. Pradhan, English  
4. Sri Priyabrata Pattnaik, Chemistry  
5. Dr. S.Panigrahi, Physics ✓
9. NAAC : Principal  
Chairman : 1. Dr. N. Jena, Zoology  
Co-ordinator : 2. Sri S.C. Pradhan English  
3. Dr. Pallavi Mishra, Zoology  
4. Miss N.Pani, Anthropology  
5. Dr. Malaya Ku. Muduli, Math  
6. Dr. G.P Dash, Commerce  
Sri K.C. Biswal, DEO
10. RUSA : Principal  
Chairman : Sri P. Behera, Economics  
Co-ordinator : 1. Dr. N. Jena, Zoology  
Members : 2. Dr. Sudarsan Sahoo, Commerce  
3. Sri S.C. Pradhan, English  
4. Sri Priyabrata Pattnaik, Chemistry  
5. Sri Muralidhar Sehti, Philosophy



- Supporting Staff
1. **ADMISSION COMMITTEE**  
 Chairman  
 Secretary  
 Members
- Supporting staff
12. **FINANCE COMMITTEE**  
 Chairman  
 Secretary  
 Members
13. **PURCHASE COMMITTEE**  
 Chairman  
 Secretary-cum-Convener  
 Members
14. **LIBRARY COMMITTEE**  
 Chairman  
 OIC, Library  
 Members
15. **GRIEVANCE CELL**  
 Chairman  
 Member
16. **STUDENT ADVISORY BUREAU**  
 Chairman  
 Co-ordinator  
 Member
17. **CAREER COUNSELING CELL**  
 Chairman  
 Coordinator  
 Members
18. **INTERNAL AUDIT**
1. Smt. K.L. Heherna, Br. Clerk
- Principal  
 Sri Murallidhar Betti, Philosophy
1. Dr. N. Jena, Zoology  
 2. Dr. Sudarsan Sahoo, Commerce  
 3. Dr. Madhusmita Mohapatra, Odia
1. Smt. S.R. Dash, Junior Clerk  
 2. Sri K.C. Biswal, DFO
- Principal  
 Accounts Bursar  
 1. D.W.O. Kundhama  
 2. Administrative Bursar  
 3. Dr. N. Jena, Zoology
- Principal  
 Accounts Bursar  
 1. Administrative Bursar  
 2. General Manager, DIC, Phulbani  
 3. Dr. N. Jena, Zoology
- Principal  
 Dr. Sudarsan Sahoo, Commerce
1. Dr. N. Jena, Zoology  
 2. Sri S.C. Pradhan, English  
 3. Dr. S. M. Mishra, Pol. Sc. ✓  
 3. Dr. Gayatri Kar, Pol.Sc.
- Principal  
 1. Dr. N. Jena, Zoology  
 2. Sri Priyabrata Pattnaik, Chemistry  
 3. Miss N. Pani, Anthropology
- Principal  
 Sri S.C. Pradhan, English  
 1. Dr. S.M. Mishra, Pol. Sc. ✓  
 2. Dr. S. Panigrahi, Physics ✓  
 3. Dr. Malaya Ku. Muduli, Math  
 4. Dr. Gayatri Kar, Pol.Sc.
- Dr. N. Jena, Zoology  
 1. Dr. Pallavi Mishra, Zoology  
 2. Dr. Madhusmita Mohapatra, Odia  
 3. Dr. Malaya Ku. Muduli, Math  
 4. Sri A.K. Naik, Chemistry  
 1. Dr. N. Jena, Zoology  
 2. Dr. Sudarsan Sahoo, Commerce

19. EDITORS, COLLEGE CALENDAR: : 3. Dr. G.P. Dash, Commerce  
: 1. Sri Priyabrata Pattnaik, Chemistry  
: 2. Dr. Madhusmita Mohapatra, Odia
20. EDITORS, COLLEGE MAGAZINE: : 1. Sri S.C. Pradhan, English  
: 2. Dr. Madhusmita Mohapatra, Odia
21. O.I.C. UGC : 1. Dr. Sudarsan Sahoo, Commerce  
: 2. Dr. Pallavi Mishra, Zoology  
: 3. Dr. Malaya Ku. Muduli, Math
22. O.I.C. COLLEGE GARDEN : 1. Sri Sukanta Ku. Behera, Botany  
: 2. Dr. Nilamadhab Padhy, Chemistry  
: 3. Sri A.K. Naik, Chemistry  
: Sri Sukanta Ku. Behera, Botany
23. O.I.C. YRC
24. O.I.C. NSS : Dr. Nilamadhab Padhy, Chemistry  
: Dr. S. Panigrahi, Physics ✓
- GENTS WING
- LADIES WING
25. O.I.C. ROVER'S CREW : Sri A.K. Naik, Chemistry
26. O.I.C. NCC : Capt. S. Baliarsingh, Anthropology
27. PROCTORIAL SYSTEM : Sri Priyabrata Pattnaik, Chemistry
28. E-MEDHABRUTI, P.M.S. & SCHOLARSHIPS, : 1. Dr. Gayatri Kar, Pol.Sc.  
: 2. Dr. Madhusmita Mohapatra, Odia  
: 3. Dr. G.P. Dash, Commerce  
: 4. Dr. Nilamadhab Padhy, Chemistry  
: 5. Dr. S. Panigrahi, Physics ✓  
: 6. Sri A.K. Naik, Chemistry
- S.S.G., S.A.F. & FREE-SHIP
29. TIME TABLE, LESSON PLAN, PROGRESS : 1. Dr. Malaya Kumar Muduli, Math  
: 2. Dr. G.P. Dash, Commerce
- REGISTER, WORK LOAD
30. ATHLETIC ASSOCIATION : Capt. S. Baliarsingh, Anthropology
- VICE-PRESIDENT : 1. Sri S.C. Pradhan, English
- ASSOCIATES : 2. Sri Priyabrata Pattnaik, Chemistry  
: 3. Dr. S.M. Mishra, Pol. Sc.  
: 4. Dr. S. Panigrahi, Physics ✓
31. DRAMATIC SOCIETY : Sri Asish Kumar Jena, Pol.Sc.  
: 1. Dr. Madhusmita Mohapatra, Odia  
: 2. Dr. Nilamadhab Padhy, Chemistry  
: 3. Sri A. K. Naik, Chemistry
- VICE-PRESIDENT : Sri A. K. Naik, Chemistry
- ASSOCIATES : 1. Dr. S. Panigrahi, Physics ✓  
: 2. Dr. S.M. Mishra, Pol. Sc. ✓
32. STUDENT'S COMMON ROOM : Dr. G.P. Dash, Commerce
- VICE-PRESIDENT : Dr. Malaya Kumar Muduli, Math
- ASSOCIATES : Dr. Madhusmita Mohapatra, Odia  
: Dr. Gayatri Kar, Pol.Sc.
33. D.S.A CENSOR
- ASSOCIATE CENSOR
34. LITERARY SOCIETY

35. SCIENCE SOCIETY  
VICE -PRESIDENT  
ASSOCIATE VICE -PRESIDENT
36. O.I.C. STORE AND STOCK
37. O.I.C. FURNITURE, BUILDING,  
CAMPUS, ELECTRIC, WATER,  
ECO CLUB
38. O.I.C. COMPUTER LAB & SAMS LAB
39. NODAL OFFICER, NMEICT
40. O.I.C. EXTRA -MURAL LECTURES  
& COMPETITION :
41. DEVELOPMENT COMMITTEE  
Chairman  
Secretary  
Members
41. RESEARCH COMMITTEE
42. DISCIPLINE COMMITTEE  
Chairman  
Secretary  
Members
43. HOSTEL IN CHARGE  
Warden  
KANCHANJANGHA HOSTEL  
Superintendent  
Asst. Supdt.  
SRAMANA LADIES' HOSTEL  
Superintendent  
Asst. Supdt.  
SADHANA (P.G.)HOSTEL Superintendent  
SC/ST BOYS HOSTEL  
Superintendent  
Asst.Supdt.
44. RESIDENTIAL COMMITTEE  
Chairman  
Secretary  
Members
- : Sri Priyabrata Pattnaik, Chemistry  
1. Sri A. K. Naik, Chemistry  
2. Dr. S. Panigrahi, Physics ✓  
3. Dr. Malay Kumar Muduli, Math.
- : Sri Priyabrata Pattnaik, Chemistry  
1. Sri S.C. Pradhan, English  
2. Capt. S.Baliarsingh, Anthropology  
3. Miss N.Pani, Anthropology  
1. Sri Muralidhar Sethi, Philosophy  
2. Dr. N. Padhi, Chemistry  
Dr. N. Jena, Zoology  
1. Dr. Gayatri Kar, Pol.Sc.  
2. Dr. G. P. Dash, Commerce
- : Principal  
Administrative Bursar  
1.All HODs  
2. Superintendent of all hostels  
3. O.I.C-N.C.C./N.S.S/Y.R.C./ROVER  
4. Accounts Bursar  
5. Controller of Examinations  
1. Dr N.Jena, Zoology  
2. Capt. S.Baliarsingh, Anthropology
- : Principal  
Dr N.Jena, Zoology  
All HODs
- : Principal
- : Sri P. Behera, Economics  
Sri Dharmapada Jena, Jr. Lect. in English
- : Dr.Pallavi Mishra ,Zoology  
: Mrs S.R. Sankhual, Jr. Lect. Economics  
: Mrs. Bishnupriya Mallick, Jr.Lect. in Phil  
: Dr. S.M.Mishra, Pol. Sc. ✓
- : Capt. S.Baliarsingh, Anthropology  
Sri P.C. Philips, Jr. Lect. in Geography
- Principal  
Administrative Bursar  
1. Principal Govt. Jr. College.  
2. All Superintendents  
3. Dr N.Jena, Zoology



	O.I.C. RTI	P.I.O.	Sri S.C. Pradhan, English
		A.P.I.O.	Dr. Pallavi Mishra, Zoology
46.	O.I.C. SC/ST CELL		Sri A. K. Naik, Chemistry
47.	O.I.C. COLLEGE CO-OPERATIVE STORE		Dr. Malaya Kumar Muduli, Math.
48.	CELL FOR SEXUAL HARASSMENT IN PUBLIC OFFICE		1. Dr. N.Jena, Zoology
			2. Sri. S.C.Pradhan, English
			3. Dr. S. Panigrahi, Physics ✓
49.	ANTI RAGGING CELL		: 1. Dr. N.Jena, Zoology
			2. Dr. Sudarsan Sahoo, Commerce
			3. Sri. S.C.Pradhan, English
			4. Dr. Madhusmita Mohapatra, Odia
			5. Dr. S. Panigrahi, Physics ✓
			6. Sri Ramesh Ch. Dash, Botany, ASK
50	ANTI RAGGING SQUAD		: 1. Dr. N.Jena, Zoology
			2. Sri P. Behera, Economics
			3. Sri. S.C.Pradhan, English
			4. Sri Priyabrata Pattnaik, Chemistry
			5. Capt. S. Baliarsingh, Anthropology
			6. Dr. Pallavi Mishra, Zoology
			Dr. Sudarsan Sahoo, Commerce
51.	O.I.C. INTERNAL QUALITY ASSURANCE CELL		: Sri S. C. Pradhan, English
52.	O.I.C. LANGUAGE LAB.		Capt. S. Baliarsingh, Anthropology
53.	CANTEEN COMMITTEE	Coordinator Members	1. Dr. S. Panigrahi, Physics ✓
			2. Dr. Malaya Kumar Muduli, Math
			3. Dr. Nilamadhav Padhy, Chemistry
			1. Capt. S. Baliarsingh, Anthropology
54.	OIC, GYMNASIUM		: Sri Priyabrata Pattnaik, Chemistry
55.	OIC, LAPTOP DISTRIBUTION		1. Dr. Gayatri Kar, Pol.Sc.
	Member		2. Miss N.Pani, Anthropology
			3. Dr. Nilamadhav Padhy, Chemistry
			4. Dr. S. Panigrahi, Physics ✓
56.	Co-ordinator BBA/BCA		: Sri Muralidhar Sethi, Philosophy
57.	S.D.T.P.	Co-ordinator Dy. Co-ordinator	: Capt. S. Baliarsingh, Anthropology
			Sri Asish Kumar Jena, Pol.Sc.
			: Sri A. K. Naik, Chemistry
58.	SC/ST Coaching centre		1. Sri Asish Kumar Jena, Pol.Sc.
59.	OIC, Attendance		2. Sri A.K Naik, Chemistry
			: Sri Muralidhar Sethi, Philosophy
60.	NODAL OFFICER, AISHE		: Dr. Malaya Kumar Muduli, Math
61.	COMPUTER SKILL DEVELOPMENT. SKILL DEVELOPMENT CENTRES		: Sri P. Behera, Economics
62.	WI-FI		: Principal
63.	WORLD BANK RELATED	Chairman Coordinator Dy. Coordinator Civil Work Nodal Officer	1. Dr. Sudarsan Sahoo, Commerce
			2. Dr. Pallavi mishra, Zoology
			3. Sri S. C. Pradhan, English
			4. Dr. Malaya Kumar Muduli, Math

64. Juvenile Justice (Care and protection of Children and women) : Dr. Gayatri Kar, Pol.Sc.
65. E.O.C. (Equal Opportunity Cell) : Dr N.Jena, Zoology  
Sri S. C. Pradhan, English  
Dr. Madhusmita Mohapatra, Odia
66. Human Ethical Committee : Dr N.Jena, Zoology  
Sri S. C. Pradhan, English (Admn.Bursar)  
Capt. S. Baliarsingh , Anthropology

NB:1. Academic Bursar is authorized to sign CLC and other certificates relating to academic matters.

*Om*  
PRINCIPAL / 12-9-18

Memo No. 1138/GACP/18-19 //Date: 12/09/2018

Copy to Guard files/All Bursars / All Hostel Superintendents / Library / C.O.E/ Secretary Admission Committee/ Accounts Section/ Academic Section/Head Clerk for information. All staff members are requested to take note of their new assignments and act accordingly.

*Om*  
PRINCIPAL / 12-9-18

O/C

*Cell*  
*Bachar*

*PB*  
*13-5-18*

*N. Pani*  
*15-09-18*

*Anish*  
*18-9-18*

*Sm*  
*18-9-18*

*gjh*  
*15/9/18*

*Tanuj*  
*15/09/18*

*Jay 19*  
*17-9-18*

*15/9/18*

*12-9-18-*

*15-9-18*

*12-9-18*

*17-09-18*

*18-9-18*

sh

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# OFFICE OF THE PRINCIPAL, GOVT AUTO COLLEGE, PHULBANI

DIST-KANDHAMAL, ODISHA-762001  
EMAIL: govtcollegephulbani@gmail.com

## OFFICE ORDER

DISTRIBUTION OF EXTRA-CURRICULAR ASSIGNMENTS: 2020-1

No. 662

Date 02-07-2020

The following faculty members are assigned the extra-curricular duties mentioned against their names with effect from 02-07-2020. The charge handover, if any, is to be completed latest by 05-07-2020 for smooth functioning of office and undertaking of new activities in the concerned areas. Other previously assigned duties remain unchanged for the time being.

SL NO	NAME OF THE FACULTY MEMBER (PRESENTLY ASSIGNED DUTIES)	EXTRA CURRICULAR DUTY ASSIGNED	PERSON TO HANDOVER CHARGE, IF REQUIRED (PREVIOUSLY ASSIGNED)	REMARK
1	Dr Sudarsan Sahu, Asst Prof., Commerce	Secy, Staff Council	Sri Panchanan Behera, Asst Prof., Economics	
2		Administrative Bursor	Sri Subash Ch Pradhan, Asst Prof., English	
3		RUSA Co-ordinator	Sri Panchanan Behera, Asst Prof., Economics	
4		Hostels Warden	New Assignment	for all Hostels
5	Sri Muralidhar Sethi, Asst Prof., Philosophy	Controller of Examinations	Sri Panchanan Behera, Asst Prof., Economics	
6		Secy, (Ex-Officio), Examination Committee	Sri Panchanan Behera, Asst Prof., Economics	
7	Sri Subash Ch Pradhan, Asst Prof., English	Accounts Bursor	Sri Muralidhar Sethi, Asst Prof., Philosophy	
8		Secy, Planning & Budget Committee		New Assignment
9		Secy, Finance Committee		New Assignment
10	Dr Priyabrata Pattanaik, Asst Prof., Chemistry	NAAC Co-ordinator	Sri Panchanan Behera, Asst Prof., Economics	
11		Secy, Development Committee		New Assignment
12		AISHE Data uploading	Sri Muralidhar Sethi, Asst Prof., Philosophy	
13		NHERC-MIS Data uploading	Sri Panchanan Behera, Asst Prof., Economics	



SL NO	NAME OF THE FACULTY MEMBER (PRESENTLY ASSIGNED DUTIES)	EXTRA CURRICULAR DUTY ASSIGNED	PERSON TO HANDOVER CHARGE, IF REQUIRED (PREVIOUSLY ASSIGNED)	REMARK
14	Sri Sukanta Ku Behera, Asst Prof., Botany	Central Library	Dr Sudarshan Sahu, Asst Prof., Commerce	Sri Sukanta Behera is relieved of his assignment in the Examination Section
15		Cyber Library	New Assignment	
16		Reseach & Computer Room	New Assignment	
17		Wi-Fi	New Assignment	
18		Virtual Class Room	Nilamadhaba Padhy, Lecturer, Chemistry	
19		Secy, Library Committee	New Assignment	
20		Secy, E-Resources Committee	New Assignment	
21	Dr Sanjeev Baliarsingh. Asst Prof, Anth	Academic Bursor	Dr Priyabrata Pattanaik, Asst Prof., Chemistry	
22		Admission in Charge	Sri Muralidhar Sethi, Asst Prof., Philosophy	
23		Proctorial System	Dr Priyabrata Pattanaik, Asst Prof., Chemistry	
24		Secy, Time Table & Calender Committee		New assignment
25		Secy, Academic Committee		New assignment
26		Co-ordinator, Self-Finances	Muralidhar Sethi, Asst Prof., Phil	
27		Secy, Self Finance Committee		New assignment
28	Secy, Guest Faculty Committee		New assignment	
29	Mrs Nibedita Pani, Asst Prof., Anth	Deputy Controller of Examinations		Replaces any previous assignment
30	Mrs Madhusmita Mohapatra, Asst Prof., Odia	IQAC Co-ordinator	Dr Sudarshan Sahu, Asst Prof., Commerce	
31		Secy, COVID-19 Committee		New assignment
32	Sri Sadananda Dutta, Asst Prof., Odia	Deputy Controller of Examinations		Replaces any previous assignment
33		Hostel Superintendent, Kanchanjangha Boys' Hostel	Sri Panchanan Behera, Asst Prof., Economics	wef new admission for 2020-21 academic session

ECA-1-02-07-20-FINAL

SL NO	NAME OF THE FACULTY MEMBER (PRESENTLY ASSIGNED DUTIES)	EXTRA CURRICULAR DUTY ASSIGNED	PERSON TO HANDOVER CHARGE, IF REQUIRED (PREVIOUSLY ASSIGNED)	REMARK
34	Sri Manoj Kumar Mallik	Hostel Superintendent, S C Boys' Hostel	Dr Sanjeev Baliarsingh, Asst Prof., Anth	wef new admission for 2020-21 academic session
35		Secy, Infrastructure Delopment Committee		New Assignment

Sri Panchanan Behera

PRINCIPAL(I/C)

02-07-2020

DATE

Govt. Auto. College, Phulbani

MEMO NO \_\_ 663 \_\_

Copy to Establishment Section / Guard File/Principal's Copy/PRINCIPAL@GAC Phulbani and necessary action.

Sri Panchanan Behera

PRINCIPAL(I/C)

02-07-2020

Principal Govt. Auto. College, Phulbani

Phulbani

PLANNING & BUDGET COMMITTEE

OFFICE OF THE PRINCIPAL, GOVT AUTO COLLEGE, PHULBANI  
DIST-KANDHAMAL, ODISHA-762001  
EMAIL: govtcollegephulbani@gmail.com

OFFICE ORDER

DISTRIBUTION OF EXTRA CURRICULAR ASSIGNMENTS 2020-21 (CONSTITUTION OF COMMITTEE)  
No. 670 Date 03-07-2020

The Planning & Budget Committee is constituted as given below. The Secy is requested to convene meetings in consultation with Principal for preparation of Budget for the academic session 2020-21 for optimum utilisation of available funds.

CONSTITUTION OF PLANNING & BUDGET COMMITTEE

S. NO	POSITION	OFFICER IN POSITION	REMARK
1	CHAIRMAN	Principal	Ex-officio
2	Secy	Accounts Bursar	Ex-officio
3	Member	Controller of Examinations	Ex-officio
4	Member	Administrative Bursar	Ex-officio
5	Member	Girija Prasad Dash, Lect., Comm.	Nominated
6	Dealing Assistant	Accountant	Ex-officio

*P. B. Das*  
PRINCIPAL 03-7-20  
Govt. Auto. Col  
Phulbani, Kandhamal

MEMO NO

DATE

For necessary action  
necessary action

PRINCIPAL



AOAR PREPARATION COMMITTEE

OFFICE OF THE PRINCIPAL, GOVT AUTO COLLEGE, PHULBANI  
 DIST. KANDHAMAL, ODISHA-762001  
 EMAIL: govtcollegephulbani@gmail.com

OFFICE ORDER

OFFICE ORDER ON EXTRA CURRICULAR ASSIGNMENTS- 2020-21 (CONSTITUTION OF COMMITTEE)

No. 674

Date 03-07-2020

The AOAR preparation Committee is re-constituted as given below. The Secy is requested to convene meetings in consultation with Principal for preparation of AQAR and their uploading in the NAAC Website as early as possible, desirably before 30.9.20.

RE. CONSTITUTED AQAR PREPARATION COMMITTEE WEF 03-07-2020

Sl. NO	POSITION	OFFICER IN POSITION	REMARK
1	CHAIRMAN	Principal	Ex-officio
2	Secy	Co-ordinator, IQAC	Ex-officio
3	Member	NAAC Co-ordinator	Ex-officio
4	Member	Dr Sudarsan Sahu, Asst Prof., Comm.	
5	Member	Nibedita Pani, Asst Prof., Anth	
6	Member	Nilamadhaba Padhy, Lect., Chemistry	

Principal  
 03-7-20

MEMO NO \_\_\_\_\_

DATE \_\_\_\_\_

Copy to AQAR File / Guard File/PRINCIPAL@GACP for information and necessary action.

Principal  
 Govt. Auto. Coll.  
 PHULBANI, KANDHAMAL

EXAMINATION COMMITTEE

OFFICE OF THE PRINCIPAL, GOVT AUTO COLLEGE, PHULBANI  
 DIST. KANDHAMAL, ODISHA 762001  
 EMAIL: govcollegephulban@gmail.com


OFFICE ORDER

DISTRIBUTION OF EXTRA CURRICULAR ASSIGNMENTS: 2020-21 (CONSTITUTION OF COMMITTEE)  
 No. 678 Date 03-07-2020

The examination committee is re-constituted as given below. The Controller of Examinations is requested to convene Examination Committee meetings in consultation with Principal to look up the task of publication of results of UG Sem-VI, IV & II, and PG Sem-IV & II of 2019-20 and other matters.

RE-CONSTITUTED EXAMINATION COMMITTEE WEF 03-07-2020


Sl. NO	POSITION	OFFICER IN POSITION	REMARK
1	CHAIRMAN	Principal (Chief Controller of Examinations)	Ex-officio
2	Secy	Controller of Examinations	Ex-officio
3	Dy Controller-1	Member	Ex-officio
4	Dy Controller-2	Member	Ex-officio
5	Dr Sudarsha Sahu, Asst Prof., Commerce	Senior Faculty Member	Nominated
6	Dr Priyabrata Pattanai, Asst Prof., Chemistry	Senior Faculty Member	Nominated

  
 PRINCIPAL  
 03-7-20

DATE

MEMORANDUM

Cop. to: Guard File/Controller of Examinations/PRINCIPAL@GACP for information and necessary action

  
 Govt. Auto. College  
 Phulbani, Kandhamal

COVID-19 COMMITTEE



OFFICE OF THE PRINCIPAL, GOVT AUTO COLLEGE, PHULBANI  
 DIST-KANDHAMAL, ODISHA-762001  
 EMAIL: govtcollegephulban@gmail.com

OFFICE ORDER

DISTRIBUTION OF EXTRA-CURRICULAR ASSIGNMENTS: 2020-21 (CONSTITUTION OF COMMITTEE)  
 No. 680 Date 03-07-2020

The Covid-19 Committee is constituted as given below. The Secy is requested to convene meetings in consultation with Principal for preparing Covid-19 protection measures and their implementation in line with government guidelines.

CONSTITUTION OF COVID-19 COMMITTEE WEF 03-07-2020

SL NO	POSITION	OFFICER IN POSITION	REMARK
1	CHAIRMAN	Principal	Ex-officio
2	Secy	Secy, COVID-19 Committee	as notified earlier
3	Member	Dr Sudarsan Sahu, Asst Prof., Comm.	
4	Member	Ashok Naik, Lect., Chemistry	
5	Member	Head Clerk/clerk in charge of establishment	

*P. B. Saha*  
 PRINCIPAL  
 03-07-20

MEMO NO \_\_\_\_\_

DATE \_\_\_\_\_

Copy to Covid-19 File / Guard File/PRINCIPAL@GACP for information and necessary action.

*P. B. Saha*  
 PRINCIPAL  
 Govt Auto Coll  
 Phulbani, Odisha



## EXAMINATION COMMITTEE



OFFICE OF THE PRINCIPAL, GOVT AUTO COLLEGE, PHULBANI  
 DIST-KANDHAMAL, ODISHA-762001  
 EMAIL govtcollegephulbani@gmail.com

## OFFICE ORDER

DISTRIBUTION OF EXTRA-CURRICULAR ASSIGNMENTS 2020-2(CONSTITUTION OF COMMITTEE)

No. 678Date 03-07-2020

The examination committee is re-constituted as given below. The Controller of Examinations is requested to convene Examination Committee meetings in consultation with Principal to take up the task of publication of results of UG Sem-VI, IV & II, and PG Sem-IV & II of 2019-20 and other matters.

RE-CONSTITUTED EXAMINATION COMMITTEE WEF 03-07-2020

SL NO	POSITION	OFFICER IN POSITION	REMARK
1	CHAIRMAN	Principal/Chief Controller of Examinations)	Ex-officio
2	Secy	Controller of Examinations	Ex-officio
3	Dy Controller-1	Member	Ex-officio
4	Dy Controller-2	Member	Ex-officio
5	Dr Sudarsha Sahu, Asst Prof., Commerce	Senior Faculty Member	Nominated
6	Dr Priyabrata Pattanaik, Asst Prof., Chemistry	Senior Faculty Member	Nominated

MEMO NO

DATE

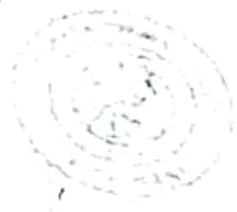
Copy to Guard File/Controller of Examinations/PRINCIPAL@GACP for information and necessary action

*[Signature]*  
 PRINCIPAL  
 03-7-20

*[Signature]*  
 Govt Auto College  
 Phulbani, Kandhamal  
 PRINCIPAL

NAAC COMMITTEE

OFFICE OF THE PRINCIPAL, GOVT AUTO COLLEGE, PHULBANI  
 DIST-KANDHAMAL, ODISHA-762001  
 EMAIL govcollegephulbani@gmail.com



OFFICE ORDER

DISTRIBUTION OF EXTRA-CURRICULAR ASSIGNMENTS: 2020-21 (CONSTITUTION OF COM)  
 No. 672 Date 03-07-2020

The NAAC Committee is re-constituted as given below. The Secy is requested to convene meetings in consultation with Principal for preparing for NAAC allocation at the earliest.

RE-CONSTITUTED NAAC COMMITTEE WEF 03-07-2020

SL NO	POSITION	OFFICER IN POSITION	REMARK
1	CHAIRMAN	Principal	Ex-officio
2	Secy	NAAC Co-ordinator	Ex-officio
3	Member	Dr Sudarshan Sahu, Asst Prof., Commerce	
4	Member	Mrs Nibedita Pani, Asst Prof., Anth	
5	Member	Dr Snigdha Panigrahi, Lect., Physics	
6	Member	Dr Malay Ku Muduli, Lect., Math	

*[Signature]*  
 PRINCIPAL 03-7-20

DATE

125743 NO

Copy to NAAC Committee File / Guard File/PRINCIPAL@GACP for information and necessary

signature

PRINCIPAL

NAAC COMMITTEE

OFFICE OF THE PRINCIPAL, GOVT AUTO COLLEGE, PHULBANI  
DIST-KANDHAMAL, ODISHA-762001  
EMAIL govtcollegephulbani@gmail.com

OFFICE ORDER

DISTRIBUTION OF EXTRA-CURRICULAR ASSIGNMENTS: 2020-21(CONSTITUTION OF COM  
No 672 Date 03-07-2020

The NAAC Committee is re-constituted as given below. The Secy is requested to convene meetings in consultation with Principal for preparing for NAAC allocation at the earliest.

RE-CONSTITUTED NAAC COMMITTEE WEF 03-07-2020

SL NO	POSITION	OFFICER IN POSITION	REMARK
1	CHAIRMAN	Principal	Ex-officio
2	Secy	NAAC Co-ordinator	Ex-officio
3	Member	Dr Sudarshan Sahu, Asst Prof., Commerce	
4	Member	Mrs Nibedita Pani, Asst Prof., Anth	
5	Member	Dr Snigdha Panigrahi, Lect., Physics	
6	Member	Dr Malay Ku Muduli, Lect., Math	

*P. B. Sahu*  
PRINCIPAL 23-7-20

DATE

MEMO NO

Copy to NAAC Committee File / Guard File/PRINCIPAL@GACP for information and necessary

2020/21

PRINCIPAL





**OFFICE OF THE PRINCIPAL; GOVT. AUTO. COLLEGE, PHULBANI,  
DIST. - KANDHAMAL**

No. 716

OFFICE ORDER

Date. 21-6-19

The Internal Quality Assurance Cell (IQAC) of Govt. Autonomous College, Phulbani is reconstituted with the following members for the session 2019-20.

Sl. No	Name and Address and Contact No.	Representing as
1.	Sri Ranjan Kumar Mahalik, Assoc.Prof in History & Principal I/C, Mob No- 9437765261	Chairperson
2.	Dr.Sudarshan Sahoo, Asst.Prof in Commerce, Govt.(Auto)College,Phulbani, Mob No-9438448906	Coordinator
3.	Sri Panchanan Behera, Asst.Prof in Economics, Govt.(Auto)College,Phulbani, Mob. No-7008824802	Member (All PG Course)
4.	Sri Muralidhara Sethi, Asst.Prof in Philosophy, Govt.(Auto)College,Phulbani,Mob No. - 9437299316	Member (Self Financing Course)
5.	Sri Subash Chandra Pradhan, Asst.Prof in English, Govt.(Auto)College,Phulbani, Mob No.-7978934036	Member (UG-Arts Courses & Administrative Bursar)
6.	Sri Sukanta Kumar Behera, Asst.Prof in Botany, Govt.(Auto)College,Phulbani, Mob No- 9437130148	Member (UG-Science Courses)
7.	Sri Priyabrata Pattnaik, Asst.Prof in Chemistry Govt.(Auto)College,Phulbani,Mob No- 9438439797	Member
8.	Dr. Smt Snigdha Panigrahi, Lect.in Physics, Govt.(Auto)College,Phulbani, Mob No- 9437207801	Lady member
9.	Sri Sadasiv Patra, Press Reporter, Qr No. 34, At- Nadikhandhi Sahi, Phulbani Mob No- 7008280984	Member (Local Society)
10.	Sri Prasanna Kumar Pattnaik, Retired Reader in Economics, Laxmi Market Phulbani, Mob No. 9437491282	Member (Alumni Association)
11.	Sri Sanjit Kumar Pattnaik, Secretary,Kandhamal Apex Spices, Association for marketing (KASAM), Netaji Subash Bose Road,Phulbani, Mob No. 9438088630	Industrialist
12.	Sri Suresh Chandra Mishra, Assistant Store Keeper, Govt.(Auto)College, Phulbani, Mob No-8895596886	Non Gazetted Staff member
13.	Sri Seshadev Jani, Sr.Clerk, Govt.(Auto)College, Phulbani, Mob No- 8895338739	Non Gazetted Staff member
14.	Anil Kumar Pradhan, PG Part-II, Roll No. - PGPHY-005, At/Po-Mahalik Pada, Harabhanga, Dist-Boudh,762020, Mob-8658104242	Student

Smt Sandhyarani Dash, Jr.Clerk & Sri K.C Biswal will act as office Assistant and DEO respectively for the purpose.

The first meeting of IQAC for the session 2019-20 is scheduled to be held on 08<sup>th</sup> July 2019 at 11.00 A.M in the new building, Room No. 01. All the members are cordially invited to attend the meeting.

Encl:- Guidelines of IQAC for reference

Memo No. 717 // Dt. 21-6-19  
Copy to members concerned / Coordinator IQAC for information and necessary action.

*[Signature]*  
Principal  
Govt. (Auto) College  
Phulbani

*[Signature]*  
Principal  
Govt. (Auto) College  
Phulbani



OFFICE OF THE PRINCIPAL GOVT. AUTONOMOUS COLLEGE, PHULBANI

No. 16

NOTICE

Date: 05-01-2021

IQAC is reconstituted as follows w.e.f 06-01-2021. Members are requested to contribute to qualitative improvement of the college for better delivery of services to students and public at large.

Sl.No.	Name, Address and Contact No.	Representing as
1.	Sri Panchanan Behera, Asst. Prof. of Economics & Principal I/C- Mob No. 9439239103, 7008824802	Chairman
2.	Sri Sukanta Ku. Behera, Asst. Prof. of Botany, Govt. Auto. College, Phulbani Mob no. 9437130148	Coordinator
3. ✓	Dr. Snigdha Panigrahi, Lect. in Physics, Govt. Auto. College, Phulbani Mob no. 9437207801	Member (All PG courses)
4.	Dr. Sanjeev Ku. Baliarsingh Asst. Prof. of Anth., Govt. Auto. College, Phulbani Mob no. 9437299375	Member (Self Financing Courses)
5.	Dr. Sudarshan Sahoo, Asst. Prof. of Commerce, Govt. Auto. College, Phulbani Mob no. 9438448906	Member ( UG Commerce Courses)
6. ✓	Dr. Subash Chandra Pradhan, Asst. Prof. of Eng., Govt. Auto. College, Phulbani Mob no. 7978934036	Member (UG Arts Courses)
7.	Dr. Priyabrata Pattanaik, Asst. Prof. of Chemistry, Govt. Auto. College, Phulbani Mob no. 9438439797	Member (UG Science Courses)
8.	Smt. Madhusmita Mohapatra, Asst. Prof. of Odia, Govt. Auto. College, Phulbani Mob no. 9438059042	Lady faculty member
9.	Smt. Nibedita Pani, Asst.Prof. of Anth. Govt. Auto. College, Phulbani Mob no. 7008810629	Lady faculty member
10.	Sri Sadasiv Patra, Press reporter, Qtr no. 34, At-Nadikhandi Sahi, Po- Phulbani, Mob. No. 7008280984	Member (Local Society)
11. ✓	Sri Sanjeet Kumar Pattanaik, Secretary, Kandhamal Apex Spices, Association for marketing KASAM, Netaji Subash Bose Road, Phulbani Mob no. 9438088830	Industrialist
12. ✓	Sri Prasanna Kumar Pattanaik, Retd. Reader in Economics, Laxmi Market, Phulbani Mob no. 9437491282	Member (Alumni Association) <i>Subrah</i> 7-1-21
13. ✓	Smt. Snehalata Behera, Head Clerk. Govt. Auto. College, Phulbani Mob no. 8917689159	Non Gazetted Staff Member
14. ✓	Sri Ramesh Dash, ASK, Botany, Govt. Auto. College, Phulbani Mob no. 7681091735	Non Gazetted Staff Member
15.	Sri Birupakhya Panda, 19PG PHY-008, C/o- G.C. Panda, Sriram Mandir Road, Hatapada, Phulbani Mob no. 9658834578	Student Member

*P. B. S.*  
Principal 05-1-2021  
Govt. Autonomous College  
Phulbani

Memo No. 17 // Date 05-01-2021

Copy to members concerned/ Coordinator IQAC/Gourd file for information.

*P. B. S.*  
Principal 05-1-2021  
Govt. Autonomous College  
Phulbani

*PS*  
07/01/21

*06/1/2021*

*07/1/21*

*07.1.21*

*07.1.21*

*07.1.21*



**GOVERNMENT OF ODISHA**  
**DEPARTMENT OF HIGHER EDUCATION**

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**NOTIFICATION**

Bhubaneswar, Dated the 2<sup>nd</sup> July 2021

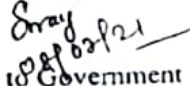
170  
Principals  
Govt. Auto. College  
No. 21

No. ~~APUCNE~~ COL-0014-2021 26837 /III; In pursuance to revised University Grant Commission Guidelines dt.19.01.2018, Government have been pleased to re-constitute the Executive Committee of Government Autonomous College, Phulbani with the following members for a period of 3 (Three) years with effect from the date of issue of this Notification.

2124  
9-7-21

Sl No.	Members	Category	Position
1	Sri Trinath Jani, Retd. Reader in History, FCI Square, Phulbani	Educationist	Chairman
2	Sri Rajesh Patra, At- Sivananda Lubes S-2/99, Sector-A, Zone-B, Mancheswar Industrial Estate, BBSR.	Industrialist	Member
3	Sri Pratap Patra, Advocate, Medical Road, Phulbani Sahi, Phulbani	Professional	Member
4	Dr. Sudarshan Sahoo, Assistant Professor of Commerce	Teachers of the College	Member
5	Sri Muralidhar Sethi, Asst. Professor of Philosophy		Member
6	Dr. Minati Panigrahi, Retd. Principal, S.M. Govt. women's College, Phulbani, At- Amalapada, Phulbani, Kandhamal	Industrialist/ Educationist	Member
7	To be nominated by UGC	UGC Nominee	Member
8	The Regional Director of Education, Berhampur	State Govt. Nominee	Member
9	To be nominated by Berhampur University	University Nominee	Member
10	The Principal, Government Autonomous College, Phulbani	Principal of the College	Ex-Officio member

By Order of the Governor,

  
 Joint Secretary to Government



OFFICE OF THE PRINCIPAL GOVT.(AUTO)COLLEGE, PHULBANI

govtcollegephulbani@gmail.com

Notice No 1949 // GACP Dated-02-12-20

A joint meeting of Project Monitoring Unit (PMU) under RUSA and Self Finance Committee will be held on 03.12.2020 at 1.15 P.M. in OB-30 to consider the following agenda. All the members of Project Monitoring Unit (PMU) & Self-Finance Committee are requested to extend their wholehearted cooperation by attending the meeting in the interest of the institution.

1. *Expenditure of RUSA Funds*
2. *Advance of rest Funds to Executive Engineer, Phulbani for execute pending projects*
3. *Any other matter-gate for New Lab Building, Approach Road from IGNOU, Leveling of Open Pandal Ground etc.*

**Project Monitoring Unit Members (RUSA)**

Chairperson: Principal I/C Sri Panchanan Behera

1. Dr Sudarshan Sahu, RUSA Co-ordinator
2. Dr S C Pradhan, Asst. Prof., English, Accounts Bursar
3. Sri Muralidhar Sethi, Sr. Faculty member
4. Dr Snigdha Panigrahi, Lect.in Physics
5. Executive Engineer, (R&B) Phulbani,
6. General Manager, DIC, Phulbani
7. Telecom District, Engineer, BSNL, Phulbani
8. District Informatics Officer, Phulbani
9. Student Representative PG -Part-I  
Dealing Assistant

1. Smt Sandhyarani Dash, Sr Clerk
2. K. C Biswal, DEO

**SELF-FINANCE COMMITTEE MEMBERS**


1. Chairman-Principal
2. Co-ordinator-Dr Sanjeev Baliarssingh
3. Dr Sudarshan Sahoo, Asst Prof., Commerce
4. Dr Subash Ch. Pradhan, Asst Prof., English
5. Dr Priyabrata Pattanaik, Asst Prof., Chemistry

  
Principal

Memo No. 1950/GACP/20

Dt. 02-12-2020

Copy to members concerned / RUSA, Coordinator/ Smt S Dash, Jr Clerk / Sri K.C Biswal, DEO for information & necessary action

  
Principal  
- 02-12-20

**OFFICE OF THE PRINCIPAL; GOVT. AUTO. COLLEGE, PHULBANI,  
DIST. - KANDHAMAL**

No. \_\_\_\_\_ / \_\_\_\_\_

OFFICE OF THE PRINCIPAL GOVT. AUTONOMOUS COLLEGE PHULBANI 6

No. 266 /GACP// NOTICE Date 12/2/2020

A meeting of OHEPEL steering committee will be held on 13-02-2020 (Thursday) at 4.30 P.M in the Principal's Chamber to discuss about the procurement of goods under quotation call notice no. 1358 dt. 30-09-2019 and other related matters. The following members of the committee are requested to attend the meeting in time:

1. Dr. S.Sahoo, Coordinator
2. Dr.M. K Muduli, Deputy Coordinator
3. Sri S.C Pradhan, Nodal Officer
4. Sri P.Behera, RUSA coordinator
5. Sri P.Pattnaik, Academic Bursar
6. Sri M.D Sethi, Accounts Bursar
7. Sri S.K Behera, Member

*Handwritten notes:*  
13/02/2020  
12.2.2020  
12/2/20

Memo No. 266 /GACP/20

Copy for circulation among the members / World Bank file/ Guard file for information

Dt 12-2-20

*Signatures:*  
Principal  
Govt. Auto. College  
Phulbani, Kandhamal  
Principal  
Govt. Auto. College  
Phulbani, Kandhamal

*Handwritten mark:*  
✓