Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT AUTONOMOUS COLLEGE
Name of the head of the Institution	Ranjan Kumar Mahalik
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06842253635
Mobile no.	9437765261
Registered Email	govtcollegephulbani@gmail.com
Alternate Email	iqacgacp@gmail.com
Address	Teraguda
City/Town	PHULBANI
State/UT	Orissa
Pincode	762001

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**16-Jul-2004**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr Sudarshan Sahoo**
Phone no/Alternate Phone no.	**06842253635**
Mobile no.	**9438448906**
Registered Email	**govtcollegephulbani@gmail.com**
Alternate Email	**iqacgacp@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**http://www.govtcollegephulbani.org/aqar-2015-16/**

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	**http://www.govtcollegephulbani.org/common-academic-calendar-2016-17/**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**B**	**2.31**	**2011**	**16-Sep-2011**	**15-Sep-2016**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**29-Dec-2011**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Proposal for installation of Solar System for	**16-Sep-2016** **365**	**300**

conservation of energy in Shramana Ladies Hostel			

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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2017 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

(i)Installation of Solar System for conservation of energy in Sramana Ladies Hostel (ii)Introduction of ICT class for UG and PG students and creation of ICT enabled Classrooms, computer class room and cyber library (iii) Activation of WiFi Campus and enhancement of ICT support system of various Departments (iv)Timely Conducted the Board of Studies and Academic council meeting (v)Short term courses on communication skill has been introduced to improve the Practical and communicative skill in English and conduct of regular remedial classes for academically poor student

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes

Installation of Solar System	Solar system as an alternative source of power generation has successfully installed during the Academic Year.
Introduction of ICT class	All the classrooms of New Building has been equipped with ICT enabled technology as a part of promotion of Digital Technology.
Distribution of laptops to meritorious students	A total number of 152 Laptops distributed to the meritorious students of Kandhamal district.
Activation of Wi-Fi Campus	To provide Wi-Fi access to the Students, the college campus converted to Wi-Fi friendly Campus during the Academic year.
Conduct of the Board of Studies and Academic council meeting	Board of Studies and Academic Council meeting held during the Academic Year.
Short term courses on communication skill	To develop communicative skill among the Students, a Short Term course is introduced during the Academic Year.
Activities relating to Swachha Bharat Abhijan	To conduct campus cleaning programme through Swachha Bharat Abhijan
Preparation and adoption of common academic calendar	A common Academic Calendar prepared and adopted as a sign of smooth academic progress during the year.
Arrangement of Blood donation camp	A Blood donation camp arranged in the college premise on 17/08/16
Self-defence training to girl students	To empower the girl Students and to provide a platform to develop Self Defence technique, girl students are trained during the year.
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
IQAC	**19-Aug-2017**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2017**
Date of Submission	**22-Feb-2017**

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The management information system is operational in the institution. It has been established to provide information related to the institution. Different modules are developed and are under operation in the institution. One is students' academic management system (SAMS). through this module, the management of admission, monitoring and other activities related to student problem are addressed properly. Another software is Personnel Information Management System (PIMS). In this system all personal data of the employees relating to the service record, Refresher course, Induction programme, Orientation Courses etc. are made available in online mode. The salary bill of the employees of this institution are processed through Integrated Financial Management System (IFMS) Nonsalary and other contingent expenses are also managed through IFMS. Admission of student is done through SAMS monitored by Govt. of Odisha. The system generates database of students. Besides, information related to scholarship, salary of staff members is also obtained through management information system. Information, as and when required, is also uploaded in the MIS portal of the Government. Another application Human Resource Management System (HRMS)

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	B.A.(ANTH)	ANTHROPOLOGY	16/09/2016
BA	B.A.(ECON)	ECONOMICS	16/09/2016
BA	B.A.(ENG)	ENGLISH	16/09/2016
BA	B.A.(GEOG)	GEOGRAPHY	16/09/2016
BA	B.A.(HIST)	HISTORY	16/09/2016
BA	B.A.(ODIA)	ODIA	16/09/2016
BA	B.A.(PHIL)	PHILOSOPHY	16/09/2016

BA	B.A.(POL.SC.)	POLITICAL SCIENCE	16/09/2016
BSc	B.Sc.(PHY)	PHYSICS	16/09/2016
BSc	B.Sc.(CHE)	CHEMISTRY	16/09/2016
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	ANTHROPOLOGY	03/02/2016	ANTH-AEEC	16/09/2016
BA	ECONOMICS	03/02/2016	ECO-AEEC	16/09/2016
BA	ENGLISH	03/02/2016	ENG-AEEC, ENG-AECC	16/09/2016
BA	GEOGRAPHY	03/02/2016	GEO-AEEC	16/09/2016
BA	HISTORY	03/02/2016	HIST-AEEC	16/09/2016
BA	ODIA	03/02/2016	ODI-AEEC, ODI-AECC	16/09/2016
BA	PHILOSOPHY	03/02/2016	PHIL-AEEC	16/09/2016
BA	POLITICAL SCIENCE	03/02/2016	POL.SC.-AEEC	16/09/2016
BSc	PHYSICS	03/02/2016	PHY-AEEC	16/09/2016
BSc	CHEMISTRY	03/02/2016	CHEM-AEEC	16/09/2016
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	ANTH-AEEC	16/09/2016
BA	ECO-AEEC	16/09/2016
BA	ENG-AEEC, ENG-AECC	16/09/2016
BA	GEO-AEEC	16/09/2016
BA	HIST-AEEC	16/09/2016
BA	ODI-AEEC, ODI-AECC	16/09/2016
BA	PHIL-AEEC	16/09/2016
BA	POL.SC.-AEEC	16/09/2016
BSc	PHY-AEEC	16/09/2016
BSc	CHEM-AEEC	16/09/2016
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ANTH	03/02/2016

BA	ECO	03/02/2016
BA	ENG	03/02/2016
BA	GEOG	03/02/2016
BA	HIST	03/02/2016
BA	ODIA	03/02/2016
BA	PHIL	03/02/2016
BA	POL SC	03/02/2016
BSc	PHY	03/02/2016
BSc	CHEM	03/02/2016
BSc	MATH	03/02/2016
BSc	BOT	03/02/2016
BSc	ZOO	03/02/2016
BCom	ACCT	03/02/2016

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Short Term Course on Communication Skills in English Language for College Students	13/07/2016	72
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback on the teaching-learning process is received from students as Students Satisfaction Survey and Overall feedback form based on structured questionnaire framed and approved by the IQAC of this college. Feedback is received also from faculty members and alumni through structured questionnaire. The received feedback is analyzed by IQAC and suggestions are provided to the Head of the Institution for action. Teachers also provide formal as well as informal feedback to the head of the institution on different academic, administrative,

and other affairs related to the college. Members of anti-ragging committee also receive feedback from students through class campaigns. Grievances (if any) and necessary suggestions can be registered to the Grievance Redressal cell of the college through the Complain box fixed in the Principal's office, the cell composition is altered every year at the beginning of academic session. Departments receive feedback from parents through parent teacher meetings and discuss different issues related to the overall development of their ward.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	B.A.(ANTH.)	42	51	40
BA	B.A.(ECON)	50	55	47
BA	B.A.(ENG)	26	32	28
BA	B.A.(GEOG)	50	58	46
BA	B.A.(HIST)	50	65	49
BA	B.A.(ODIA)	26	45	27
BA	B.A.(PHIL)	26	35	29
BA	B.A.(POL.SC)	50	72	52
BSc	B.Sc.(PHY.)	56	78	55
BSc	B.Sc.(CHE.)	56	71	51
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	2035	72	40	8	48

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
23	17	7	16	0	2
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system in the above said period was strengthened through proctorial activity. With reference

to CMS letter No.: 15275/HE, Dt.31.07.19, it was decided by the proctorial committee with Principal on Chair to conduct 05 (Five) proctorial classes for each semester. Each proctorial in each Department consists of 25students guided by a teacher. For odd semester 05(Five) proctorial classes have been taken, followed by04(Four) proctorial classes for even semesters. In each proctorial meet academic aspects like students attendance, teaching-learning process, extracurricular activities and personal difficulties, if any, have been discussed. Appropriate steps have been taken accordingly. Parents were informed about shortage of attendance, deterioration of academic performance and other issues at regular intervals. Students' attendance showed a marked improvement through personal contact, counselling and telephonic contacts with parents. Irregularities in classes are found to be due to accommodation problems, financial stress and other health issues. Some of them are also preparing for higher education courses like (C.A,C.S, ICWA and National level tests like NET,GATE,OPSC,UPSC,CLAT, JAM etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2035	48	1:42

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
57	34	23	0	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG(ARTS)	2016-17	27/03/2017	06/05/2017
BSc	UG(SC)	2016-17	28/03/2017	06/05/2017
BCom	UG(COM)	2016-17	27/03/2017	06/05/2017
MA	PG(ARTS)	2016-17	24/03/2017	06/05/2017
MSc	PG(SC)	2016-17	24/03/2017	06/05/2017
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	379	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)
http://www.govtcollegephulbani.org/curriculum/ug-cbcs-syllabus/ug-syllabus-for-students-16-17/

2.6.2 – Pass percentage of students

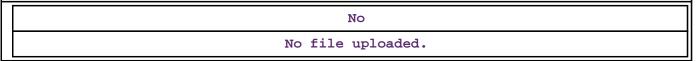| Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.A.(ANTH)	BA	ANTHROPOLOGY	16	16	100
B.A.(ECON)	BA	ECONOMICS	20	19	95
B.A.(ENG)	BA	ENGLISH	13	12	92
B.A.(GEOG)	BA	GEOGRAPHY	25	19	76
B.A.(HIST)	BA	HISTORY	24	23	96
B.A.(ODIA)	BA	ODIA	14	13	93
B.A.(PHIL)	BA	PHILOSOPHY	15	13	87
B.A.(POL.SC.)	BA	POLITICAL SCIENCE	29	29	100
B.Sc.(PHY)	BSc	PHYSICS	25	24	96
B.Sc.(CHE)	BSc	CHEMISTRY	17	17	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NIL

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nill	NIL	NIL	Nill	NIL

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

Nill	0	NIL	0	0

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	Nill

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

No file uploaded.

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
NIL	0

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	0	0

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Nill	0	Nill

No file uploaded.

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	0	0

No file uploaded.

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	NIL

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	5	14
Presented papers	0	0	0	14
Resource persons	0	0	0	14

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NIL	NIL	NIL	0

No file uploaded.

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0

No file uploaded.

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Observation of Independence and Republic Day	Govt.(Auto.)College,Phulbani	32	250
Tree Plantation and observation of	Govt.(Auto.)College,Phulbani	18	130

Vanamahotsava			
Swachh Bharat	Govt.(Auto.)College,Phulbani	24	100
N.C.C.Programme	Govt.(Auto.)College,Phulbani	15	100
Blood Donation	Govt.(Auto.)College,Phulbani in association with District Red cross Society	12	100
[View File](#)			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Road safety	R.T.O.Phulbani	Road safety awareness	10	120
Swachh Bharat	Govt.Auto. college Phulbani	Campus cleaning	18	100
Blood Donation camp	YRC and dist, AIDS control Society	Blood Donation Camp	15	82
World AIDS Day	Govt.Auto. college Phulbani	Observation of World AIDS Day	22	98
Gender Sensitization Programme	Govt.Auto. college Phulbani	Gender Sensitization Programme	25	120
National Voters Day	Govt.Auto. college Phulbani	Observation of National Voters Day	20	125
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
83.86	83.86

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Class rooms	Newly Added
Campus Area	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nill	NIL	Nill

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22716	0	100	12500	22816	12500
	20000	0	55	7500	20055	7500

Reference Books						

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	40	1	40	2	1	1	10	4	0
Added	80	2	80	2	2	0	4	0	0
Total	120	3	120	4	3	1	14	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

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4 MBPS/ GBPS

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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	[NIL](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
530000	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

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NIL

[NIL](#)

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	Nill	Nill	Nill

from institution			
Financial Support from Other Sources			
a) National	**Nill**	**Nill**	**Nill**
b)International	**Nill**	**Nill**	**Nill**
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	**Nill**	**0**	**NIL**
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	**NIL**	**0**	**0**	**0**	**0**
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	**0**	**7**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	**0**	**0**	**NIL**	**0**	**0**
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	**3**	**UG(ARTS)**	**ANTHROPOLOGY**	**SAMBALPUR UNIVRSITY(01) UTKAL UNIV RSITY(01) CENTRAL UNIV RSITY(01)**	**P.G.**

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	Institutional	500

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	NIL

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student representatives are taking part in various committees and policy decision issues for maintaining discipline and transparency in college administration.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association in the name of Old Students Association exist. It is working as an Alumni Association and doing all types of activities in the development process of the College. It has registered alumni, records of activities and accounts. It held 03 meetings in the College campus during 2016-17. The Alumni Association served as link between the Local Administration and the College for any type of infrastructure development and maintenance. The Alumni Association has been very much interested in the qualitative improvement of the College during the current period. It has provided direction in the policies and strategies for development of overall quality of the College. It has provided help in kind.

5.4.2 – No. of registered Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

03(01 with teachers, 01 with Non-teaching Staff 01 with selected students)

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

? Expenditure of Development Fund: The College collects an amount of Rs. 250.00 per annum from each student at the time of admission and re-admission. This constitutes the Development Fund of PL account. This is spent for the purpose of College development. The entire system in place is an example of participatory management. The proposals of expenditure from Development Fund is discussed and passed by the Development Committee. The year 2016-17 witnessed participation of all members in carrying out important policies. ? Examination System: The examination system provides another example of decentralized and participative management. In the year the College did everything relating to examination management in decentralized and participative manner. The examination matters were managed by an Examination Committee and executed by also a group of assigned persons under the leadership of the Controller of Examinations assigned by the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The college is planning to go for automation of the college library. Computers, laptops, printers and other related equipment are provided to each department for strengthening the teaching learning process. Installation of CCTV in different departments and important locations are made for smooth monitoring and surveillance. All laboratories are furnished with equipment for support of student development.
Research and Development	The college encourages the teaching faculties to pursue the research work. Special attention is given to the staff members. Student research projects are made mandatory as per the CBCS regulation. Students are encouraged to present papers and participate in the seminars/conferences conducted by the respective departments regularly. Interdepartmental seminars are also encouraged to have knowledge exchange among the departments.
Examination and Evaluation	Adoption of CBCS Syllabus with a new pattern of examination and evaluation carried out for meticulous evaluation. The question pattern comprising of long and short questions are being adopted for better evaluation of the students.
Teaching and Learning	Use of ICT enabled learning process

	are adopted. To enhance the language and communication skill of the students ,a language lab with all sort of modern facilities installed. A large number of well-equipped furniture added for infrastructure development.
Curriculum Development	The board of Studies and Academic Council meetings are held regularly to ensure the curriculum development in the CBCS Syllabus. The Semester system for UG departments are being adopted to make the teaching learning process more authentic.
Admission of Students	Admission of Students are done purely on online basis. All admission works are undertaken through Student Academic Management System (SAMS) module. All admission, academic, scholarship data are obtained through this module. Issue of identity card, hall ticket to students at the time of Examination , issue of College Leaving Certificate are issued through this module. All other information are also made available in SAMS software.
Industry Interaction / Collaboration	The college is in touch with different stakeholders and NGOs for interactive learning and collaborative approach in different fields of agriculture and processing of indigenous food items like Turmeric, paddy and Arhar etc.
Human Resource Management	Regular conduct of departmental, inter- departmental, state level and national level seminars are given importance in each department. Human Resource Management System (HRMS) is introduced for smooth management of student admission and database. Personnel Information Management System(PIMS) has been introduced for database and to fulfil the other needs of the staff members. e-Despatch, e-Admission and e-Scholarship system are adopted for smooth management of the system. Complain boxes were installed for speedy redressal of student problems.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The planning and operation of this institution are being monitored properly from time to time. SAMS, PIMS and HRMS are the e-governance modules used for support and development of

	students, staffs and institution at a large.
Administration	The entire administration Process are guided by Government guidelines. All modules adopted by the state Government for Digitalization in administration is adopted.
Finance and Accounts	The finance and accounting related to Staff Salary, arrear payment, other contingent payments are regulated through Integrated Finance Management System (IFMS).
Student Admission and Support	The Admission of Students are managed by SAMS software. Admission of students are done purely on online process. Different scholarship schemes like Prerana, e-medhavriti and National scholarship schemes are available for supporting the Students.
Examination	(a) Continuous evaluation-mid semester followed by semester end examination. (b) Provision of Back/Improvement examination for failed students and poor performers. (c) Re-addition of Marks as Redressal mechanism is adopted in this institution. Students are encouraged to address their problems related to examination and evaluation process for speedy redressal. (d) Coding, Q.P. setting by external examiner and Evaluation done by external examiner only to maintain confidentiality. (e) Under CBCS pattern, 20 marks reserved from short questions for non-practical subjects and10marks reserved for short questions for practical subjects.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

teaching staff	non-teaching staff					
Nill	NIL	NIL	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	0

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GIS, Leave salary, Govt loans, Study leave etc.	GIS, Leave salary, Govt loans, Casual and other leave, Medical re-imbursement etc.	Various types of state and national government scholarships, Various types of departmental helps

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

> **The Institution gets audited by A.G., Odisha and Department of higher Education, Odisha for maintaining transparency in revenue and expenditure and academic field.**

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

No file uploaded.

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AG, Odisha	Yes	HE, Odisha
Administrative	Yes	AG, Odisha	Yes	HE, Odisha

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Response to students problems when needed ? Regular attendance of their boys and girls in the College ? Responsive for Hostel accommodation of their boys and girls

6.5.3 – Development programmes for support staff (at least three)

? Creating awareness for efficiency ? Morality development through meetings ? Assistance in Computer Knowledge to do administrative work

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Formation of IQAC immediately after the NAAC accreditation in 2011 ? Qualitative improvement policies in academics ? Major focus on creation of infrastructure

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Proposal for installation of Solar System for conservation of energy in Shramana Ladies Hostel	16/09/2016	03/02/2016	31/05/2017	300
2016	Introduction of ICT class and creation of ICT enabled classrooms	16/09/2016	03/02/2016	31/05/2017	2035
2016	Creation of Cyber Library in the college	16/09/2016	03/02/2016	31/05/2017	2035
2016	Creation of Computer Class room	16/09/2016	03/02/2016	31/05/2017	2035
2016	Activation of Wi-Fi Campus	16/09/2016	03/02/2016	31/05/2017	2035
2016	Distribution	16/09/2016	03/02/2016	31/05/2017	152

	of laptops to meritorious students				
2016	Conduct of Board of Studies and Academic council meeting	16/09/2016	03/02/2016	31/05/2017	2035
2016	Conduct of remedial classes for academically poor students	16/09/2016	03/02/2016	31/05/2017	200
2016	Felicitation of the meritorious students	16/09/2016	03/02/2016	31/05/2017	1
2016	Introduction of short term courses on communica tion skill	16/09/2016	03/02/2016	31/05/2017	72
	View File				

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
? Installation of Solar Panels for power generation conservation of energy in Sramana Ladies Hostel. ? Repairingof electrical items in good conditions for less power consumption ? Use of online UPS as alternative power source for computer lab ? Prevention of leakage of water from tanks and pipes ? Use of LED lights in Office and Hostels

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Rest Rooms	Yes	5
Scribes for examination	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	NIL	NIL	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Students awareness about campus cleanliness ? Engagement of NSS students for eco-friendly measures ? Adoption of Swachha Bharat measures ? Plantation of trees Use of dustbins

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE-I: Short term Course in English 1. Introduction of Short Term Courses on English Communication. (i)Objective: To meet the demand of the students regarding enhancement of English communication skill, our college in association and support of Higher Education , Govt. Of Odisha, the short term course on English Communication has been introduced during the session. (ii) Need Addressed and the context: English is a global language and teaching and learning of the global language is the need of the hour. Govt.(Autonomous) College is located in the heart of tribal belt of Odisha. The students from different parts of the district are somehow poor in English Communication. The need of English Communication has been realised and intended to introduce a short-term certificate course on English Communication. (iii) The Practice: The students those who are interested to develop their communication skill are informed and divided into different groups. After completion of the above course, students are provided certificates from the institution. (iv) Value Addition: This certificate course on English Communication will boost the students on their practical skill in English language. This practice will provide a solid platform to the competitive aspirants. (v) Resources: A well-furnished language laboratory has been created for the said purpose. A good amount of materials both in software and hardware format are supplied to the young learners during their training session. Experienced teaching faculties monitored the entire teaching learning process.The language laboratory is well equipped with laptop, projector and audio-visual equipment. BEST PTRACTICE-II Introduction of ICT class and creations of ICT enabled classrooms: (i) Objective: To provide technological support to teaching learning process and to make the students appointed with information technology, the introduction of ICT class and ICT enabled class rooms has been introduced during the session

with the help of RUSA project. Information Technology is the need of the hour. By keeping the importance of machine learning process, it is decided to convert the traditional mode of teaching to a technology enabled one. (ii) Need Addressed and the context: With the realisation of the necessity of ICT enabled teaching ,classrooms are converted to Smart classrooms. New sets of benches and equipment of ICT tools like laptops, projectors and sound systems are installed in different classrooms of the new academic building. All the required equipment are purchased from RUSA fund.The newly designed classrooms made the process more interactive and live like. (iii) The Practice: The ICT class rooms along with Wi-Fi connectivity in the college campus made the environment more academic friendly.To make the class rooms energy efficient, all the class rooms are connected with online UPS system.A technology friendly atmosphere has been created in the college campus. (iv) Value Addition: The use of Information Technology in class rooms adds a lot of value to the teaching learning process.The students and teachers are well acquainted with the new technology. Of course this is a paradigm shift from traditionality to modernity. (v) Resources: With the assistance of RUSA project , all class rooms are converted to ICT enabled class rooms.Laptops,printers and projectors are provided to each PG and UG departments as a part of transformation process.The students are also facilitated with class notes and other study materials through WhatsApp groups.A digital cyber library(e-library) is created to provide easy access to different study materials in the Academic world. A total number of 70 computers are provided under cyber library(e-library) project as a mark of technology enhancement in the college campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
[NIL](NIL)

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Blood Donation Camp: Donation of blood for saving the life is a regular practice this institution since long.By realising the necessity of saving the lives through blood donation, the college is arranging this type of blood donation camps every year with the help and support of District Blood Bank,Kandhamal.On an average 50 units of blood is collected each year large number of students and members of staff are involved in the process. The college aiming to continue the auspicious programme in the years to come.

Provide the weblink of the institution
[NIL](NIL)

8.Future Plans of Actions for Next Academic Year

(1) Initiative to be taken to introduce "Objective Question Pattern" for UG students under CBCS. (2) Steps would be taken for Revision of UG Courses. (3) Issue of Improvement of Lab facilities in different Departments would be taken up. (4) Steps would be taken to train girl students through self-defence programme. (5) Students and employees would be encouraged to donate blood through blood donation camp in our college.