

**TERMS AND CONDITIONS FOR PROJECT TENDER 2016-17<sup>1</sup>**

1. The tenderer must have valid TIN/SRIN/VAT registration as well as VAT/IT clearance for AY: 2016-17, documents in support of these must be attached.
2. **Tender application can be made for projects as a whole only**
3. Separate tender application has to be made for each project, however single technical bid may be submitted
4. Appropriate financial bid tender paper must be used for the project for which tender is given
5. Tender for project 5, must go through the list of books to be supplied, must be able to supply most of the books listed. An undertaking to this effect must be submitted while submitting technical bid paper.
6. The tender application has to be typewritten, and must conform to the format given
7. **Non-refundable Processing fee for each project tender is Rs. 2000/(rupees two thousand)only, and must be paid through DD payable in favour of Principal & Rusa Co-ordinator, Govt. Autonomous College, Phulbani, payable at Phulbani, Dist. Kandhamal, Odisha, while submitting technical bid.**
8. The tender comprises two stages- technical bid & financial bid, and both must be submitted while submitting tender, but in separate covers, super scribed TECHNICAL BID/FINANCIAL BID
9. One becomes eligible for financial bid only after being qualified in the technical bid stage
10. **Technical bid must be submitted with the required E.M.D., which is refundable but without any interest on not being selected as early as possible, and refundable without any interest only after the completion of project for selected ones in the tender process**
11. The technical bid must give in details the projects applied for and must contain the DD for E.M.D., payable in favour of Principal & Rusa Co-ordinator, Govt. Autonomous College, Phulbani, payable at Phulbani, Dist. Kandhamal, Odisha
12. The tender must give the details of project cost estimation
13. The specification of items to be used in the project along with the brands and rates must be made explicit; the specifications given in TENDER DOCUMENT are only descriptive not binding.
14. Pre-bid inspection may be made on any working day between 10.00 AM to 1.00 PM
15. Cost such as transport, installation etc. must be shown separately from the cost of equipment
16. The project costs and the quantities mentioned are approximate, and may vary
17. Project tender also Includes warranty for maintenance
18. Payments shall be made only after receiving the technical committee report constituted for the purpose is received
19. Subcontracting of the project/s is not permissible
20. Payments shall be made through banking channels only

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<sup>1</sup> Carefully read the other aspects of project tender from prescribed tender papers, specification of items

21. Non-submission of documents in support of information cited shall be taken to mean rejection of the bid offer at the technical bid stage
22. The tender paper may quote both rates, i.e. DGSD & normal, and taxes if any, but separately, however the authority reserves the right to choose either rate in the interest of the institution. While quoting DGSD rates the rate contract must be attached as well as the letter of dealership authorisation.
23. Any legal dispute that may arise shall be settled in local courts or through arbitration as per the mutual agreement between the parties.
24. The project execution must be completed within the maximum period specified by the tenderer, or else the authority has the right to pursue legal course.
25. The authority reserves the right to cancel part or whole of the tender notification without assigning any reasons thereof.
26. **Any violation of terms and conditions in the submission of tenders cannot be corrected at later stage. The tender shall summarily be rejected in such cases.**

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**PRINCIPAL & RUSA CHAIRMAN**